



Regular Council Meeting
May 28, 2024
Executive Summary

Item #	Summary
9A-B	<p>Description: Items for Action by Unanimous Consent</p> <p>Recommended Action: Motion to approve the consent agenda as presented.</p>
10A	<p>Description: Airport Van</p> <p>Recommended Action: Motion to approve the airport to purchase a minivan/courtesy vehicle in an amount not to exceed \$16,175.</p>
10B	<p>Description: Pave Sherbrooke Court</p> <p>Recommended Action: Motion to approve the proposal to mill, fine grade, compact, and pave, Sherbrooke Court, from Lakeland Asphalt for a total of \$35,000.</p>
10C	<p>Description: Asphalt Patching – Lead Line Replacement</p> <p>Recommended Action: Motion to approve the proposal for lead line replacement asphalt patching from Murray's Asphalt for a total of \$6,750.</p>



City of *Hastings* Michigan

(269) 945-2468
FAX (269) 948-9544

201 E. State Street 49058

Item #	Summary
10D	<p>Description: City Hall Light Poles</p> <p>Recommended Action: Motion to approve a proposal to remove existing parking lot light poles and place new light poles at City Hall from Hickey Electric, Inc. for a total of \$5,450.</p>
10E	<p>Description: City Hall Landscaping (West side)</p> <p>Recommended Action: Motion to approve the proposal to improve the landscaping on the west side of City Hall from Katerberg VerHage for a total of \$6,500.</p>
10F	<p>Description: Dust Control - Roads</p> <p>Recommended Action: Motion to approve the quote for application of dust control by Barry County Excavating for \$5,043.84.</p>
10G	<p>Description: Bolthouse Parking Agreement</p> <p>Recommended Action: Motion to approve and authorize Deputy Clerk and Mayor to sign the Bolthouse Merchandising Corporation Parking Agreement beginning June 1, 2024 and ending on May 31, 2025. Staff has also prepared an identical parking agreement with a three (3) year term beginning of June 1, 2024 and ending on May 31, 2027.</p>

City Council Agenda
May 28, 2024

1. Regular meeting called to order at 7:00 PM
2. Roll call
3. Pledge to the flag
- * 4. Approval of the agenda
- * 5. Approval of the minutes of the May 13, 2024, regular meeting
- √ 6. Public Hearings:
 - * A. Determine the necessity of improvements and the establishment of a special assessment district for the Downtown Parking Special Assessment District for 2024.
7. Public Comment:
8. Formal Recognitions and Presentations:
 - A. Presentation from Dave Hatfield, Barry County Commissioner.
- √ 9. Items for Action by Unanimous Consent:
 - * A. Receive and place on file nine (9) invoices totaling **\$483,172.83** as detailed in attachments.
 - * B. Consider the resignation of Mandy Furrow, Second Ward Councilmember, effective Tuesday, May 21, 2024.
- √ 10. Items of Business:
 - * A. Consider approval of the airport to purchase a minivan/courtesy vehicle in an amount not to exceed **\$16,175**.
 - * B. Consider approval of the proposal to mill, fine grade, compact, and pave, Sherbrooke Court, from Lakeland Asphalt for a total of **\$35,000**.
 - * C. Consider approval of the proposal for lead line replacement asphalt patching from Murray's Asphalt for a total of **\$6,750**.
 - * D. Consider approval of the proposal to remove existing parking lot light poles and place new light poles at City Hall from Hickey Electric, Inc. for a total of **\$5,450**.

- * E. Consider approval of the proposal to improve the landscaping on the west side of City Hall from Katerberg VerHage for a total of **\$6,500**.
- * F. Consider approval of the quote for application of dust control by Barry County Excavating for **\$5,043.84**.
- * G. Consider approving and authorizing the Deputy Clerk and Mayor to sign the Bolthouse Merchandising Corporation Parking Agreement beginning June 1, 2024 and ending on May 31, 2025. Staff has also prepared an identical parking agreement with a three (3) year term beginning of June 1, 2024 and ending on May 31, 2027.

11. Staff Presentations and Policy Discussions (None)

12. City Manager Report:

- * A. Police Chief Boulter Monthly Report
- * B. Community Development Director King Monthly Report
- * C. Monthly Financial Reports

√ 13. Reports and Communications:

- * A. May 8, 2024, YMCA Updates for the City of Hastings
- * B. May 16, 2024, Draft DDA Minutes
- * C. April 10, 2024, Riverside Cemetery Preservation Advisory Board Minutes

14. Public Comment:

15. Mayor and Council comment:

16. Adjourn

* Items with enclosures.

√ Motion under agenda heading requires roll call vote.

Guidelines for Public Comment

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

City Council Minutes
May 13, 2024

1. Regular meeting called to order at 7:00 PM

2. Roll call

Councilmembers Present: Barlow, Bowers, Brehm, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Motion by Brehm, with support from Resseguie, to excuse Councilmember Furrow.

City Staff and Appointees Present: Moyer-Cale, Boulter, Jordan, Tate, and King.

Library Director Hemerling arrived at 7:09 PM.

3. Pledge to the flag

* 4. Approval of the agenda

Motion by Jarvis, with support from McLean, to approve the agenda as presented.

All ayes. Motion carried.

* 5. Approval of the minutes of the April 22, 2024, workshop and regular meeting

Motion by Resseguie, with support from Barlow, to approve the minutes of the April 22, 2024, workshop and regular meeting.

Ayes: Barlow, Bowers, Brehm, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Furrow.

Motion carried.

√ 6. Public Hearings:

* A. Accept public comment regarding the Fiscal Year 2024-2025 operating budget and millage rates.

Opened Public Hearing at 7:05 PM.

No public comment.

Closed Public Hearing at 7:05 PM.

7. Public Comment:

Joel Ibbotson, Rutland Township.

8. Formal Recognitions and Presentations:

- A. Mayor Tossava presented the American Legion Poppy Days Proclamation to Darlene Hopkins, VP of the American Legion auxiliary.
- B. Mayor Tossava presented the Motorcycle Awareness Month Proclamation.
- C. Dave Hatfield, Barry County Commissioner, was at another meeting and did not present tonight.

√ 9. Items for Action by Unanimous Consent:

- * A. Consider request from American Legion Post 45 Parade Chairman, James Atkinson, to hold the annual Memorial Day Parade on Monday, May 27, 2024, starting at 9:30 AM.

Motion by Jarvis, with support from Resseguie, to approve the request from American Legion Post 45 Parade Chairman, James Atkinson, to hold the annual Memorial Day Parade on Monday, May 27, 2024, starting at 9:30 AM.

Ayes: Barlow, Bowers, Brehm, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.
Nays: None.
Absent: Furrow.
Motion carried.

- * B. Receive and place on file twelve (12) invoices totaling **\$196,897.30** as detailed in attachments.

Motion by Brehm, with support from McLean, to receive and place on file twelve (12) invoices totaling **\$196,897.30** as detailed in attachments.

Ayes: Barlow, Bowers, Brehm, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.
Nays: None.
Absent: Furrow.
Motion carried.

√ 10. Items of Business:

- * A. Consider, under the direction of staff, the request from the Hastings Pride Committee to sell merchandise and accept donations from 1:00 PM until 6:00 PM on Saturday June 29, 2024, at the Thornapple Plaza.

Sydney Smith, Hastings Pride Committee, addressed Council.

Question from Tossava.

Motion by Brehm, with support from McLean, to approve, under the direction of staff, the request from the Hastings Pride Committee to sell merchandise and accept donations from 1:00 PM until 6:00 PM on Saturday June 29, 2024, at the Thornapple Plaza.

Ayes: Barlow, Bowers, Brehm, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.
 Nays: None.
 Absent: Furrow.
 Motion carried.

- * B. Consider adopting **Resolution 2024-11** to enact the General Appropriations Act for Fiscal Year 2024/2025, and to approve the operating budgets for said year, and to establish the property tax millage rates to support the budget.

Motion by Nesbitt, with support from Brehm, to adopt **Resolution 2024-11** to enact the General Appropriations Act for Fiscal Year 2024/2025, and to approve the operating budgets for said year, and to establish the property tax millage rates to support the budget.

Ayes: Barlow, Bowers, Brehm, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.
 Nays: None.
 Absent: Furrow.
 Motion carried.

- * C. Consider adopting **Resolution 2024-12** to dissolve the Local Development Finance Authority (LDFA) as recommended by the LDFA Board per LDFA Resolution 01-2024 adopted April 25, 2024.

Comments from City Manager Moyer-Cale.

Motion by Barlow, with support from Resseguie, to adopt **Resolution 2024-12** to dissolve the Local Development Finance Authority (LDFA) as recommended by the LDFA Board per LDFA Resolution 01-2024 adopted April 25, 2024.

Ayes: Barlow, Bowers, Brehm, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.
 Nays: None.
 Absent: Furrow.
 Motion carried.

- * D. Consider adopting **Resolution 2024-13** authorizing the Mayor and Deputy Clerk to sign the MDOT agreement for the pedestrian island on M-43.

Questions from McLean and Tossava.

Comments from City Manager Moyer-Cale.

Motion by McLean, with support from Nesbitt, to adopt **Resolution 2024-13** authorizing the Mayor and Deputy Clerk to sign the MDOT agreement for the pedestrian island on M-43.

Ayes: Barlow, Bowers, Brehm, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.
 Nays: None.
 Absent: Furrow.
 Motion carried.

- * E. Consider approval of a video franchise agreement with DirectTV, LLC for a ten-year period and set the video service provider fee.
- Comments from City Manager Moyer-Cale.
- Questions and comments from Brehm, Resseguie, Jarvis, and Nesbitt.
- Motion by Brehm, with support from Jarvis, to approve a video franchise agreement with DirectTV, LLC for a ten-year period and set the video service provider fee.
- Brehm moved to amend the motion by to set the video service provider fee to 4%.
- Motion by Brehm, with support from Nesbitt, to approve a video franchise agreement with DirectTV, LLC for a ten-year period and set the video service provider fee to 4%.
- Ayes: Barlow, Bowers, Brehm, McLean, Nesbitt, and Tossava.
 Nays: Jarvis and Resseguie.
 Absent: Furrow.
 Motion carried.
- * F. Consider approval of the proposal from Bultsma Construction Company to build the Fish Hatchery Park restroom building for a total price of **\$447,058.20**.
- Comments from City Manager Moyer-Cale.
- Questions and comments from Nesbitt, Resseguie, Barlow, McLean, Jarvis and Tossava.
- Motion by Nesbitt, with support from McLean, to approve the proposal from Bultsma Construction Company to build the Fish Hatchery Park restroom building for a total price of **\$447,058.20**.
- Ayes: Bowers, Brehm, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.
 Nays: Barlow.
 Absent: Furrow.
 Motion carried.
- * G. Consider approval of the proposal from Infrastructure Alternatives, Inc. (IAI) for design services to improve the Alum Tank at the Wastewater Treatment Plant (WWTP) for **\$12,900**.

Motion by Barlow, with support from Resseguie, to approve the proposal from Infrastructure Alternatives, Inc. (IAI) for design services to improve the Alum Tank at the Wastewater Treatment Plant (WWTP) for **\$12,900**.

Ayes: Barlow, Bowers, Brehm, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Furrow.

Motion carried.

- * H. Consider approval of the proposed three (3) year contract extension with Wickham Cemetery Care, LLC, for maintenance and sexton services at Riverside Cemetery, for the original 2018 price of \$1,605.77 per week or **\$83,500 per year**.

Question from Bowers.

Comments from Resseguie and Tossava.

Councilmember McLean recused herself from discussion and abstained from voting due to a conflict of interest.

Motion by Resseguie, with support from Jarvis, to approve the proposed three (3) year contract extension with Wickham Cemetery Care, LLC, for maintenance and sexton services at Riverside Cemetery, for the original 2018 price of \$1,605.77 per week or **\$83,500 per year**.

Ayes: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Furrow.

Abstain: McLean.

Motion carried.

- * I. Consider approval of the proposal from Harder & Warner to provide improved landscaping at the Riverside Cemetery's north entrance for a sum not to exceed **\$5,523.90**.

Question from Bowers.

Comments from Barlow and Tossava.

Motion by Nesbitt, with support from Brehm, to approve the proposal from Harder & Warner to provide improved landscaping at the Riverside Cemetery's north entrance for a sum not to exceed **\$5,523.90**.

Ayes: Barlow, Bowers, Brehm, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: Furrow.

Motion carried.

- * J. Consider authorizing the Michigan Mutual Aid Box Alarm System Association Agreement and the City of Hastings' participation therein.

Comments from Fire Chief Jordan.

Motion by Nesbitt, with support from Brehm, to authorize the Michigan Mutual Aid Box Alarm System Association Agreement and the City of Hastings' participation therein.

Ayes: Barlow, Bowers, Brehm, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.
Nays: None.
Absent: Furrow.
Motion carried.

- * K. Consider setting a public hearing for May 28, 2024, at 7:00 PM to determine the necessity of a special assessment district for downtown parking areas.

Motion by Brehm, with support from Resseguie to set a public hearing for May 28, 2024, at 7:00 PM to determine the necessity of a special assessment district for downtown parking areas.

All ayes. Motion carried.

11. Staff Presentations and Policy Discussions: (None)

12. City Manager Report:

City Manager Moyer-Cale addressed council.

- * A. Public Services Director Tate presented his monthly report.

- * B. Fire Chief Jordan presented his monthly report.

Comment from Fire Chief Jordan.

- * C. Library Director Hemerling presented her monthly report.

Comment from Library Director Hemerling.

√ 13. Reports and Communications:

- * A. April 18, 2024, Draft DDA Minutes
- * B. April 25, 2024, Draft LDFA Minutes
- * C. May 1, 2024, Draft Library Board Minutes
- * D. May 2024 Calendar

Motion by McLean, with support from Barlow, to accept and place on file items 13 A-D.

All ayes. Motion carried.

14. Public Comment:

Joel Ibbotson, Rutland Township.

15. Mayor and Council comment:

Comments from Bowers, Brehm, Barlow, and Tossava.

16. Adjourn

Motion by McLean, with support from Barlow, to adjourn at 8:03 PM.

All ayes. Motion carried.

Read and Approved:

David J. Tossava, Mayor

Amy Hubbell, Deputy City Clerk

DRAFT

Summary - City of Hastings Invoices
City Council Meeting
May 28, 2024

9.A

No.	Vendor	Amount	Description (with date paid)
1	Katerberg Verhage, Inc.	\$387,000.00	5/16/2024 Streetscape
2	Grand Valley Automation, Inc.	\$16,988.00	5/16/2024 Water Tower Monitoring Project
3	Battle Creek Glass	\$15,633.00	5/16/2024 Library Window Replacements
4	Moore+Bruggink Consulting Engineers	\$14,031.85	5/16/2024 Green and Market Street Improvements Design
5	Infrastructure Alternatives, Inc.	\$13,882.12	5/16/2024 Contract Wastewater Systems May 2024
6	Moore+Bruggink Consulting Engineers	\$11,064.26	5/16/2024 Green and Market Street Improvements Design
7	KV Landscapes	\$10,380.00	5/16/2024 Mowing and Maintenance April 2024
8	Prein&Newhof	\$7,701.50	5/16/2024 AMP Report DWAM Grant Assistance
9	USALCO	\$6,492.10	5/16/2024 Liquid Alum Sulfate
9	Invoices	\$483,172.83	

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

2920

TO OWNER: THE CITY OF HASTINGS 201 E. STATE ST HASTINGS, MI 49058	PROJECT: HASTINGS STREETSCAPE	APPLICATION NO.: 7 PERIOD TO: 4/30/2024 PROJECT NOS.:	Distribution to: OWNER CONSTRUCTION MANAGER ARCHITECT CONTRACTOR
FROM CONTRACTOR: KATERBERG VERHAGE, INC. 3717 MICHIGAN ST NE GRAND RAPIDS, MI 49525	VIA ARCH / ENG / CM: MCSA GROUP 529 GREENWOOD AVE E. GRAND RAPIDS, MI 49506	CONTRACT DATE: 8/15/2023	
CONTRACT FOR: SITWORK/EXCAVATION			

CONTRACTOR'S APPLICATION FOR PAYMENT

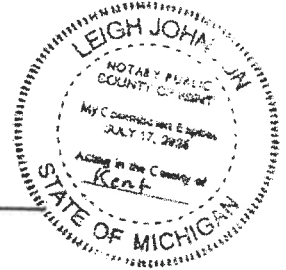
Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	2,800,777.00
2. Net Change By Change Orders	\$	-
3. CONTRACT SUM TO DATE	\$	2,800,777.00
4. TOTAL COMPLETE & STORED TO DATE	\$	1,613,250.00
5. RETAINAGE:		
a. _10_% of completed work	\$	161,325.00
b. _10_% of stored material	\$	-
Total Retainage	\$	161,325.00
6. TOTAL EARNED LESS RETAINAGE	\$	1,451,925.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	1,064,925.00
8. CURRENT PAYMENT DUE	\$	387,000.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	1,348,852.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment, shown herein is now due.

CONTRACTOR: [Signature]
 By: KATERBERG VERHAGE, INC. Date: 5/1/2024

State of: MICHIGAN
 County of: KENT
 Subscribed and sworn to before me this 1st day of May
 Notary Public: [Signature]
 My Commission expires: 7-17-2025



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations & the data comprising this application, the Construction Manager & Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 387,000.00

CONSTRUCTION MANAGER:
 By: [Signature] Date: _____

ARCHITECT:
 By: [Signature] Date: 5.2.2024

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ -	\$ -
Total approved this month	\$ -	\$ -
TOTALS	\$ -	\$ -
NET CHANGES by Change Order	\$ -	\$ -

3528

FISCAL

GVA GRAND VALLEY AUTOMATION, INC.

4275 Spartan Industrial Drive Grandville, MI 49418 o: 616-224-7036 | f: 616-224-7047 | w: gvainc.com integration | controls | security

23 - 24

YEAR

Invoice: 508656

Bill to: **City of Hastings**
201 East State St
Hastings, MI 49058 US
[Barcode]

Project: City of Hastings -Water Tower Monitoring Project
City of Hastings

Cust#	Customer PO	Contract	Invoice #	Invoice Date	Due Date	Terms
448968	Signed Proposal	249011-	508656	04/22/24	05/22/24	Net 30 days

Description	Amount
1 City of Hastings -Water Tower Monitoring Project	16,988.00

Notes:

Total Due **\$16,988.00**

*Check
Vouchers
Amt.*

PAID
MAY 16 2024
CITY OF HASTINGS

24-592-02

Total Contract	\$21,235.00
Previous Billings - (incl. this invoice)	\$16,988.00
Remaining to bill	\$4,247.00



Battle Creek Glass
 21472 Bedford Road N
 Battle Creek, MI 49017-8035

5438

Invoice

Date	Invoice #
3/31/2024	4580

Phone # 269-968-2791

Bill To
 Hastings Public Library
 227 E State Street
 Hasings, MI 49058

FISCAL

Ship To
 Job # 232773
 Hastings Library

23 - 24 =

YEAR

P.O. No.		Terms	Due Date	Account #	Project
		Net 30	4/30/2024		232773 Hastings ...
Qty	Item	Description	Price Each	Amount	
1	335	Billing #8 for Glass, Glazing & Aluminum Construction Sales Labor	5,796.00	5,796.00	
1	335.1		9,837.00	9,837.00	

PAID
 MAY 16 2024
 CITY OF HASTINGS

A 3% FEE WILL BE ADDED FOR ALL CREDIT CARD PAYMENTS

Total	\$15,633.00
Payments/Credits	\$0.00
Balance Due	\$15,633.00



Moore+Bruggink
Consulting Engineers

2020 Monroe Avenue NW
Grand Rapids MI 49505-6298
P 616.363.9801 F 616.363.2480

FISCAL

23 - 24

YEAR

CITY OF HASTINGS
TRAVIS TATE
201 EAST STATE STREET
HASTINGS, MI 49058

Invoice number 230232.1-3
Date 03/06/2024

Project **230232.01 GREEN STREET AND
MARKET STREET IMPROVEMENTS**

Invoice from February 3, 2024 through March 1, 2024

Base Design

- 1. Preliminary cross section design.
- 2. Preliminary utility design.

Subtotal: \$10,491.56

Roundabout Design

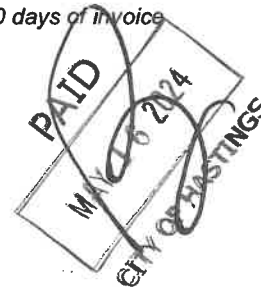
- 1. Preliminary roundabout design and layout for Ironside Drive & Cook Road.

Subtotal: \$3,540.29

Description	Current Billed
DESIGN LABOR	10,491.56
ROUNABOUT LABOR	Total 3,540.29
	Invoice total 14,031.85

Please Mail remittance to:
Moore & Bruggink, Inc., 2020 Monroe Avenue, N.W., Grand Rapids, MI 49505-6298

A service charge of one percent per month will be added to all accounts not paid within 30 days of invoice



3860



**INFRASTRUCTURE
ALTERNATIVES, INC.**
7888 Childsdale Ave. NE | Rockford, MI 49341
Phone 616.866.1600 | Fax 616.866.1611

FISCAL

23 - 24

YEAR

Invoice

Date	Invoice #
5/1/2024	33664
Reference #	
P.O. Number:	

CLEAN WATER SOLUTIONS

Bill To
City of Hastings 201 E. State Street Hastings, MI 49058

HAS301-Hastings - MLS WW

Description	Quantity	Amount
MONTHLY CONTRACT OPERATIONS PROVIDED FOR THE CITY OF HASTINGS WASTEWATER SYSTEMS FOR THE SERVICES PROVIDED IN THE MONTH OF: MAY, 2024	1	13,882.12

PAID
MAY 16 2024
CITY OF HASTINGS

Thank you for putting your trust in Infrastructure Alternatives, Inc. All invoices are due on receipt. All past due invoices are subject to a service charge of 1.5% per month or 18% annum. Invoices payable in US Currency only. FEIN: 38-3535922	Sales Tax (6.0%)	\$0.00
	Total	\$13,882.12
	Payments/Credits	\$0.00
	Invoice Total	\$13,882.12

5394



Moore+Bruggink

Consulting Engineers

2020 Monroe Avenue NW
Grand Rapids MI 49505-6298
P 616.363.9801 F 616.363.2480

FISCAL

23 - 24

YEAR

CITY OF HASTINGS
TRAVIS TATE
201 EAST STATE STREET
HASTINGS, MI 49058

Invoice number 230232.1-5
Date 05/09/2024

Project **230232.01 GREEN STREET AND
MARKET STREET IMPROVEMENTS**

Invoice from March 30, 2024 through May 3, 2024

Base Design

- 1. Preliminary cross section design.
- 2. Preliminary utility design.
- 3. Preliminary grading and road corridor.

Subtotal: \$7,926.57

Roundabout Design

- 1. Preliminary roundabout design and grading for Green & Market intersection.

Subtotal: \$3,137.69

Description	Current Billed
DESIGN LABOR	7,926.57
ROUNABOUT LABOR	
Total	3,137.69

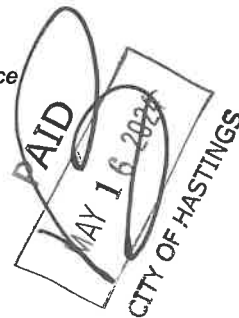
Invoice total **11,064.26**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60
230232.1-3	03/06/2024	10,491.56			10,491.56

Please Mail remittance to:
Moore & Bruggink, Inc., 2020 Monroe Avenue, N.W., Grand Rapids, MI 49505-6298

A service charge of one percent per month will be added to all accounts not paid within 30 days of invoice



City of Hastings

Check Voucher

Instructions

This form is used to generate a progress payment check against an existing, approved Purchase Order. Enter data as necessary; only in shaded cells. The spreadsheet will calculate totals for you. Review all data carefully, then print and sign the form and submit to your department head for approval. Attach relevant documentation. Please do not save the spreadsheet unless you change the file name and file location. Department head will forward the form to the City Manager (if required) and to Accounting for payment processing.

Today's Date
Requestor Name
Department

04/30/24
Betty Hartman

Purchase Order No.
Vendor Name
Account Number

72428
KV Landscapes
See Below

ITEM NO.	DESCRIPTION	Amount
1	Mowing & Maintenance - April 2024	
	City Hall 101.265.929.000	\$160.00
2	Parking / Enforcement 101.446.929.010	\$400.00
	Parking Downtown- SAD 101.447.929.010	\$540.00
3	Parks & Rec 101.751.929.010	\$6,720.00
	Community Svc 101.580.929.000	\$540.00
4	Arts & Cultural Events 101.806.929.010	\$340.00
	Triangle Lots 203.463.929.000	\$320.00
5	WTP & Taffee Well House 592.540.929.000	\$460.00
	Water Towers 592.547.929.020	\$280.00
6	Railroad Lift Station & WWTP 592.550.929.000	\$360.00
	Fire Dept 101.336.929.010	\$100.00
	DPS Garage 661.454.929.010	\$160.00
TOTALS		\$10,380.00

Notes and Explanatory Comments:

Remaining on PO \$ 72,660.00



EMPLOYEE SIGNATURE

B. Hartman

DEPARTMENT HEAD SIGNATURE

CITY MANAGER SIGNATURE (if over \$300)

ACCOUNTING USE ONLY

Prein & Newhof

Engineers • Surveyors • Environmental • Laboratory

3355 Evergreen Drive NE Grand Rapids, MI 49525
t. 616-364-8491 f. 616-364-695 preinnewhof.com

3649

Invoice

CITY OF HASTINGS
TRAVIS TATE
OFFICE OF THE CITY CLERK/TREASURER
201 E STATE ST.
HASTINGS, MI 49058

FISCAL

23 - 24 -

YEAR

Invoice number 81433
Date 05/06/2024
Project 2210635 DWAM GRANT ASSISTANCE

BILLING PERIOD: 3/31/24 TO 4/27/24

PROFESSIONAL SERVICES RELATED TO AMP:
REPORT PREPARATION

PO # 63386

Invoice Total 7,701.50

TERMS: NET 30: 1-1/2% PER MONTH SERVICE CHARGE ON PAST DUE ACCOUNTS



INVOICE 910103649

1719



2601 Cannery Ave
 Baltimore, MD 21226
 (800) 453-2586
 orders@usalco.com
 www.usalco.com

Invoice Date	30-Apr-2024
Due Date	30-May-2024
Payment Terms	Net 30 Days
Date Shipped	25-Apr-2024
BOL/SO Number	410052604 /310100510
Customer Reference	70370
Release NO/APO	
Carrier	SOLUTIONS TRANSPORT
Freight Terms	Prepaid

FISCAL

Deliver To:
 Hastings, MI WWTP
 825 W. Apple St
 Hastings MI 49058-
 USA

23 - 24

YEAR

Invoice To:
 Hastings, MI (City of)
 201 East State Street
 Attn: Accounts Payable
 Hastings MI 49058
 USA

Line	Part Code Description	WH	Sales Qty	Sales UOM	Price USD	Price UOM	Extended Price USD
1		MI	44,200.00	LB	\$293.7600	TON	6,492.10
	Customer Part	LIQUID ALUM SULFATE					

Line Totals	\$6,492.10
Miscellaneous	\$0.00
Tax	\$0.00
Incl Freight	\$0.00
Total Invoice Value	\$6,492.10

PAID
 MAY 16 2024
 CITY OF HASTINGS

<p>Lock Box Information</p> <p>G2O TECHNOLOGIES LLC or USALCO, LLC PO Box 654379 Dallas, TX 75265-4379</p>	<p>Overnight Lockbox Packages (FedEx, UPS and other Couriers)</p> <p>G2O TECHNOLOGIES LLC or USALCO, LLC Attn: Lockbox Operations 654379 2701 East Grauwlyer Rd. BLDG 1 Irving TX 75061</p>	<p>EFT/Wire Transfer</p> <p>ACCOUNT NO: 6315172702 ABA/Routing Number (ACH): 036076150 ABA/Routing Number (Wires): 036076150 SWIFT Code: CTZIUS 33 (Charles, Tango, Zulu, Indigo, Uncle, Sierra and number)</p>
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This invoice is Seller's offer to Buyer and is subject, and its acceptance is expressly limited, to the terms states on its face and Seller's Standard Terms and Conditions on the reverse side hereof, attached hereto, or posted at <https://www.usalco.com/wp-content/uploads/2023/07/STCS.pdf> which are hereby incorporated herein by reference. Any additional or different terms, whether or not materially different, set forth in any communication from Buyer and herby objected to and rejected.

Sarah Moyer-Cale

From: Mandy Furrow
Sent: Tuesday, May 21, 2024 1:27 PM
To: Sarah Moyer-Cale
Subject: Resignation

Follow Up Flag: Follow up
Flag Status: Flagged

Please except this as my formal resignation for the 2nd ward city council position that I have held. At this time, I feel this atmosphere is not good for my mental health. There for I will be stepping down.

Sincerely, Mandy Furrow
Get [Outlook for iOS](#)



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Minivan Purchase for Airport

Meeting Date: May 28, 2024

Recommended Action:

Motion to approve the airport to purchase of a minivan/courtesy vehicle in an amount not to exceed \$16,175.

Background Information:

At the April 24, 2024 regular meeting of the Hastings City/Barry County Airport Commission, the Commission approved a request from the Airport Manager to spend up to \$16,175 to purchase a minivan to serve as a courtesy car for pilots and guests who utilize the airport. In accordance with the Airport Commission Joint Operating Agreement, the Commission is requesting approval from the Barry County Board of Commissioners and the Hastings City Council for the expenditure of up to \$16,175 to purchase a minivan for a courtesy vehicle.

Financial Implications:

None for the city, funds will come from the airport.

Attachments:

None.



Regular Council Agenda Item Memorandum

To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: Sherbrooke Ct Milling and Paving – Lakeland Asphalt Proposal

Meeting Date: May 28, 2024

Recommended Action:

Approve the proposal to mill, fine grade, compact and pave Sherbrooke Court from Lakeland Asphalt for a total cost of \$35,000.

Background Information:

Sherbrooke Court is the city's worst local road. There is limited funding to do any major works for the local roads. DPS identified the approximate budget that was available for a small-scale project. \$35,000 was a target number that was available and would have a meaningful impact to the public that uses this street. Other asphalt contractors were solicited, and proposal cost are as follows: Superior Asphalt (\$42,600.00), and Murray's Asphalt (\$50,000.00),

Financial Implications:

There is \$25,000.00 budgeted for Contracted Paving. Additional amounts will come from other line items in the local streets fund that are not going to be used this year.

Attachments:

- Lakeland Asphalt's Proposal
- Sherbrooke Court Project Area Map



Lakeland Asphalt Corp.
 548 Avenue A
 Battle Creek, MI 49037
 www.lakelandasphalt.com

Phone: 269-964-1720
 Fax: 269-964-8202



Submitted to:
 City of Hastings
 201 E. State Street
 Hastings, MI 49058
 Rob Neil
rneil@hastingsmi.gov

Job:
Pave Sherbrooke Ct
 Hastings, MI 49058

Date:
 5/8/2024

We hereby submit specifications and estimates for:

Syds: 1,706

Scope of Work:

Option 1: Lakeland Asphalt, Mill, Truck and Pave (3") from point indicated on map

Rotomill remove asphalt area to a depth of 3.0", 1,706 syds
 Fine grade and compact area, 1,706 syds
 Furnish, install and compact an average of 1.5" of MDOT, 4EL leveling course asphalt
 Apply a bond coat for proper adhesion
 Furnish, install and compact an average of 1.5" of MDOT, 5EL wearing course asphalt, 1,706 syds

\$35,000.00

Option 2: Lakeland Asphalt, final grade, Pave 3" asphalt removed by city

Fine grade and compact area, 1,706 syds
 Furnish, install and compact an average of 1.5" of MDOT, 4EL leveling course asphalt
 Apply a bond coat for proper adhesion
 Furnish, install and compact an average of 1.5" of MDOT, 5EL wearing course asphalt, 1,706 syds

\$30,250.00

Subgrade repairs below existing base to be performed as additional cost (time and materials)

THIS CONTRACT INCLUDES ALL OF THE STANDARD
 CONDITIONS SET FORTH ON THE REVERSE SIDE.

Daniel Belt

Digitally signed by Daniel Belt
 DN: cn=Daniel Belt, o=Lakeland Asphalt Corp.,
 ou=Project Manager,
 email=dbelt@lakelandasphalt.com, c=US
 Date: 2024.05.08 15:13:39 -0400'

Authorized Signature
Daniel Belt
 Project Manager
 269-908-1184

Note: This contract may be withdrawn by us if not
 accepted within 15 days.



**PAYMENT IN FULL UPON
 RECEIPT OF INVOICE**



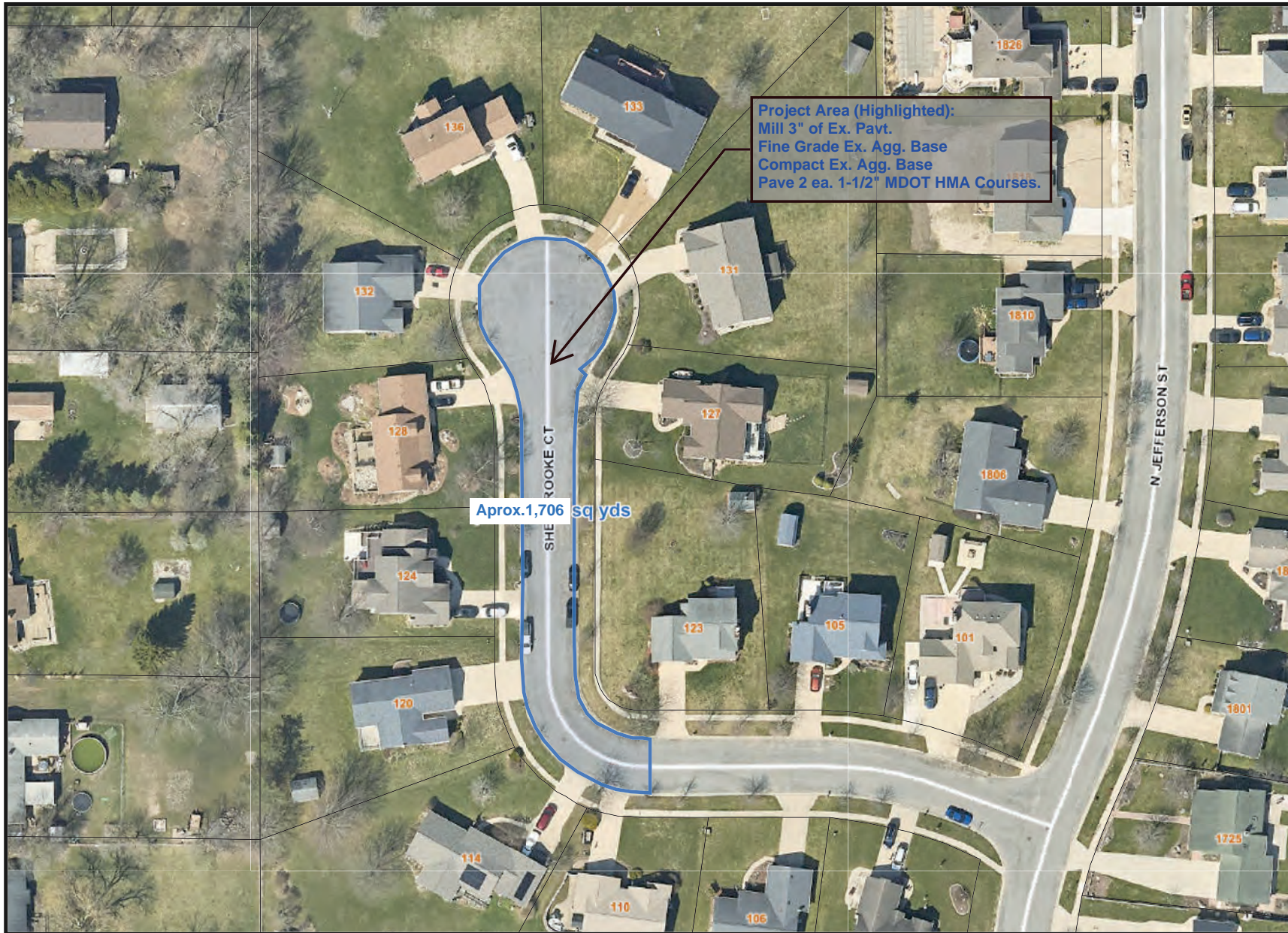
3% processing fee applies to all credit card payments

ACCEPTANCE OF CONTRACT & STANDARD CONDITIONS

I (We) have read the above contract INCLUDING THE STANDARD CONDITIONS ON THE REVERSE SIDE,
 and hereby accept the prices, specifications, and standard conditions as stated. You are hereby authorized
 to begin the work as proposed at your earliest convenience. We also acknowledge receipt of this Contract
 and agree that it is accurate and as contracted.

Date: _____ **Signature:** _____ (owner/officer)

Signature: _____ (owner/officer)



Sherbrooke Court
Milling & Paving 3" HMA



Map Publication:
05/20/2024 4:42 PM



powered by
FetchGIS

Disclaimer: This map does not represent a survey or legal document and is provided on an "as is" basis. Barry County expresses no warranty for the information displayed on this map document.



Regular Council Agenda Item Memorandum

To: The Honorable Mayor, City Council Members, and Sarah Moyer-Cale

From: Rob Neil, Superintendent of Streets

Subject: Asphalt patching (E. Mill St, N. Hanover St, E. High St., N Boltwood St.)

Meeting Date: May 28, 2024

Recommended Action:

Approve the proposal for asphalt patching for lead line replacements from Murray's Asphalt in the amount of \$6750.

Background Information:

This is for repairing asphalt on for Lead services located in several different locations (E. Mill St, N. Hanover St, E. High St., N Boltwood St.) that were completed through our lead service replacement program.

Financial Implications:

This has been budgeted for the current fiscal year 23-24 and has funds available for this project.

Attachments:

- Murray's Asphalt Proposal



Mid-Michigan's Asphalt Specialist

Serving The Area

For Over 30 Years

Murray's Asphalt
1727 Moore Road
Woodland, MI 48897
(269)948-9369
www.murraysasphalt.com

City of Hastings
Hastings, MI 49058
269-838-8395
rneil@hastingsmi.gov

05-08-2024

All seal coat prices are valid for 30 days.

All paving prices are valid for 15 days.

Cash, checks, money orders, Visa & MasterCard
ALL CREDIT CARD TRANSACTIONS HAVE
3.5% INTEREST FOR HOMEOWNERS AND
3.5% FOR CORPORATIONS.

We hereby submit specifications and estimates for:

Asphalt Patching

- Install 3" Commercial Asphalt top
1,480 Sq. Feet
- E. State Road— 7' X 10'
- E. Mill Street— 4' X 5', 9'6" X 9'6", and 9'6" X 9'6"
- N. Hanover Street— 10'6' X 10'6", 11' X 7', 14' X 5', 8' X 9' and 7' X 4'
- 200 Block of E. High Street— 6'6" X 8', 6' X 10', 4' X 18', 5' X 8' and 8' X 13'
- 300 Block of E. High Street— 10' X 11', 9' X 10', 8' X 10' and 10' X 11'
- N. Boltwood— 8' X 11' and 4'6" X 10'

We propose to furnish material & labor—complete in accordance with the above specifications for the sum of: \$6,750.00

\$ _____ Six Thousand Seven Hundred Fifty _____ Dollars

With payments made as follows: 50% due at signing, balance paid ON completion

Respectfully Submitted: Taylor Murray

Acceptance of Proposal

By signing this estimate, you are agreeing to the terms and conditions listed on page 2. In addition, you are authorizing us to do the work and agreeing to make payments as outlined above. Signature: _____

Date Of Acceptance: _____ Signature: _____



Regular Council Agenda Item Memorandum

To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: City Hall – Parking Lot Light Improvements

Meeting Date: May 28, 2024

Recommended Action:

Approve proposal to remove existing parking lot light poles and place new light poles at City Hall from Hickey Electric, Inc. for a total of \$5,450.

Background Information:

The parking lot light improvement was conceived a couple years ago when we planned on updating the landscaping and generator enclosure. The initial proposal was over budget, so we opted remove parking lot lights out of the contract. We decided to purchase the streetscape lights for the parking lot and have them installed, at a later date. I solicited Bazen Electric Company (Streetscape Subcontractor) and Hickey Electric to provide a proposal to do this work. Hickey had a lower price than Bazen which was \$6,505.

Financial Implications:

There is **\$20,000.00** budgeted for this project.

Attachments:

- *Hickey Electric, Inc. Proposal*
- *Bazen Electric Co. Proposal*
- *Plan*



Hickey Electric, Inc.

5995 Guy Rd. | Nashville MI 49073 | Phone: 517.852.0925 | Hickey-Electric.com

To: City of Hastings, Attn. Travis Tate
From: Zane Belson
Site: City Hall Parking lot
Job Quote: Q24110
Date: 5/22/2024

Bid Breakdown:

Remove (5) existing light poles per provided print dated 10-04-2022 and re-install with (5) new light poles provided from the City of Hastings. Cut (2) anchor bolts off per concrete base and install (1) new anchor bolt with epoxy per concrete base for new light poles to fit correctly. Terminate all connections at each light pole and test for correct operation.

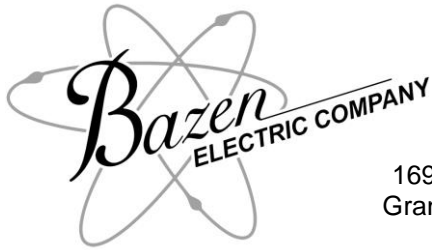
- Quote assumes branch circuit to each pole location is in proper working order. Any troubleshooting or repairs to circuit to make serviceable will require prior approval of additional charges.
- Quote assumes all pole bases are in serviceable condition.
- Quote assumes all hardware needed to install light fixture on pole and pole to base is provided by the City of Hastings.
- Quote assumes Light poles will be able to fit on concrete base with removing only (2) anchor bolts and installing (1) new anchor bolt per concrete base. Any additional modifications to be made will require prior approval of additional charges.

***Price expires 30 days from date of this quote.**

Total Bid: \$ 5,450.00

Thank You for the opportunity to quote this project.

Zane Belson



1695 Service Road NE
Grand Rapids, MI 49503
(616) 458-7210
www.bazenelectric.com

May 16, 2024

City of Hastings
Attn: Travis Tate

QUOTE #240409 City Lot Lighting Upgrades

Travis,
We are pleased to provide pricing for the City Lot Lighting Upgrade Project.

Option #1: Use existing concrete bases.

- Remove existing light poles.
- Grind (2) of the (4) anchor bolts off flush with the top of the pole base.
- Reuse the (2) existing anchor bolts, drill and epoxy (1) new anchor bolt into existing pole base. New bolt patters are (3) bolt patterns.
- Assemble pole and fixtures provided by the owner.
- Set new poles.

Total: \$6,505.00

Option #2 Adder: Install new concrete pole bases.

- Demo (5) existing concrete pole bases
- Install (5) new 24" round concrete pole bases in existing locations.
- Extend existing conduits into the new bases.
- Pull wire conductors between the bases. Existing conductors would need to be removed when bases get removed.
- Grounding

Add \$11,200.00 to above price.

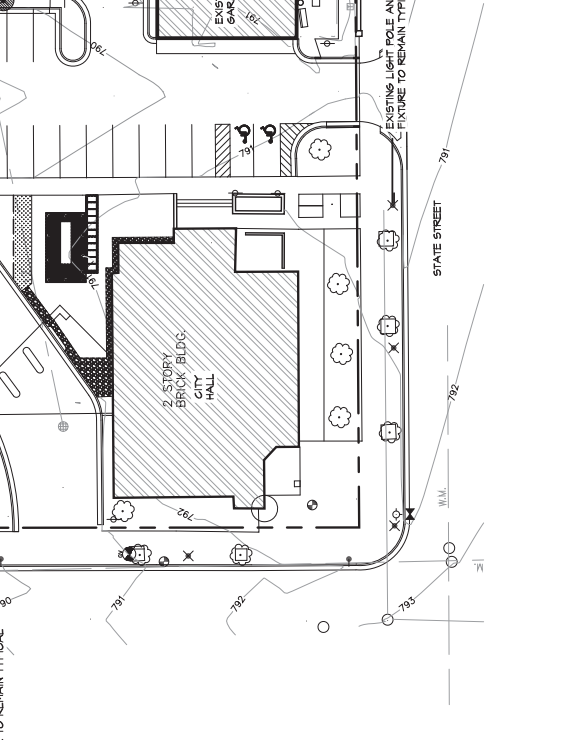
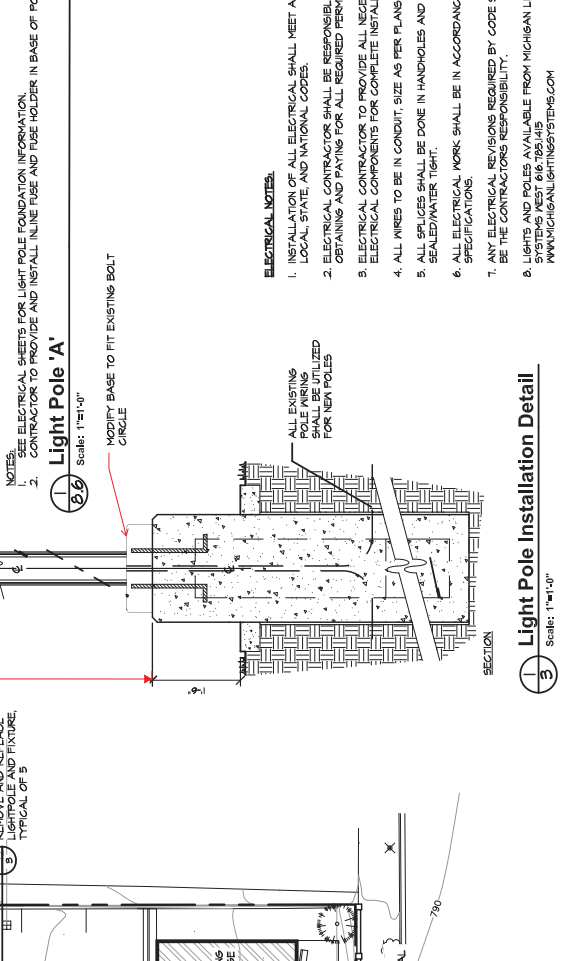
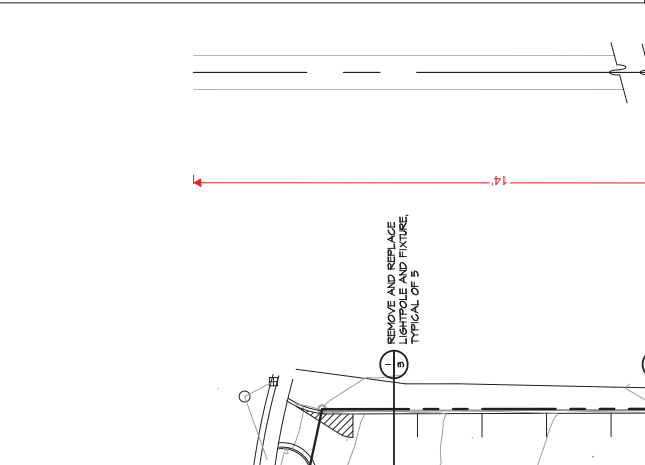
Thank you,

Andy VanBeek

TYPE	DATE	BY
PROJ. NO. 23A-2065	10/04/2022	REVISIONS
NO. 1	10/04/2022	3
NO. 2		
NO. 3		

SPECIAL INSTRUCTIONS:
 1. ALL ELECTRICAL WORK SHALL BE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND LOCAL CODES.
 2. ALL ELECTRICAL WORK SHALL BE DONE IN CONDUIT, SIZE AS PER PLANS.
 3. ALL SPICES SHALL BE DONE IN HANDHOLES AND SEALED/WATER TIGHT.
 4. ALL ELECTRICAL WORK SHALL BE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND LOCAL CODES.
 5. ALL ELECTRICAL REVISIONS REQUIRED BY CODE SHALL BE THE CONTRACTOR'S RESPONSIBILITY.
 6. LIGHTS AND POLES AVAILABLE FROM MICHIGAN LIGHTING SYSTEMS KE57 6.6-105.4HS WWW.MICHIGANLIGHTINGSYSTEMS.COM

CITY OF HASTINGS STREETSCAPE
 701 MILLENIUM BOULEVARD
 GREENVILLE, MO 65607
 ARCHITECTURAL
 AERIAL LIGHTING
 1000 N. UNIVERSITY BLVD.
 SUITE 100
 MARIETTA, GA 30067
 PHONE: 770.429.1100
 WWW.AERIALLIGHTING.COM



NOTES:
 1. SEE ELECTRICAL SHEETS FOR LIGHT POLE FOUNDATION INFORMATION.
 2. CONTRACTOR TO PROVIDE AND INSTALL IN-LINE FUSE AND FUSE HOLDER IN BASE OF POLE.

Light Pole 'A'
 Scale: 1"=1'-0"

Electrical Notes:
 1. INSTALLATION OF ALL ELECTRICAL SHALL MEET ALL LOCAL, STATE AND NATIONAL CODES.
 2. ELECTRICAL CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING AND PAYING FOR ALL REQUIRED PERMITS.
 3. ELECTRICAL CONTRACTOR TO PROVIDE ALL NECESSARY ELECTRICAL COMPONENTS FOR COMPLETE INSTALLATION.
 4. ALL WIRES TO BE IN CONDUIT, SIZE AS PER PLANS.
 5. ALL SPICES SHALL BE DONE IN HANDHOLES AND SEALED/WATER TIGHT.
 6. ALL ELECTRICAL WORK SHALL BE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND LOCAL CODES.
 7. ANY ELECTRICAL REVISIONS REQUIRED BY CODE SHALL BE THE CONTRACTOR'S RESPONSIBILITY.
 8. LIGHTS AND POLES AVAILABLE FROM MICHIGAN LIGHTING SYSTEMS KE57 6.6-105.4HS WWW.MICHIGANLIGHTINGSYSTEMS.COM

CITY OF HASTINGS LANDSCAPE IMPROVEMENTS
 Hastings, MI

MCSA GROUP, INC.
 Landscape Planning • Exterior Design • Smartly Placed
 1000 N. UNIVERSITY BLVD. SUITE 100 MARIETTA, GA 30067
 PHONE: 770.429.1100 WWW.MCSAGROUP.COM

SCALE: 1"=20'

Lighting Plan

PROJECT NO. 23A-2065
 SHEET NO. 3



Regular Council Agenda Item Memorandum

To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: City Hall Landscaping Proposal – West Side – Katerberg VerHage

Meeting Date: Tuesday, May 28, 2024

Recommended Action:

Approve the proposal to improve the landscaping on the west side of City Hall from Katerberg VerHage for \$6,500.

Background Information:

The current landscaping on the west side of City Hall is overgrown, drab, and time for an improvement. The existing landscaping is not compatible with the recent improvements of the streetscape, landscaping on the East side of City Hall and even the recent improvements at the library. It makes sense to improve the West side landscaping of City Hall given that Katerberg VerHage is currently working on the streetscape project and they are in close proximity.

Financial Implications:

There are adequate funds remaining in this year's budget to make this improvement.

Attachments:

- Katerberg VerHage proposal
- City Hall photos



May 14, 2024

City of Hastings
201 E. State St
Hastings, MI 49058

Project: City Hall Landscape Improvements

The following proposal includes materials, labor, and equipment to renovate the landscape along the west side of the Hastings City Hall Building. This proposal is based off a design included with this proposal.

Includes:

- Removal of the existing plant material (multi-stem tree will remain)
- Cut to subgrade – remove excess mulch and built up soil
- Plant material
- Mulch in the renovated landscape areas
- Topsoil and seeding the lawn area

Excludes:

- Permits
- Utilities
- Concrete or asphalt repair
- Irrigation modification or repair

Total = \$6,500.00

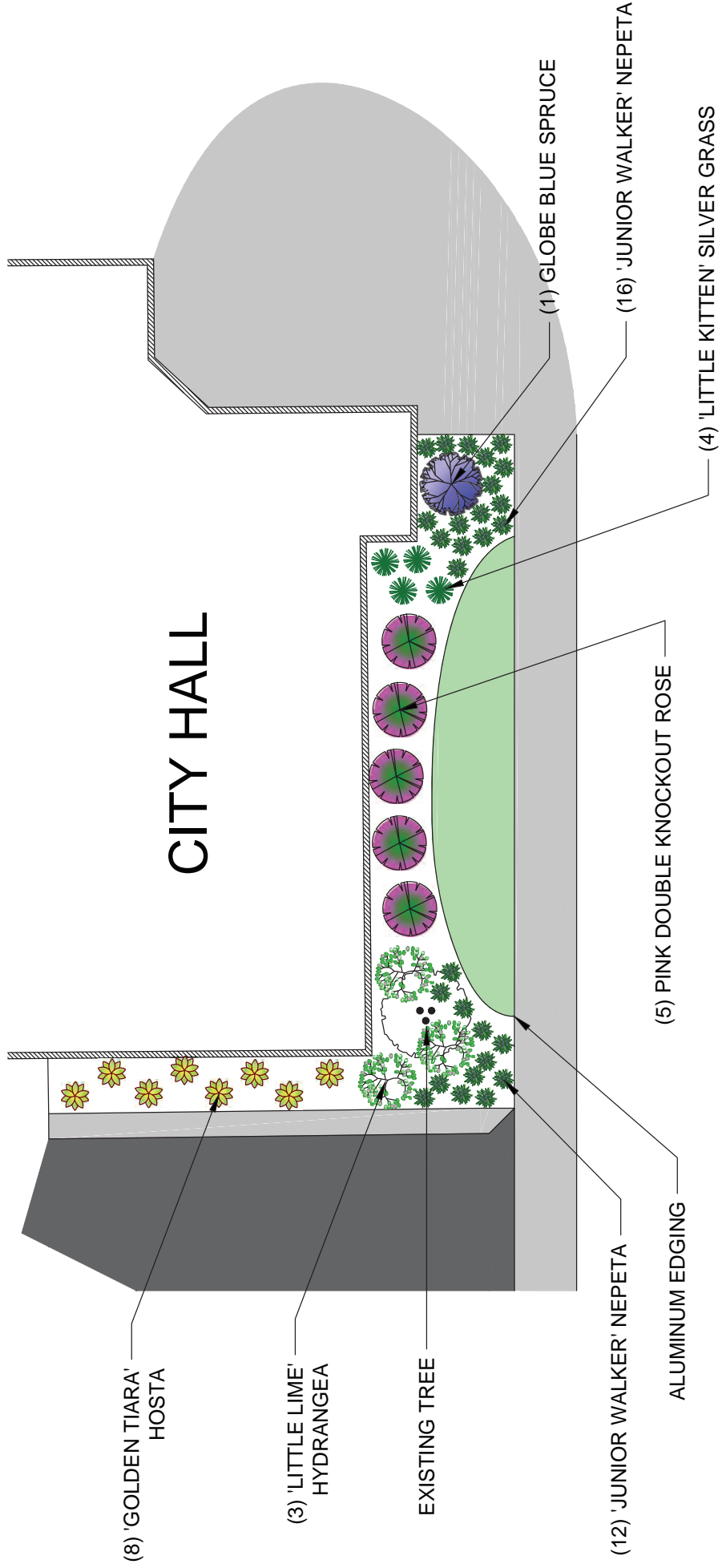
Thank you,

Joel Franken

Project Manager

joelf@katerbergverhage.com

CITY HALL



(8) 'GOLDEN TIARA'
HOSTA

(3) 'LITTLE LIME'
HYDRANGEA

EXISTING TREE

(12) 'JUNIOR WALKER' NEPETA

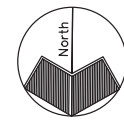
ALUMINUM EDGING

(5) PINK DOUBLE KNOCKOUT ROSE

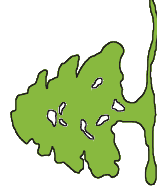
(1) GLOBE BLUE SPRUCE

(16) 'JUNIOR WALKER' NEPETA

(4) 'LITTLE KITTEN' SILVER GRASS



Scale 1" = 8'



KATERBERG VERHAGE

3717 MICHIGAN NE
GRAND RAPIDS, MICHIGAN 49525
616.949.3030
WWW.KATERBERGVERHAGE.COM

PROPOSED LAYOUT FOR
HASTINGS CITY HALL
WEST SIDE LANDSCAPE

THIS DRAWING IS THE PROPERTY OF KATERBERG VERHAGE, INC. AND SHALL NOT BE REPRODUCED, TRANSFERRED, OR BID WITHOUT THE WRITTEN CONSENT OF KATERBERG VERHAGE, INC.

Photos of City Hall
West Side Landscape Area
Taken 05/21/2024





Regular Council Agenda Item Memorandum

To: The Honorable Mayor, City Council Members, and Sarah Moyer-Cale

From: Rob Neil Superintendent of Streets

Subject: Dust control

Meeting Date: May 28th, 2024

Recommended Action:

Approve the quote for application of dust control by Barry County Excavating for \$5,043.84

Background Information:

The application is for our dirt roads within the City of Hastings. Mr. Craig Hamilton, Owner of Barry County Excavating, has done our dust control in the past and is familiar with our streets.

Financial Implications:

This is a budgeted item for the 2023/2024 fiscal year and still has the necessary funds available.

Attachments:

- Barry County Excavation Quote

Robert Neil

From: Craig Hamilton <hamiltonlawnprepllc@gmail.com>
Sent: Friday, May 17, 2024 11:05 PM
To: Robert Neil
Subject: Re: Hastings

CAUTION: External Email

Mr Neil,

Thanks for giving me the opportunity to bid for the City of Hastings grading and dust control. I submit the following bid of 14208 ft x .355 ft = \$5043.84

Thanks for the opportunity
Craig Hamilton
Barry County Excavation
269-838-5964

On Fri, May 17, 2024 at 2:00 PM Robert Neil <rneil@hastingsmi.gov> wrote:

Craig
Include grading in the quote

Thanks
Sent from my iPad

On May 17, 2024, at 1:55 PM, Craig Hamilton <hamiltonlawnprepllc@gmail.com> wrote:

CAUTION: External Email

Rob,

Does price need to include grading or are you guys doing that?

Thanks
Craig

On Fri, May 17, 2024, 12:47 PM Robert Neil <rneil@hastingsmi.gov> wrote:

Great Talking with you thanks for your time and answering my questions , I have attached a list of the dirt streets and areas we would want to have done. Can you please provide me with a Quote?



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Bolthouse Merchandising Corporation (BMC) Parking Agreement

Meeting Date: May 28, 2024

Recommended Action:

Approve and authorize Deputy Clerk and Mayor to sign the Bolthouse Merchandising Corporation Parking Agreement beginning June 1, 2024 and ending on May 31, 2025. Staff has also prepared an identical parking agreement with a three (3) year term beginning of June 1, 2024 and ending on May 31, 2027.

Background Information:

The City and BMC have entered into a parking agreement for the use of the northeast corner of the Ace parking lot for event parking since the Thornapple Plaza was opened for Hastings Live and other events. This agreement has proven to be beneficial during high attendance events at the Thornapple Plaza.

Financial Implications:

There are no financial implications to the City.

Attachments:

- City of Hastings/BMG Parking Agreement – One (1) Year Term
- City of Hastings/BMG Parking Agreement – Three (3) Year Term

**City of Hastings – Bolthouse Merchandising Corporation
Parking Agreement
May 2024**

Purpose

The City of Hastings (CITY) and Bolthouse Merchandising Corporation (BMC) wish to enter into an agreement to allow event parking in the northeast corner of the parking lot located at the southwest corner of East State Street and South Boltwood Street also known as 200 S. Boltwood St. and owned by BMC.

Terms and Conditions

CITY hereby agrees to pay \$1.00 for event parking, provide liability insurance with BMC listed as a certificate holder, notify BMC both Hastings Live and private events at least thirty (30) days prior to an event.

BMC agrees that for a term of twelve (12) months from June 1, 2024 through May 31, 2025, CITY may allow event parking in the parking area described above during events at the Thornapple Plaza. The parties may negotiate an extension to this agreement at the end of the term of this agreement. Either party may terminate this agreement by providing the other party with seven (7) days written notice.

Signatures

Levi Bolthouse
Bolthouse Merchandising Corporation

David J. Tossava, Mayor, City of Hastings

Amy Hubbell, Deputy Clerk, City of Hastings

Date

Date

**City of Hastings – Bolthouse Merchandising Corporation
Parking Agreement
May 2024**

Purpose

The City of Hastings (CITY) and Bolthouse Merchandising Corporation (BMC) wish to enter into an agreement to allow event parking in the northeast corner of the parking lot located at the southwest corner of East State Street and South Boltwood Street also known as 200 S. Boltwood St. and owned by BMC.

Terms and Conditions

CITY hereby agrees to pay \$1.00 for event parking, provide liability insurance with BMC listed as a certificate holder, notify BMC both Hastings Live and private events at least thirty (30) days prior to an event.

BMC agrees that for a term of twelve (36) months from June 1, 2024 through May 31, 2027, CITY may allow event parking in the parking area described above during events at the Thornapple Plaza. The parties may negotiate an extension to this agreement at the end of the term of this agreement. Either party may terminate this agreement by providing the other party with seven (7) days written notice.

Signatures

Levi Bolthouse
Bolthouse Merchandising Corporation

David J. Tossava, Mayor, City of Hastings

Amy Hubbell, Deputy Clerk, City of Hastings

Date

Date



Hastings City Police

12.A

201 E. State St.
Hastings, MI 49058
(269) 948-4800 Dispatch
(269) 945-5744 Office
(269) 945-4358 Fax



Dale Boulter
Chief of Police

Julissa Kelly
Deputy Chief

Hastings Police Department Council report for month of April 2024

STAFFING

Officer Kiersten Bailey has completed phase 4 of her training program and is now on the road solo. Ofc. Bailey has been placed on the schedule and in a normal rotation covering the 2 PM – 2 AM shift. Ofc. Bailey will be evaluated over the remainder of her probationary period by Myself, the Deputy Chief, and Field Training Officers.

STATS

The past month officers responded to **453** calls for service, with a total of 23 arrests, 12 traffic accidents 3 non-traffic accidents. Officers issued a total of 33 citations, 27 being moving violations, 6 being Non-moving violations. Officers conducted a total of 111 traffic contacts for the month of April.

RESERVE OFFICERS

The Reserve Department contributed 105.5 hours for the month of April.

TRAINING

National Instant Background Check System Training (NICS-Gun purchase permits) K. Slagel/D. Boulter

MCOLES Annual Spring Firearms Training. (All Members)

All officers were trained and qualified with the new rifles and have been placed in each patrol car.

NARCAN training (Ofc. Bailey)

Legal Update training (all Officers)

Domestic Violence training (Pickett, Brown, Wesseling, Babcock, Steensma)

Use of Force training (all Members)

MICR/LEEP Training (K. Slagel)

TRAFFIC ENFORCEMENT

I have instructed officers of this department to monitor areas of concern throughout the city. Some of the areas have been a topic of social media and other platforms like Broadway/Green St. Officers have been conducting directed patrol in this and other areas of the city and enforcing the traffic laws of this state. The officers have made several stops and have issued things such as education, verbal warnings, and citations.

I will continue to direct officers to areas of the city where issues arise. Traffic stops will be conducted when violations occur and are observed.

LAST DAY OF SCHOOL

The last day of school for Hastings area schools is scheduled for June 5th. Please be alert while driving as more children will be out during the day. On behalf of all officers and staff at HPD we congratulate the Graduating Class of 2024 and wish them the best of luck in their future endeavors.

We would also like to Thank Superintendent Matt Gobel for the years of dedication and support he has given to Hastings Schools and to our community. We wish him the best and support him in his journey.

UPCOMING EVENTS

Memorial Day Parade May 27th @ 9:30 AM (Start Time)

Parade route as follows:

Starting at E. State St. and Boltwood St. the parade will travel west on E. State St. to Broadway Ave. turn North (Right) on Broadway making a brief stop at The Veterans Memorial (Tyden Park), continue North on Broadway making a brief stop on the Broadway Bridge, continuing North on Broadway, and turning West (left) on W. State Rd. and making the final stop at Riverside Cemetery.

We will begin closing intersecting roads along the parade route at approx. 9:00 AM to accommodate observers and parade participants.

I would like to thank The Lawrence J. Bauer American Legion Post 45 for facilitating this parade and not allowing it to be overtaken by political signs, banners, posters, sirens, horns, or candy.

Upcoming projects

For the Jefferson/Center St. 4-way stop, plans are underway for the addition of the stop signs on Center St. Following another site visit it appears no parking will be affected by the placement of the new stop signs. The project is underway, and updates will be provided as we get closer to installing the traffic control devices.

On street parking E. State St. near city hall will need to be addressed following completion of the Street Scape. I have met with Rob Niel and discussed the need to re-stripe the current on street parking spots near city hall. If you have attempted to exit city hall on to E. State St. when cars are parked on the east and west side of the entrance/exit, you know how difficult it is to see oncoming traffic. This area will possibly lose one parking spot to provide for clear line of site.

Code Compliance report

Report attached

Respectfully submitted,

Dale Boulter

Chief of Police

**HASTINGS CITY COUNCIL
MONTHLY REPORT
MONTH OF April 2024
From Hastings Police Department**

Chief Dale Boulter

Total Complaints: 453

Total Arrests: 23

Adults: 9 Sex Offense-1, OUI-2, A&B-4, R&O Police-1, Fraud-1.

Juveniles: 0

Arrests Warrants for other Departments: 14 Obstructing Justice-14.

Traffic Summary:

Traffic Accidents: 12

Property Damage: 8 Injuries: 4 Fatal: 0 Non-Traffic: 3

Tickets Issued: 33

Moving Violations Issued: 27

Non-Moving Violations: 6

POLICE VEHICLES

TOTAL MILES: **5,338**

TOTAL GALLONS OF FUEL USED: **564.3**

<u>VEHICLE</u>	<u>MILAGE</u>	<u>VEHICLE</u>	<u>MILAGE</u>
41/2020 FORD	50,642	45/2022 FORD	2,094
42/2021 FORD	45,721	46/2015 FORD	56,297
43/2020 FORD	4,749	47/2023 FORD	12,879
44/2018 FORD	41,969	48/2016 FORD	92,815
		49/2010 DODGE	63,659

ADDITIONAL INFORMATION:

The Hastings Police Reserve officers worked a total of 105.5 hours for the month.

<u>CLASSIFICATION</u>	<u>CURRENT MONTH</u>	<u>PREVIOUS YEAR</u>	<u>YTD CURRENT</u>	<u>YTD PREVIOUS</u>	<u>YTD COMPARED</u>
FATAL ACCIDENTS	0	0	0	0	0
INJURY ACCIDENTS	4	1	9	8	+1
P D ACCIDENTS	8	11	30	39	-9
NON-TRAFFIC	3	3	9	18	-9
SPEEDING	10	0	18	3	+15
OTHER HAZARDOUS	17	12	29	41	-12
NON-HAZARDOUS	6	42	42	126	-84
PARKING	5	15	88	256	-168
<u>TOTAL</u>	53	84	225	491	-266

City of Hastings
Code Compliance Officer
April 2024 Activity
Report



QUANTITY	COMPLAINT
2	Animal related (90-835)
3	Grass and weeds more than 8" tall (38-105)
2	Compostable yard debris and refuse in right-of-way, snow piles (74-39, 74-71, 74-72)
13	Garbage Code Violations (66-88/89/90/93/94)
24	Vehicles parked on unapproved surfaces – residential zones (90-929)
12	Unlicensed/Inoperable vehicles, parts, or tire storage (38-76, 77, 78)
21	Refuse and debris in unscreened area of yard (90-881, 90-882)
1	Rental Unit complaints
21	Signage issues/ Signs in Right-Of-Way
0	Sign Permits Issued
2	Fencing Issues
7	Fence Permits Issued
10	Structure & Building Maintenance Issues
5	Recreational Vehicle Issues
0	Abandoned refrigerator w/door attached (54-61)
12	Sidewalk parking/right-of-way obstructions (74-71)
23	Miscellaneous Issues & Complaints
158	Total Violations/Complaints Handled
21	Letters sent
3	Citations issued
182	Follow Ups
NOTES:	Miscellaneous Issues/ Complaints details

QUANTITY COMPLAINT

- Misc. mostly requests for information.
- Large increase in sign issues due to election signs on right-of-way.
- Structure & building maintenance issues increase, mostly contractors working without permits. All issues corrected with contractors contacting P.C.I. for permits.
- Second informal hearing regarding ordinance violations. Resident was a “no show” again and court ordered fines were issued. Formal hearing was requested to gain compliance.

BY: Frank Jesensek

DATE: 5/3/24



Hastings City Council Memorandum

Date: May 21, 2024
To: Honorable Mayor Tossava & Members of the Hastings City Council
From: Dan King, Community Development Director
Subject: May Community Development Department Report

A summary of the current activities in the Community Development Department includes:

Streetscape

The streetscape project continues to progress on the south side of State Street from Church to Michigan Avenue. Cotants Farm Market, with the assistance of the Department of Public Services, will begin hanging the flower pots on the new irrigated street light poles on the north side of State Street from Boltwood to Jefferson. Installation will continue west on State Street as the irrigation company continues to activate the new irrigation system.

Michigan Sculpture Initiative (MSI)

MSI and Flatlanders will be installing the eight (8) new leased sculptures near the end of June in conjunction with the scheduled completion of the streetscape project.

Tyden Lofts

A temporary leasing office has been established in the Adrounie House at 126 South Broadway. The phone number for the leasing office is 269-309-9460. The project is on track to completed in August.

Meadowstone Apartments

Meadowstone Apartments on the south side of Barfield Drive is moving closer to commencement of construction of five new building that will contain 92 one-bedroom apartment units. The project will provide additional workforce housing options to qualified tenants.



Neighborhood Enhancement Program

The Community Development Department has received \$41,000.00 in total grant applications for the exterior home improvement grant program. The grant application deadline is May 31st and we anticipate collecting several more applications prior to the deadline.

Whitewater Car Wash

Whitewater Car Wash received a Certificate of Occupancy on May 15, 2024 and are planning a soft opening the first week of June. We appreciate their investment in the City of Hastings.



Upcoming Events

Hastings Live June 5th through August 24th

Block Party Street Dance – June 8th, July 13th, and August 10th

If you have any questions, concerns, or ideas please feel free to contact Sandy, Steve, or me at sponsetto@hastingsmi.gov shoke@hastingsmi.gov dking@hastingsmi.gov



CITY OF HASTINGS

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SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2024

THIS YEAR FISCAL YTD 30-APR-24	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
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FUND 101 - GENERAL FUND

REVENUE

TAXES	3,464,955.53	3,463,000	100.00%	3,240,661.70	3,362,500	96.00%
SPECIAL ASSESSMENTS	27,658.86	43,650	63.00%	.00	56,750	0.00%
LICENSES & PERMITS	21,585.49	21,175	102.00%	23,514.67	26,525	89.00%
FEDERAL REVENUES	535,133.00	768,199	70.00%	21,000.00	365,000	6.00%
STATE SHARED REVENUES	932,453.69	1,398,813	67.00%	787,397.20	1,273,000	62.00%
INTERGOVERNMENTAL REVENUES	59,039.97	868,416	7.00%	.00	590,320	0.00%
CHARGES FOR SERVICES	17,910.91	615,950	3.00%	17,069.21	599,950	3.00%
FINES & FORFEITURES	12,283.70	7,000	175.00%	9,059.65	6,500	139.00%
INTEREST AND RENTALS	358,049.81	209,000	171.00%	273,864.00	113,000	242.00%
OTHER REVENUE	348,072.34	30,500	1141.00%	292,558.82	16,500	1773.00%
INCOMING TRANSFERS	.00	0	0.00%	.00	0	0.00%
TOTAL REVENUE & INCOMING TRANSFERS	5,777,143.30	7,425,703	78.00%	4,665,125.25	6,410,045	73.00%

EXPENDITURES

CITY COUNCIL	52,694.15	74,001	71.00%	50,496.51	68,604	74.00%
MAYOR	13,401.44	14,752	91.00%	11,019.57	13,347	83.00%
CITY MANAGER	159,545.50	183,080	87.00%	149,161.46	181,323	82.00%
FINANCE DEPARTMENT	309,681.76	313,745	99.00%	245,103.29	328,063	75.00%
CLERK	90,394.36	118,397	76.00%	96,291.99	146,355	66.00%
INFORMATION TECHNOLOGY	187,482.41	244,000	77.00%	187,677.53	223,000	84.00%
BOARD OF REVIEW	2,016.04	2,862	70.00%	2,124.76	2,392	89.00%
TREASURER	59,702.77	78,808	76.00%	60,597.78	75,496	80.00%
ASSESSOR	121,381.93	162,581	75.00%	116,638.07	122,169	95.00%
ELECTIONS	30,698.24	64,277	48.00%	35,317.05	38,970	91.00%
CITY HALL & GROUNDS	135,320.15	187,500	72.00%	78,563.09	175,945	45.00%
LEGAL AND AUDIT	35,583.00	70,000	51.00%	57,297.30	78,000	73.00%
OTHER GENERAL GOVERNMENT	265,171.79	753,387	35.00%	416,542.48	764,675	54.00%
POLICE	1,582,178.53	2,005,929	79.00%	1,371,048.97	2,026,807	68.00%
CODE COMPLIANCE	30,906.38	50,171	62.00%	40,370.12	47,690	85.00%
FIRE DEPARTMENT	1,053,742.74	1,057,797	100.00%	394,530.91	526,004	75.00%
INSPECTIONS	94,147.00	55,000	171.00%	37,868.00	40,000	95.00%
DEPT OF PUBLIC SERVICE ADMIN	133,418.37	182,683	73.00%	133,930.36	173,662	77.00%
PARKING LOTS - NON SAD	6,464.92	19,750	33.00%	9,586.32	59,500	16.00%
PARKING LOTS - SAD	29,657.04	234,000	13.00%	100,386.26	80,850	124.00%
STREET LIGHTING	79,112.60	102,500	77.00%	72,736.16	94,500	77.00%
COMMUNITY SERVICES	100,074.05	162,085	62.00%	104,852.50	114,022	92.00%
BROWNFIELD GRANT	.00	0	0.00%	.00	0	0.00%
PLANNING AND ZONING	4,460.63	18,285	24.00%	8,596.71	21,570	40.00%
JOINT PLANNING & ZONING	77.50	550	14.00%	1,490.48	600	248.00%
COMMUNITY & ECONOMIC DEVELOPMNT	106,270.89	141,500	75.00%	122,807.50	137,886	89.00%

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2024

THIS YEAR FISCAL YTD YTD ACTUAL	REVISED BUDGET BUDGET	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-23	REVISED BUDGET BUDGET	FISCAL YTD % OF BUDGET
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FUND 101 - GENERAL FUND

COMMUNITY DEVELOPMENT GRANTS	71,197.00	75,100	95.00%	70,593.09	75,000	94.00%
CABLE ACCESS	7,688.86	13,457	57.00%	9,143.03	23,757	38.00%
PARKS AND RECREATION	157,366.77	977,657	16.00%	158,441.99	714,164	22.00%
ARTS AND CULTURAL ACTIVITIES	82,064.12	80,400	102.00%	41,980.41	57,775	73.00%
OTHER FINANCING USES	.00	316,449	0.00%	.00	160,105	0.00%
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TOTAL EXPENDITURES & OUTGOING TRANSFERS	5,001,900.94	7,760,703	64.00%	4,185,193.69	6,572,231	64.00%
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NET REVENUE OVER EXPENDITURES	775,242.36	(335,000)		479,931.56	(162,186)	
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CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2024

	THIS YEAR FISCAL YTD 30-APR-24	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
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FUND 202 - MAJOR STREETS

REVENUES	679,592.98	1,045,218	65.00%	988,723.28	942,650	105.00%
INCOMING TRANSFERS	.00	0	0.00%	.00	0	0.00%
TOTAL REVENUE & INCOMING TRANSFERS	679,592.98	1,045,218	65.00%	988,723.28	942,650	105.00%
EXPENDITURES	395,600.73	1,097,335	36.00%	620,453.62	944,877	66.00%
OUTGOING TRANSFERS	.00	150,000	0.00%	.00	150,000	0.00%
TOTAL EXPENDITURES & OUTGOING TRANSFERS	395,600.73	1,247,335	32.00%	620,453.62	1,094,877	57.00%
NET REVENUE OVER EXPENDITURES	283,992.25	(202,117)		368,269.66	(152,227)	

FUND 203 - LOCAL STREETS

REVENUES	270,834.40	351,008	77.00%	258,390.93	320,075	81.00%
INCOMING TRANSFERS	.00	300,000	0.00%	.00	150,000	0.00%
TOTAL REVENUE & INCOMING TRANSFERS	270,834.40	651,008	42.00%	258,390.93	470,075	55.00%
EXPENDITURES	318,311.00	733,661	43.00%	423,067.72	730,651	58.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	318,311.00	733,661	43.00%	423,067.72	730,651	58.00%
NET REVENUE OVER EXPENDITURES	(47,476.60)	(82,653)		(164,676.79)	(260,576)	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2024

	THIS YEAR FISCAL YTD 30-APR-24	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
<i>FUND 209 - CEMETERY FUND</i>						
REVENUES	241,940.72	244,780	99.00%	448,981.48	426,800	105.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	241,940.72	244,780	99.00%	448,981.48	426,800	105.00%
EXPENDITURES	137,127.50	279,100	49.00%	330,454.56	400,499	83.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	137,127.50	279,100	49.00%	330,454.56	400,499	83.00%
NET REVENUE OVER EXPENDITURES	104,813.22	(34,320)		118,526.92	26,301	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2024

	THIS YEAR FISCAL YTD 30-APR-24	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
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FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY

REVENUES	3,538,116.72	3,463,990	102.00%	735,706.43	703,200	105.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	3,538,116.72	3,463,990	102.00%	735,706.43	703,200	105.00%
EXPENDITURES	1,490,239.13	3,745,207	40.00%	207,281.19	535,357	39.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	1,490,239.13	3,745,207	40.00%	207,281.19	535,357	39.00%
NET REVENUE OVER EXPENDITURES	2,047,877.59	(281,217)		528,425.24	167,843	

FUND 250 - LCL DVLPMNT FINANCE AUTHORITY

REVENUES	66,927.00	81,500	82.00%	76,406.44	46,700	164.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	66,927.00	81,500	82.00%	76,406.44	46,700	164.00%
EXPENDITURES	136,572.00	187,800	73.00%	461.33	10,550	4.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	136,572.00	187,800	73.00%	461.33	10,550	4.00%
NET REVENUE OVER EXPENDITURES	(69,645.00)	(106,300)		75,945.11	36,150	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2024

	THIS YEAR FISCAL YTD 30-APR-24	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
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FUND 265 - DRUG ENFORCEMENT

REVENUES	856.00	2,800	31.00%	.00	3,500	0.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	856.00	2,800	31.00%	.00	3,500	0.00%
EXPENDITURES	2,365.00	5,600	42.00%	4,815.00	5,600	86.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	2,365.00	5,600	42.00%	4,815.00	5,600	86.00%
NET REVENUE OVER EXPENDITURES	(1,509.00)	(2,800)		(4,815.00)	(2,100)	

FUND 266 - POLICE TRAINING

REVENUES	174.03	2,950	6.00%	2,842.74	2,901	98.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	174.03	2,950	6.00%	2,842.74	2,901	98.00%
EXPENDITURES	664.86	4,600	14.00%	2,530.81	4,600	55.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	664.86	4,600	14.00%	2,530.81	4,600	55.00%
NET REVENUE OVER EXPENDITURES	(490.83)	(1,650)		311.93	(1,699)	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2024

THIS YEAR FISCAL YTD 30-APR-24	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
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FUND 271 - LIBRARY FUND

OPERATIONS

OPERATING REVENUES	1,219,202.48	1,373,449	89.00%	511,248.55	1,331,794	38.00%
OPERATING INCOMING TRANSFERS						
TOTAL OPERATING REV & IN TRNSFRS	1,219,202.48	1,373,449	89.00%	511,248.55	1,331,794	38.00%
OPERATING EXPENDITURES	1,428,681.53	1,708,154	84.00%	544,341.40	1,737,347	31.00%
OPERATING OUTGOING TRANSFERS						
TOTAL OPERATING EXP & OUT TRNSFRS	1,428,681.53	1,708,154	84.00%	544,341.40	1,737,347	31.00%
NET OPERATING REV OVER EXP	(209,479.05)	(334,705)		(33,092.85)	(405,553)	

CAPITAL IMPROVEMENTS

CAP IMPRVMT EXPENDITURES	.00	0	0.00%	.00	0	0.00%
CAP IMPRVMT OUTGOING TRANSFERS						
TOTAL CAP IMPRVMT EXP & OUT TRNSFRS	.00	0	0.00%	.00	0	0.00%
NET CAP IMPRVMT REV OVER EXP	.00	0		.00	0	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2024

THIS YEAR FISCAL YTD 30-APR-24	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
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FUND 592 - WATER & SEWER FUND

REVENUES	3,798,073.87	4,347,620	87.00%	3,067,797.10	3,512,690	87.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	3,798,073.87	4,347,620	87.00%	3,067,797.10	3,512,690	87.00%
EXPENDITURES	2,487,550.67	4,106,072	61.00%	2,146,973.62	3,544,182	61.00%
OUTGOING TRANSFERS	.00	0	0.00%	.00	0	0.00%
TOTAL EXPENDITURES & OUTGOING TRANSFERS	2,487,550.67	4,106,072	61.00%	2,146,973.62	3,544,182	61.00%
NET REVENUE OVER EXPENDITURES	1,310,523.20	241,548		920,823.48	(31,492)	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 10 MONTHS ENDING APRIL 30, 2024

THIS YEAR FISCAL YTD 30-APR-24	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-APR-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
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FUND 661 - EQUIPMENT REVOLVING FUND

REVENUES	167,668.90	939,500	18.00%	437,066.16	913,750	48.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	167,668.90	939,500	18.00%	437,066.16	913,750	48.00%
EXPENDITURES	353,163.12	510,592	69.00%	399,910.23	487,225	82.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	353,163.12	510,592	69.00%	399,910.23	487,225	82.00%
NET REVENUE OVER EXPENDITURES	(185,494.22)	428,908		37,155.93	426,525	

City of Hastings
Investments & Deposits Status Report as of April 30, 2024

<u>Institution</u>	<u>Account Description</u>	<u>4/30/2024</u> <u>Balance</u>	<u>Interest</u> <u>Rate</u>
Flagstar	Common Cash (Primary Checking)	\$ 993,829.12	1.03%
	Payroll	\$ 2,276.97	1.05%
	*Savings	\$ 3,274,833.41	4.22%
	**Tax Collection	\$ 47,067.56	N/A
	Total	\$ 4,318,007.06	

**Includes proceeds from DDA/Streetscape Bonds*

*** Includes funds collected on behalf of other governmental agencies*

Highpoint	Common Cash	\$ 17,719.66	N/A
	Drug Enforcement	\$ 18,211.94	N/A
	Library PayPal	\$ 500.00	N/A
	*Tax Collection	\$ 1,000.00	N/A
	Total	\$ 37,431.60	

** Includes funds collected on behalf of other governmental agencies*

Michigan CLASS	General Fund (Pooled)	\$ 6,101,389.48	5.3959%
	Water & Sewer	\$ 574,050.80	5.3959%
	Equipment Fund	\$ 291,566.46	5.3959%
	LDFA	\$ 145,783.88	5.3959%
	Total	\$ 7,112,790.62	

American Dep Mgmt Co	Money Market Account	\$ 3,776,522.09	5.30%
	3-Month Certificates of Deposit	\$ -	N/A
	6-Month Certificates of Deposit	\$ -	N/A
	Total	\$ 3,776,522.09	

Total, All Investments & Deposits	\$ 15,244,751.37
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<u>Institution</u>	<u>3/31/2024</u> <u>Balance</u>	<u>% of</u> <u>Total</u>
Flagstar	\$ 4,318,007.06	28.3%
Highpoint	\$ 37,431.60	0.2%
Michigan CLASS	\$ 7,112,790.62	46.7%
American Dep Mgmt Co	\$ 3,776,522.09	24.8%
Total	\$ 15,244,751.37	

<u>Type of Investment or Deposit</u>	<u>3/31/2024</u> <u>Balance</u>	<u>% of</u> <u>Total</u>
Interest	\$ 15,160,252.21	99.4%
Non-Interest	\$ 84,499.16	0.6%
Total	\$ 15,244,751.37	

May 8, 2024

YMCA Updates for the City of Hastings

- **Spring Sports:** Spring sports have started, and the Y has 320 kids signed up
- **2024 Summer Camp registrations:** 395 registered (431 total last summer)
- **Adult and Family spring programming:** 115 participants

Other Updates:

- Building purchase (2350 Iroquois Trail) – work is ongoing! Interior demo along with landscaping and site preparation. The final interior designs are nearing completion and construction is anticipated to start at that time.
- Childcare is looking to hire a preschool teacher; application can be found online.
- There will be 8 international staff at camp this year, representing Great Britain, Mexico, Hungary, and Spain
- May 4, 2024: Healthy Kids day was a success! Over 100 people attended
- Additional locations have been added for B. Bus + Y on the Fly, and the summer schedule is available online

Respectfully submitted,

Jon Sporer, CEO

Nichole Lyke, YMCA Board Secretary

City of Hastings
Downtown Development Authority
DRAFT Meeting Minutes

May 16, 2024

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:01 a.m. by Woods.

Roll Call –

Present: Albrecht, Baker, Button, Hatfield, Peterson, Tossava, Ulberg, Wiswell, Woods

Absent:

City Staff and Appointees: Hoke, King, Ponsetto, Resseguie

Others Present:

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda –

Woods added Discussion of Downtown Banner policy as Item B. and discussion of billboards as Item C. under Old Business.

Motion by Hatfield, second by Button to approve the agenda as amended.

All ayes, motion carried.

4. Approval of Minutes –

Motion by Hatfield, second by Peterson, to approve the April 18, 2024, Minutes, as presented.

All ayes, motion carried.

5. Financial Statements & Budget for Review –

King said the budget data had been updated through April 30 and the City Council had adopted the 2024/2025 fiscal year budget during its Monday, May 13 meeting. King answered questions about the Right Place grant and funds for updating the streetscape on Church and Jefferson Streets in 3 – 4 years.

The board asked staff to provide an annual and running total of façade grants dispersed over the last ten years and a BEIG Loan year end synopsis. A board member suggested contacting the local newspaper to do a story about how the DDA Facade Grant and BEIG Loan programs are available to help business owners.

6. Façade and BEIG Update-

King said the Façade grant spreadsheet had been updated through April 30, 2024, and only \$2,100 had been dispersed during this fiscal year.

7. Open Public Comment and Discussion – None

8. Old Business-

A. Streetscape Update—

King gave an update on the streetscape and answered questions from the board. He said the contractors would close a portion of E. State St. next week to install a storm drain near the mid-block crossing. The board asked King to relay their concerns to the contractor about cracked concrete between the new streetscape and the businesses.

B. Banner Policy

The board discussed updating the policy and fee schedule for banners displayed on W. State Street. King said City staff has discussed charging a fee to cover the cost of putting up and taking down the banners starting July 1, 2024. Staff were asked to add further discussion of the policy to next month’s agenda and send DDA members the current policy for review. As a sidebar, a board member suggested an inventory of light pole banners and refreshing or replacing those that are damaged or worn.

C. Billboards-

The board discussed current billboard designs, whether they should continue with geofencing.

9. New Business-

A. Marketing Request for Hastings -Live Programming-

a. Full page ad in the Hastings Reminder \$686.40

b. 1300 rack cards for Hastings Area Schools and St. Rose \$300.

Motion by Wiswell, second by Hatfield to approve the expenditure of up to \$1,500 to cover marketing expenses as outlined by Hoke.

Ayes: Albrecht, Baker, Button, Hatfield, Peterson, Tossava, Ulberg, Wiswell, Woods

Nays:

Absent:

All ayes, motion carried.

B. Façade Reimbursement for Nathan Winick at 228 N. Jefferson St.in the amount of \$3,550.00-

King said the work had been completed and approved by staff and a PO has been issued.

C. Façade Reimbursement for Jackie Elliot at 327 N. Broadway in the amount of \$6,170.00-

King said the work had been completed and approved by staff and a PO has been issued.

D. Façade Reimbursement for Jackie Elliot at 329 N. Broadway in the amount of \$3,822.50-

King said the work had been completed and approved by staff and a PO has been issued.

10. DDA Member Comment –

Wiswell suggested staff or volunteers attend the Very Barry event Saturday, June 8, 2024, to hand out Hastings Live rack cards and brochures. He asked when work was scheduled to begin on Parking Lot 8. King said work would start on the parking lot when the streetscape was complete.

King said that the LDFA had been dissolved because it had achieved most of its goals and the rest had become obsolete due to the lack of additional industrial property. He said the LDFA/BRA board would now serve as the BRA board.

11. Open Public Comment and Discussion – None

12. Adjournment

Motion by Tossava, second by Hatfield, to adjourn.

All ayes, motion carried

The meeting was adjourned at 9:25 a.m.

Patty Woods, Chair

Deb Button, Secretary

Prepared by: Sandra Ponsetto, City of Hastings

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

**Riverside Cemetery Preservation Advisory Board Meeting Minutes
April 10, 2024**

1. Call to Order by Chair Huntley at 3:02 PM at City Hall.
2. Roll Call: Buehl, Coleman, Huntley, Watson, Bever, Hubbell, Mayor Tossava, Neil.
Absent: Tate. Guest: Resseguie.

3. Pledge of Allegiance

4. Approval of Agenda

Motion by Mayor Tossava and supported by Coleman to approve the agenda as presented. All ayes, motion carried.

5. Approval of the Minutes of the Meeting of March 13, 2024

Motion by Bever and supported by Watson to approve the minutes of the March 13, 2024 Riverside Cemetery Preservation Advisory Board meeting. All ayes, motion carried.

6. Public Comment and Communications

None

7. Sexton Update

Josh not present but did send report all the spring cleanup was finished. Contract is up and RFP's will be sent out to bid out the sexton contract.

8. Unfinished Business

A. Cemetery Memorial Design

Motion by Coleman and supported by Buehl to have MCSA to do the design and construction phase of the cemetery memorial design. Rollcall vote of six yes, and one no, motion carried.

B. Cemetery Front Entrance Landscaping

Tate will continue to get proposals for the landscaping.

9. New Business

- A. Barry Community Foundation (BCF) Funds Reports for February 2024 and March 2024
- B. Fiscal Year 2024 Revenues and Expenditures through February 29, 2024
- C. Fiscal Year 2025 Preliminary Budget Proposal
- D. Memorial Project Accounting as of April 8, 2024

10. Board Member Comments

Bever's last meeting.

11. Public Comment

None

12. Adjourn

Motion by Watson and supported by Mayor Tossava to adjourn the meeting at 3:50 PM.
Next meeting will be May 8th at City Hall.