



City of Hastings
2024-2026 City Flower Bid

Due: Tuesday, October 17, 2023 before 2:00pm

City Hastings
Community Development Department
ATTN: Dan King- Flower Bid
201 East State Street
Hastings, Michigan 49058
(269)-945-2468

City of Hastings

2024-2026 City Flower Bid

Bid Information

The City of Hastings is soliciting bids for landscape and plant arrangements covering both north and south sides of State Street from Broadway to Boltwood. Plant material in hanging baskets and poly planters is required to be pre-grown at your facility and ready to be on site the week before Memorial Day. The permanent poly planters and hanging baskets need to be planted by the contractor the week before Memorial Day. Please be aware that minor changes to this delivery time frame in 2024 may be necessary as the City completes a comprehensive streetscape construction project that is scheduled for completion by June 28, 2024.

- All plants must be pre-grown and fertilized with a slow-release product before placed on display in the spring.
- Colors and plants need to be approved by the city before planted.
- All crosswalk sight lines need to be addressed when planning. Plants when fully grown must not block or filter the sight of traffic to pedestrians.
- After plants and planters are in place on our property, the City will take full control of watering. Pesticide applications and fertilization will be the responsibility of the contractor.
- Plants for poly pots must be proportionate in size to size of pot. The planters need to have the appearance of being fully grown immediately.
- Soil in planters needs to be a mix, straight soil in planters is not acceptable.
- Coco liners for all hanging baskets are the responsibility of the grower and need to be replaced yearly.
- The contractor will hang the baskets and connect to the irrigation system located in the street poles. Pesticide and fertilization of the baskets will be the responsibility of the contractor.

State Street Flowers

56 *- 18” Hanging baskets

12 – 2’ x 6’ planters

58- 3’ Diameter planter

*Please prepare **two (2)** additional 18” hanging baskets in the event of damage/failure during the year and keep them in reserve until/if needed.

Other Information

The City may need annuals, perennials, and other garden supplies throughout the year. Please provide for us what discount you would offer on purchases made by the city, if any.

The contract will be awarded for a period of (3) years, but please bid prices for each year individually. The City will retain the option to renew the second and third year of the contract.

The City of Hastings recommends the contractor contact the Director of Public Services Monday through Friday, between 9:00 AM and 4:00 PM, to arrange a pre-bid walkthrough to the work sites. **The Bid due date is Tuesday, October 17, 2023 before 2:00pm.**

To Bid: Fill out the attached Bid Form and return it to the listed address below, along with contact information for three references and pictures of past work.

City of Hastings
Community Development Department
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201 East State Street
Hastings, Michigan 49058
Tel: (269) 945-2468

A public bid opening will take place at 2:00 PM on Tuesday, October 17, 2023 in the second-floor conference room of Hastings City Hall, 201 East State Street, Hastings, Michigan 49058.

The contractor must have a policy as an equal opportunity employer and will not discriminate because of age, color, sex, disability, national origin, race, religion, or veteran status.

The City of Hastings reserves the right to accept or reject any and all bids.

City of Hastings 2023 Flower Bid Form



Company Name: _____

Representative's Name: _____

Address: _____

City: _____

State: _____

Zip: _____

Work Phone: _____

Cell Phone: _____

Email Address _____

Website: _____

Signature: _____

Date: _____

State Street	Quantity	2024 Price Each	2024 Total Price	2025 Price Each	2025 Total Price	2026 Price Each	2026 Total Price
18" Hanging Basket with coco liner	56 *						
2' x 6' Planter	12						
3' Diameter Planter	58						

Grand Total	2024		2025		2026	
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Percent Discount offered per year on city flower purchases					
	2024		2025		2026

Bid Due on Tuesday, October 17, 2023 at 2:00pm

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* Includes 2 Reserve Baskets