

Hastings City/Barry County Airport Commission
Draft Meeting Minutes
April 24, 2024

Call to Order. The meeting was called to order by Chair Holley at 4:30 p.m.

Pledge of Allegiance. Holley led the Pledge of Allegiance.

Roll Call. Roll was taken. Members Present: Holley, Teunessen, Tossava, Smelker, and Resseguie.

Member Absent: None.

Approval of Agenda. It was proposed to add one item under New Business: Item B: Expenditure for IFE.

Motion by Teunessen, second by Smelker to approve the agenda for the April 24, 2024 meeting as amended. All members present voting yes; motion carried.

Limited Public Comment. None.

Approval of Minutes. There were no modifications proposed for the draft minutes of the March 27, 2024 regular meeting of the Airport Commission.

Motion by Teunessen, second by Smelker to approve the minutes from the March 27, 2024 regular meeting of the Airport Commission as presented. All members present voting yes; motion carried.

Financial Reports. Commission members reviewed the financial statements. No comments or questions were presented.

Motion by Smelker, second by Teunessen to accept and place on file the financial report for March 2024. All members present voting yes; motion carried.

Old Business.

Item A: Review of Noteboom lease of Larry Baum donated hangar.

Noteboom presented a draft lease consistent with the 30 day leases that the Commission currently uses except that the rent would be waived. There was discussion that a rental amount should be established or it should be incorporated into the Airport Manager's contract.

After discussion no action was taken.

Item B: Approval of Expenditure to purchase a New Van for Airport.

Noteboom informed the Commission that the car and van sold at auction for \$16,175 total. The Commission and Manager discussed next steps.

Motion by Tossava, second by Resseguie to request approval from the City and County to authorize the Airport Manager to purchase a seven passenger mini-van up to \$16,175. All members present voting yes; motion carried.

New Business.

Item A: Contract for Airport Management Services.

The Commission noted that the current Airport Management contract expires on June 1, 2024 and requires that "...at the time of each renewal, the Commission shall seek additional applications for the position of Airport Manager, and evaluate alternative arrangements and candidates prior to renewal... (Article 2, section 2.2, pg. 3.)"

After discussion, the Commission asked the County Administrator and City Manager to prepare a request for proposals or request for qualifications to solicit additional candidates for airport manager.

Item B: Expenditure for IFE.

Noteboom reported to the Commission that he needed approval to pay an expenditure for an IFE. There was discussion.

Motion by Smelker, second by Tossava to approve the expenditure of \$7,500 for an IFE. All members present voting yes; motion carried.

Airport Manager's Report. Noteboom provided comments from the written manager's report.

Hastings Flying Association Report. De Maagd gave a report from the Hastings Flying Association.

Board Comments. None.

Limited Public Comment. Cordova provided comment on his lease.

Adjournment.

Motion by Smelker, second by Tossava to adjourn the meeting at 5:43 p.m. All members present voting yes; motion carried.