



Regular Council Meeting
June 24, 2024
Executive Summary

Item #	Summary
10A	<p>Description: Items for Action by Unanimous Consent</p> <p>Recommended Action: Motion to approve the consent agenda as presented.</p>
11A	<p>Description: Appoint 2nd Ward Councilmember</p> <p>Recommended Action: Motion to appoint _____ to the Hastings City Council to represent the Second Ward.</p>
11B	<p>Description: Ordinance 623: A-1 (Apartment), A-2 (Apartment Edge), and A-O District (Apartment and Office)</p> <p>Recommended Action: Motion to adopt Ordinance 623 pertaining to text amendments to the A-1 Apartment District, A-2 Apartment Edge District, and A-O Apartment and Office District.</p>
11C	<p>Description: Ordinance 624: Sign Definitions and Signs in B-1, B-2, B-3, B-4, and B-6 Districts.</p> <p>Recommended Action: Motion to adopt Ordinance 624 pertaining to text amendments regarding sign definitions and signs in the B-1, B-2, B-3, B-4, and B-6 Districts.</p>



City of *Hastings* Michigan

(269) 945-2468
 FAX (269) 948-9544

201 E. State Street 49058

Item #	Summary
11D	<p>Description: Ordinance 625: Buffer Zone Development Standards and the inclusion of Sec. 90-1014 Prohibited Species.</p> <p>Recommended Action: Motion to adopt Ordinance 625 pertaining to text amendments regarding Buffer Zone Development Standards and the inclusion of Section 90-1014 Prohibited Species.</p>
11E	<p>Description: Resolution 2024-17 Fee Schedule FY 2024-2025</p> <p>Recommended Action: Motion to adopt Resolution 2024-17 to update fees for various city services effective July 1, 2024.</p>
11F	<p>Description: Resolution 2024-18 Budget Amendments FY 2023-2024</p> <p>Recommended Action: Motion to adopt Resolution 2024-18 as presented to amend the Fiscal Year 2023-2024 Budget.</p>
11G	<p>Description: Appointment of Attorney for City Code Enforcement</p> <p>Recommended Action: Motion to appoint Jeff Sluggett to serve as city attorney representing the City of Hastings for matters related to code enforcement.</p>
11H	<p>Description: City Hall Landscape Design</p> <p>Recommended Action: Motion to approve the proposal from _____ for City Hall Landscaping in the amount of _____.</p>



City of *Hastings* Michigan

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201 E. State Street 49058

Item #	Summary
111	<p>Description: Old Dump Trucks Sale</p> <p>Recommended Action: Motion to authorize DPS Staff to place old dump trucks 80 and 350 on Rangerbid for sale.</p>

City Council Agenda
June 24, 2024

1. Regular meeting called to order at 7:00 PM
2. Roll call
3. Pledge to the flag
- * 4. Approval of the agenda
- * 5. Approval of the minutes of the June 10, 2024, regular meeting
6. Oath of Office: City Clerk/Treasurer William Schmidt
- √ 7. Public Hearings: (None)
8. Public Comment:
9. Formal Recognitions and Presentations:
 - A. Presentation from Dave Hatfield, Barry County Commissioner.
- √ 10. Items for Action by Unanimous Consent:
 - * A. Receive and place on file fourteen (14) invoices totaling **\$185,324.87** as detailed in attachments.
- √ 11. Items of Business:
 - * A. Deliberation and selection of 2nd Ward councilmember.
 - * B. Second Reading and consider adoption of **Ordinance 623** – Text Amendments to A-1 Apartment District, A-2 Apartment Edge District, and A-O Apartment and Office District.
 - * C. Second Reading and consider adoption of **Ordinance 624** – Text amendments regarding sign definitions and signs in the B-1, B-2, B-3, B-4, and B-6 Districts.
 - * D. Second Reading and consider adoption of **Ordinance 625** – Text amendments regarding Buffer Zone Development Standards and the inclusion of Section 90-1014 Prohibited Species.
 - * E. Consider adoption of **Resolution 2024-17** to update fees for various city services effective July 1, 2024.
 - * F. Consider adoption of **Resolution 2024-18** as presented to amend the Fiscal Year 2023-2024 Budget.

- * G. Consider appointment of Jeff Sluggett to serve as city attorney representing the City of Hastings for matters related to code enforcement.
 - * H. Consider approval of one of the three City Hall landscape design build options based on the presentation and design.
 - * I. Consider authorizing DPS Staff to place old dump trucks 80 and 350 on Rangerbid for sale.
12. Staff Presentations and Policy Discussions (None)
13. City Manager Report:
- * A. Police Chief Boulter Monthly Report
 - * B. Monthly Financial Reports
 - * C. Community Development Director King Monthly Report
- √ 14. Reports and Communications:
- * A. May 8, 2024, Riverside Cemetery Preservation Advisory Board Minutes
 - * B. July 2024 Calendar
15. Public Comment:
16. Mayor and Council comment:
17. Closed Session
- A. Consider recessing to closed session at the conclusion of regular business as permitted by PA 267 of 1976, Section 15.268-8(h) to consider material exempt from disclosure by state or federal statute (to receive privileged attorney-client communication).
18. Adjourn
- * Items with enclosures.
- √ Motion under agenda heading requires roll call vote.

Guidelines for Public Comment

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

City Council Minutes
June 10, 2024

1. Regular meeting called to order at 7:00 PM

2. Roll call

Councilmembers Present: Barlow, Bowers, Brehm, Jarvis, Nesbitt, Resseguie, and Tossava.

Motion by Brehm, with support from Resseguie, to excuse Councilmember McLean.
All ayes. Motion carried.

City Staff and Appointees Present: Moyer-Cale, Boulter, King, Jordan, Hemerling, Tate.

3. Pledge to the flag

* 4. Approval of the agenda

Tossava indicated a correction to the agenda. Item #6 (Oath of Office) will be removed until the next council meeting since the Clerk/Treasurer will start next week, instead.

Motion by Jarvis, with support from Barlow, to approve the agenda as presented, with the correction.
All ayes. Motion carried.

* 5. Approval of the minutes of the May 28, 2024, regular meeting

Motion by Jarvis, with support from Nesbitt, to approve the minutes of the May 28, 2024, regular meeting.

Ayes: Barlow, Brehm, Bowers, Jarvis, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: McLean.

Motion carried.

~~6. Oath of Office: City Clerk/Treasurer William Schmidt~~

√ 7. Public Hearings:

* A. Public Hearing to hear comments and make a determination on the establishment of a final assessment roll for parking in the City of Hastings Principal Shopping District for Fiscal Year 2024-2025.

Community Development Director King addressed council.

Open Public Hearing: 7:03 PM.

No comments or questions.

Close Public Hearing: 7:04 PM.

8. Public Comment:

Laura Randall, Hastings Township resident, pride festival
 Tammy VanBelkum, City resident, pride festival
 Scott Miller, City resident, pride festival
 Paige Brandlii, Hastings Township resident, pride festival.

9. Formal Recognitions and Presentations:

A. Dave Hatfield, Barry County Commissioner, did not present tonight.

√ 10. Items for Action by Unanimous Consent:

- * A. Consider request from Gina McMahon, Outreach and Recreation Director of the YMCA, to reserve Bob King Park baseball field and outfield for recreational games Mondays and Wednesdays, September 9 through October 9, 2024, 5 PM – 8 PM.

Question from Brehm.

Comment from City Manager Moyer-Cale.

Motion by Barlow, with support from Nesbitt, to approve the request from Gina McMahon, Outreach and Recreation Director of the YMCA, to reserve Bob King Park baseball field and outfield for recreational games Mondays and Wednesdays, September 9 through October 9, 2024, 5 PM – 8 PM.

Ayes: Barlow, Brehm, Bowers, Jarvis, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: McLean.

Motion carried.

- * B. Receive and place on file seven (7) invoices totaling **\$119,543.00** as detailed in attachments.

City Manager Moyer-Cale noted a correction to #4. It was not for Hastings Charter Township but for BIRCH on the behalf of Hastings Charter Township.

Motion by Brehm, with support from Jarvis, to receive and place on file seven (7) invoices totaling **\$119,543.00** as detailed in attachments.

Ayes: Barlow, Brehm, Bowers, Jarvis, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: McLean.

Motion carried.

- √ 11. Items of Business:
- * A. Consider adoption of **Resolution 2024-15** to approve the final assessment roll for a fiscal year 2024-2025 Special Assessment District (SAD) for parking improvements in the downtown Principal Shopping District.
- Motion by Resseguie, with support from Barlow, to adopt **Resolution 2024-15** to approve the final assessment roll for a fiscal year 2024-2025 Special Assessment District (SAD) for parking improvements in the downtown Principal Shopping District.
- Ayes: Barlow, Brehm, Bowers, Jarvis, Nesbitt, Resseguie, and Tossava.
Nays: None.
Absent: McLean.
Motion carried.
- * B. Consider adoption of **Resolution 2024-16** to approve signatories for financial institution accounts.
- Question from Jarvis.
- Comment from City Manager Moyer-Cale.
- Comment from Brehm.
- Motion by Brehm, with support from Jarvis, to adopt **Resolution 2024-16** to approve signatories for financial institution accounts, effective June 17 ,2024.
- Ayes: Barlow, Brehm, Bowers, Jarvis, Nesbitt, Resseguie, and Tossava.
Nays: None.
Absent: McLean.
Motion carried.
- * C. First Reading of **Ordinance 623** – Text Amendments to A-1 Apartment District, A-2 Apartment Edge District, and A-O Apartment and Office District.
- Question from Jarvis.
- Comments from Community Development Director King.
- * D. First Reading of **Ordinance 624** – text amendments regarding sign definitions and signs in the B-1, B-2, B-3, B-4, and B-6 Districts.
- Comments from Community Development Director King.
- * E. First Reading of **Ordinance 625** – text amendments regarding Buffer Zone Development Standards and the inclusion of Section 90-1014 Prohibited Species.
- Comments from Community Development Director King.

- * F. Consider approval of the proposal to provide design services for the Small Urban Grant Project on East State Street in 2025 by Moore & Bruggink for the sum of **\$38,000**.

Question from Tossava.

Comment from Public Services Director Tate.

Motion by Nesbitt, with support from Brehm, to approve the proposal to provide design services for the Small Urban Grant Project on East State Street in 2025 by Moore & Bruggink for the sum of **\$38,000**.

Ayes: Barlow, Brehm, Bowers, Jarvis, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: McLean.

Motion carried.

- * G. Consider entering into a lease agreement with CSI Leasing for computer equipment for 36 months at a rate of **\$1,711.16/month**.

Comments from City Manager Moyer-Cale. She suggested amending the motion to make this agreement contingent upon approval by the City Attorney.

Motion by Brehm, with support from Barlow, to enter entering into a lease agreement with CSI Leasing for computer equipment for 36 months at a rate of **\$1,711.16/month**, contingent upon approval by the City Attorney.

Ayes: Barlow, Brehm, Bowers, Jarvis, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: McLean.

Motion carried.

12. Staff Presentations and Policy Discussions (None)

13. City Manager Report:

City Manager Moyer-Cale addressed council.

- * A. Public Services Director Tate presented his monthly report.
 * B. Fire Chief Jordan presented his monthly report and addressed council.
 * C. Assessor Rashid's monthly report was presented.

✓ 14. Reports and Communications (None)

15. Public Comment:

Laura Randall, Hastings Township resident, pride festival
 Scott Miller, City of Hastings resident, pride festival
 Tammy VanBelkum, City of Hastings resident, pride festival
 Lake Seif, City of Hastings resident, pride festival
 Cloe Oliver, City of Hastings resident, pride festival.

16. Mayor and Council comment:

Comments from Nesbitt, Resseguie, and Tossava.

17. Adjourn

Motion by Resseguie, with support from Jarvis, to adjourn at 7:48 PM.

All ayes. Motion carried.

Read and Approved:

David J. Tossava, Mayor

Amy Hubbell, Deputy City Clerk

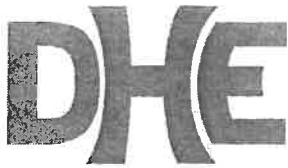
DRAFT

Summary - City of Hastings Invoices
City Council Meeting
June 24, 2024

10.A

No.	Vendor	Amount	Description (with date paid)
1	DHE Plumbing	\$29,036.00	6/13/2024 Library Boiler Replacement
2	Hawthorne Masonry, LLC	\$21,975.00	6/13/2024 Library Exterior Masonry Sealing/Tuck Pointing
3	MCSA Group, Inc.	\$24,959.24	6/13/2024 Streetscape Improvements 2023
4	Advantage Plumbing & Drain	\$21,101.79	6/13/2024 Lead Line Replacements
5	Infrastructure Alternatives, Inc.	\$13,882.12	6/13/2024 Monthly Contract Operations WWTP for June 2024
6	K V Landscapes	\$12,125.00	6/13/2024 City Lawn Maintenance May 2024
7	Moore+Bruggink Consulting Engineers	\$11,232.43	6/13/2024 Green and Market Street Improvements
8	Wickham Cemetery Care, LLC	\$9,137.50	6/13/2024 Cemetery contract May 2024
9	MCSA Group, Inc.	\$8,387.50	6/13/2024 Cemetery Memorial Design Phase 1
10	High Point Tree Service LLC	\$7,450.00	6/13/2024 Tree Removal and Stump Grinding
11	MCSA Group, Inc.	\$7,038.00	6/13/2024 Fish Hatchery Park Restroom Building
12	Murray's Asphalt Maintenance, LLC	\$6,930.00	6/13/2024 Asphalt Patching from Lead Line Replacements
13	Integrated Controls, Inc.	\$6,375.00	6/13/2024 FWTP Mag Meter
14	Carlton Twp.	\$5,695.29	6/13/2024 Twp Base and Usage
14	Invoices	\$185,324.87	

5471



FIELD WORK ORDER

Invoice No.:

OFFICE 616-896-8414
FAX 616-896-8565
WEB www.dheplumbing.com

Date: 2-28-2024

Bill To: Hastings Public Library

Address: 227 E. State St.

City Hastings State MI Zip 49058

Phone: _____

Job Name: Hastings Public Library

Location: 227 E State St.

Phone: _____

TECHNICIAN	DISPATCHED TIME	TIME OUT	TRIP	HOURS	
				REG	O.T.

DESCRIPTION OF WORK:
Retainage - Boiler Replacement

FISCAL
23-24
YEAR

MATERIALS			
QUANTITY	DESCRIPTION	PRICE	AMOUNT
	Balance due for retainage		29,036.00

PAID
JUN 13 2024
CITY OF HASTINGS

NOTES: _____

I hereby acknowledge the satisfactory completion of the work described above.
I have authority to order the work outlined above which has been satisfactorily completed.
I agree that Seller retains title to equipment/materials furnished until final payment is made.
If payment is not made as agreed, seller can remove said equipment/materials at seller's expense.
Any damage resulting from said removal shall not be the responsibility of Seller.

Penny Helms
CUSTOMER SIGNATURE

6/4/24
DATE

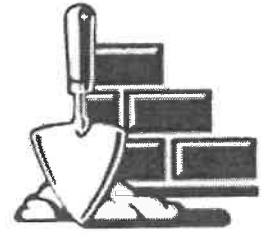
TOTAL MATERIALS	\$ _____
TOTAL LABOR	\$ _____
TOTAL	\$ <u>29,036.00</u>

FISCAL

5544

23 - 24 -

YEAR



INVOICE

Hawthorne Masonry, LLC
1931 Heath Rd.
Hastings, MI 49058

hawthoremasonry@outlook.com
269.838.1227

Hastings Public Library

Bill to

Hastings Public Library
227 E. State St.
Hastings, Michigan 49058

Ship to

Hastings Public Library
227 E. State St.
Hastings, Michigan 49058

Exterior Masonry Sealing and Tuck Pointing



Invoice details

Invoice no.: 1131
Terms: Net 15
Invoice date: 06/03/2024
Due date: 06/18/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Sales	Exterior Masonry Sealing and Tuck Pointing Labor and Materials	1	\$20,975.00	\$20,975.00
2.		Sales	Extras - Materials and Labor: -Caulking joints on limestone caps on roof and caulking additional holes that were discussed. -Caulking of vertical joint in corner of building, from ground to top.	1	\$1,000.00	\$1,000.00
Total						\$21,975.00

Note to customer

Thank you for your business!
Chris and Shawn Hawthorne

2938



FISCAL

23 - 24 -

YEAR

529 Greenwood Avenue S.E.
East Grand Rapids, MI 49506
616.451.3346

City of Hastings
Sarah Moyer-Cale, City Manager
201 East State Street
Hastings, MI 49058

Invoice number 19
Date 06/06/2024

Project **2180 CITY OF HASTINGS -
STREETSCAPE IMPROVEMENTS 2023**

Invoice Period: May 1-31, 2024

For Professional Services in connection with Streetscape Improvements, including: Design Development, Construction Documents, Bidding and Construction Administration. This months services include the topographic survey.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Current Billed
Professional Services	220,000.00	94.09	182,040.76	207,000.00	13,000.00	24,959.24
Total	220,000.00	94.09	182,040.76	207,000.00	13,000.00	24,959.24

Invoice total **24,959.24**

INVOICE SUMMARY

Description	Prior Billed	Total Billed	Current Billed
Professional Services	182,040.76	207,000.00	24,959.24
Total	182,040.76	207,000.00	24,959.24

PAID
JUN 13 2024
CITY OF HASTINGS



Phone # 2077450500
 Fax # (269) 948-4932
 service@advantageplumbinganddrain.com

Invoice

Date	Invoice #
4/30/2024	79601
Terms	Due Date
Net 30	5/30/2024

Bill To

City of Hastings
 201 E State St
 Hastings MI 49058

Job Location

City of Hastings
 Lead Line Replacements
 Hastings, MI 49058

Date Of Service	Tech	P.O. No.
4/30/2024	Tony	SPRING 24'

Item	Qua...	Description	Amount
PLUMBING SERVICE	13	Spring 24' Lead Line Replacement - April 2024 Jobs Completed 901 S Hanover St Completed 04/04/2024 303 E Mill St Completed 04/09/2024 222 E Mill St Completed 04/10/2024 236 E High St Completed 04/15/2024 305 E High St Completed 04/16/2024 232 E Mill St Completed 04/18/2024 235 E Mill St Completed 04/19/2024 325 E High St Completed 04/22/2024 309 E High St Completed 04/23/2024 317 E High St Completed 04/24/2024 235 E High St Completed 04/25/2024 534 N Hanover St Completed 04/29/2024 538 N Hanover St Completed 04/30/2024	19,474.00
PLUMBING SERVICE	1	236 E High (Signed off: Zach Duits)-Move existing water service to opposite side of laundry room, bring through floor & re-route & reattach with 3/4" copper.	683.77
PLUMBING SERVICE	1	305 E High (Signed off: Shaun Hollars) 1" Copper & Fittings	302.58
PLUMBING SERVICE	1	309 E High (Signed off: Zach Duits)-Plumb new 3/4" copper from new meter location to existing water lines across basement to city.	641.44



Total	\$21,101.79	Payments/Credits	\$0.00	Balance Due	\$21,101.79
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REMITTANCE ADVICE: Payment in full is due upon receipt of the invoice, unless otherwise agreed upon. An automatic 3.5% processing fee will be applied to payments being made with debit/credit card. A service charge will be computed by a Periodic Rate of 1-1/2% per month, which is an ANNUAL PERCENTAGE RATE OF 18%, applies to the previous balance deducting current payment & credits appearing on your invoice.

*****PORTA-JOHN RENTALS*****

Customer assumes all liability of porta john unit, including, but not limited to theft, vandalism, damage & loss. Unless customer pays an additional \$5 / unit / billing cycle. Please contact office to set up insurance if interested.

Please detach and include with payment. Thank You!

City of Hastings
 201 E State St
 Hastings MI 49058

Invoice #
79601

Balance Due	\$21,101.79
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Amount paid: \$ _____

Please remit payment to:
 Advantage Plumbing and Drain
 1690 E State St., Hastings, MI 49058

Help Advantage Plumbing & Drain go paperless! To receive electronic invoices, please enter your email here:



**INFRASTRUCTURE
ALTERNATIVES, INC.**
7888 Childsdale Ave. NE | Rockford, MI 49341
Phone 616.866.1600 | Fax 616.866.1611

FISCAL

23 - 24 -

YEAR

3860

Invoice

Date	Invoice #
6/1/2024	33770
Reference #	
P.O. Number	

CLEAN WATER SOLUTIONS

Bill To
City of Hastings 201 E. State Street Hastings, MI 49058

HAS301-Hastings - MLS WW

Description	Quantity	Amount
MONTHLY CONTRACT OPERATIONS PROVIDED FOR THE CITY OF HASTINGS WASTEWATER SYSTEMS FOR THE SERVICES PROVIDED IN THE MONTH OF: JUNE, 2024	1	13,882.12

PAID
JUN 18 2024
CITY OF HASTINGS

<p>Thank you for putting your trust in Infrastructure Alternatives, Inc. All invoices are due on receipt. All past due invoices are subject to a service charge of 1.5% per month or 18% annum. Invoices payable in US Currency only. FEIN: 38-3535922</p>	Sales Tax (6.0%)	\$0.00
	Total	\$13,882.12
	Payments/Credits	\$0.00
	Invoice Total	\$13,882.12

5537

FISCAL

23-24-

YEAR



K V Landscapes
5710 Whitneyville Ave
Alto, MI 49302

City of Hastings
201 E State St
Hastings, MI 49058

MOWING AND MAINTENANCE FOR CITY PROPERTIES

May 2024 Lawn Maintenance Summary

SITE	MONTHLY AMOUNT
1 CITY HALL (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY) WEEDED LANDSCAPE BEDS	\$ 200.00
2 THORNAPPLE PLAZA (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)WEEDED LANDSCAPE BEDS	425.00
3 RIVERWALK POCKET PARK (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY) WEEDED LANDSCAPE BEDS	425.00
4 HASTINGS DPS GARAGE (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	200.00
5 FISH HATCHERY PARK (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4 OF MAY)	2040.00
6 TYDEN PARK (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	1875.00
7 BOB KING PARK (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	1875.00
8 SECOND WARD PARK (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4 OF MAY)	180.00
9 THIRD WARD PARK (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4 OF MAY)	180.00
10 GREEN AND HANOVER (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	100.00
11 WALNUT AND GRAND (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	100.00
12 MONTGOMERY AND EAST STATE (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4 OF MAY)	120.00
13 HAYAS AND EAST GRAND STREET (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4 OF MAY)	120.00
14 RAILROAD STREET LIFT STATION (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	200.00
15 WEST STATE ST ENTRANCE SIGN AT COOK ROAD (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4 OF MAY)	200.00
16 COOK ROAD/STATE ST DIGITAL SIGN (MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	200.00

PAID
JUN 13 2024
CITY OF HASTINGS

17 HASTINGS WATER TREATMENT PLANT	375.00
(MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	
18 FIRE BARN	125.00
(MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	
19 PARKING LOT 3	175.00
(MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	
20 HASTINGS WASTEWATER TREATMENT PLANT	200.00
(MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4 OF MAY)	
21 HASINGS DOG PARK	260.00
(MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4 OF MAY)	
22 BLISS PARK	600.00
(MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	
23 SOUTH WATER TOWER	175.00
(MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	
24 NORTH WATER TOWER	175.00
(MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	
25 WELL HOUSE #3	200.00
(MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	
26 VACANT CITY LOT	125.00
(MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	
27 CITY HASTINGS RIVERWALK TRAIL	300.00
(MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	
28 PARKING LOT 1	150.00
(MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	
29 PARKING LOT 2	150.00
(MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	
30 PARKING LOT 4	150.00
(MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	
31 PARKING LOT 5	100.00
(MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	
32 PARKING LOT 6	125.00
(MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	
33 PARKING LOT 7	200.00
(MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4,5 OF MAY)	
34 PARKING LOT 8	100.00
(MOWED, TRIMMED & CLEANED UP WEEKS 1,2,3,4 OF MAY)	

TOTAL AMOUNT DUE

\$ 12,125.00



Moore+Bruggink

Consulting Engineers

2020 Monroe Avenue NW
Grand Rapids MI 49505-6298
P 616.363.9801 F 616.363.2480

FISCAL

23-24

YEAR

CITY OF HASTINGS
TRAVIS TATE
201 EAST STATE STREET
HASTINGS, MI 49058

Invoice number 230232.1-6
Date 06/05/2024

Project **230232.01 GREEN STREET AND
MARKET STREET IMPROVEMENTS**

Invoice from May 4, 2024 through May 31, 2024

Base Design

- 1. Preliminary cross section design.
 - 2. Preliminary utility design.
 - 3. Preliminary grading and road corridor.
 - 4. Develop maintenance of traffic plans.
 - 5. Draft and compile open house invite letters.
- Subtotal: \$9,242.29

Roundabout Design

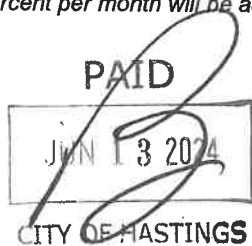
- 1. Roundabout design and grading for Green & Market intersection.
- Subtotal: \$1,990.14

Description	Current Billed
DESIGN LABOR	9,242.29
ROUNDAABOUT LABOR	Total 1,990.14

Invoice total **11,232.43**

Please Mail remittance to:
Moore & Bruggink, Inc., 2020 Monroe Avenue, N.W., Grand Rapids, MI 49505-6298

A service charge of one percent per month will be added to all accounts not paid within 30 days of invoice



INVOICE

Wickham Cemetery Care, LLC
3590 E Barnum Rd
Hastings, MI

wickhamcemeterycare@gmail.com
+1 (269) 589-9816



FISCAL

Riverside Cemetery - City Of Hastings
Bill to
Riverside Cemetery - City Of Hastings

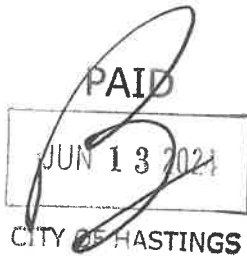
23 - 24 -
YEAR

Invoice details

Invoice date: 05/31/2024

#	Date	Product or service	Description	Amount
1.		Cemetery Contract		\$6,937.50
2.	05/10/2024	Cremation	Carolyn and Dan Wolwear Pd	\$200.00
3.	05/11/2024	Full Burial - Weekend	Jerry Jay Patten Pd 925	\$700.00
4.	05/18/2024	Full Burial - Weekend	Bard Bloom Pd 925.	\$700.00
5.	05/28/2024	Full Burial	Jim Wiswell Pd	\$600.00
Total				\$9,137.50

Checks can be made payable to Wickham Cemetery Care, LLC.
Thank you!



2932



FISCAL

23 - 24

YEAR

529 Greenwood Avenue S.E.
East Grand Rapids, MI 49506
616.451.3346

City of Hastings
Travis Tate
201 East State Street
Hastings, MI 49058

Invoice number 1
Date 06/06/2024

Project 2231 CEMETERY MEMORIAL DESIGN - PHASE I

Invoice Period: May 1-31, 2024

Professional Services for the Design Development, Construction Documents, Bidding and Construction Administration of the Cemetery Memorial Design Phase One for the City of Hastings.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Current Billed
Professional Services	13,820.00	28.49	0.00	3,937.50	9,882.50	3,937.50
Topographic Survey	2,600.00	100.00	0.00	2,600.00	0.00	2,600.00
Soil Borings/Geotechnical	1,850.00	100.00	0.00	1,850.00	0.00	1,850.00
Total	18,270.00	45.91	0.00	8,387.50	9,882.50	8,387.50

Invoice total **8,387.50**

INVOICE SUMMARY

Description	Prior Billed	Total Billed	Current Billed
Professional Services	0.00	3,937.50	3,937.50
Topographic Survey	0.00	2,600.00	2,600.00
Soil Borings/Geotechnical	0.00	1,850.00	1,850.00
Total	0.00	8,387.50	8,387.50

PAID
JUN 13 2024
CITY OF HASTINGS

High Point Tree Service LLC

1800 Maple Grove Rd
 Hastings, MI 49058 USA
 highpointep@gmail.com

FISCAL

23 - 24 -

YEAR

INVOICE

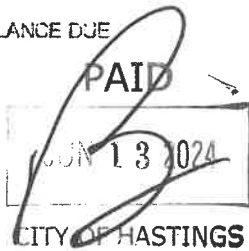
BILL TO
 Betty Hartman
 City of Hastings
 201 E State Street
 Hastings, Michigan 49058
 United States

INVOICE 0096
 DATE 05/30/2024
 TERMS Due on receipt
 DUE DATE 05/30/2024

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT	
	Services	tree removal at 725 N Michigan	1	1,000.00	1,000.00	Major
	Services	tree removal at 604 E Thorn	1	1,000.00	1,000.00	local
	Services	tree removal at 118 S Hanover	1	1,000.00	1,000.00	Major
	Services	tree removal at 100 S Hanover	1	1,000.00	1,000.00	Major
	Services	tree removal at 302 Marshal	1	1,000.00	1,000.00	local
	Services	stump grind at 930 S Broadway	3	175.00	525.00	Major
	Services	stump grind at 117W High	1	175.00	175.00	local
	Services	stump grind at 803 S Young	1	175.00	175.00	local
	Services	stump grind at 401 E State RD	1	175.00	175.00	Major
	Services	stump grind at 202 N Park	1	175.00	175.00	local
	Services	stump grind at 335 W Apple	1	175.00	175.00	Major
	Services	stump grind at 646 W Walnut	1	175.00	175.00	local
	Services	stump grind at Fish hatchery park	3	175.00	525.00	parks
	Services	stump grind at 127 S Hanover	1	175.00	175.00	Major
	Services	stump grind at 729 N Hanover	1	175.00	175.00	local

BALANCE DUE

\$7,450.00



Major 4050.00
 Local 2875.00
 Parks 525.00

 7450.00

101-751-929-030
 Page 1 of 1



529 Greenwood Avenue S.E.
 East Grand Rapids, MI 49506
 616.451.3346

FISCAL

23 - 24 -

YEAR

City of Hastings
 Sarah Moyer-Cale, City Manager
 201 East State Street
 Hastings, MI 49058

Invoice number 4
 Date 06/06/2024

Project **2218 FISH HATCHERY PARK RESTROOM BUILDING**

Invoice Period: May 1-31, 2024

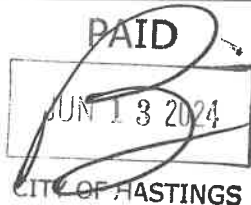
Professional Services for the Design Development, Construction Documents, Bidding and Construction Administration for the Fish Hatchery Park Restroom Building for the City of Hastings.

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Current Billed
Design Development	9,320.00	100.00	5,840.00	9,320.00	0.00	3,480.00
Construction Documents	13,228.00	88.51	8,588.00	11,708.00	1,520.00	3,120.00
Construction Administration	13,718.00	3.19	0.00	438.00	13,280.00	438.00
Soil Borings	6,175.00	100.00	6,175.00	6,175.00	0.00	0.00
Survey	2,200.00	100.00	2,200.00	2,200.00	0.00	0.00
Civil Engineering	3,000.00	76.00	2,280.00	2,280.00	720.00	0.00
Total	47,641.00	67.42	25,083.00	32,121.00	15,520.00	7,038.00

Invoice total **7,038.00**

INVOICE SUMMARY

Description	Prior Billed	Total Billed	Current Billed
Design Development	5,840.00	9,320.00	3,480.00
Construction Documents	8,588.00	11,708.00	3,120.00
Construction Administration	0.00	438.00	438.00
Soil Borings	6,175.00	6,175.00	0.00
Survey	2,200.00	2,200.00	0.00
Civil Engineering	2,280.00	2,280.00	0.00
Total	25,083.00	32,121.00	7,038.00



Murray's Asphalt Maintenance LLC
1727 Moore Rd
Woodland, MI 48897
+1 2699489369
lisa@murraysasphalt.us

FISCAL

23 - 24

YEAR

Murray's
Asphalt Maintenance
(269)948-9369

3623

INVOICE

BILL TO

City of Hastings
201 E. State Street
Hastings,, MI 49058

SHIP TO

City of Hastings
201 E. State Street
Hastings,, MI 49058

INVOICE # 3861

DATE 03/28/2024

DUE DATE 03/28/2024

TERMS Due Upon
Completion

FISCAL

23 - 24 -

YEAR

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Patching	Patch various areas- 1,110 Sq. Feet at 3"	1	6,930.00	6,930.00

Thank you for doing business with Murray's!
Cash, Checks, Money Orders & Credit Cards
accepted.

All Credit Card Transactions subject to a 3.5%
fee.

BALANCE IS DUE UPON COMPLETION. ALL
OUTSTANDING BALANCES WILL INCRUE A
10% ANNUAL SURCHARGE AFTER 30
DAYS

BALANCE DUE

\$6,930.00

PAID
JUN 3 2024
CITY OF HASTINGS

NOTE: If we are seal coating your driveway, please turn off all sprinklers the day before, day of
and day after you are scheduled. Thank you!

4295

FISCAL

23 - 24 -

YEAR

Invoice



INTEGRATED CONTROLS, INC.

930 Duell Road
Traverse City, MI 49686

Date	Invoice #
6/7/2024	24-2600

Bill To
City of Hastings Attn: Accounts Payables 201 East State Street Hastings, MI 49058

Ship To

P.O. No.	Terms	Due Date	Rep	Ship Date	Ship Via	FOB	Project
69599	Net 30		JN	6/7/2024			23-607 Hastings...
Item	Serviced	Description			Qty	Rate	Amount
Installation/On S...	5/7/2024	Install Mag Meter At FWTP - Res Fill Line - 6" Mega Lug, Gasket Sets, And Bolt Kits As Required			1	2,000.00	2,000.00
Part	5/7/2024	Rosemount 8750W Utility Magnetic Flow Meter System, 6 Inch, Serial #21434850			1	4,375.00	4,375.00

PAID
JUN 13 2024
CITY OF HASTINGS

Thank you for your business. We appreciate it very much.

Subtotal \$6,375.00

Sales Tax (6.0%) \$0.00

Total \$6,375.00

Payments/Credits \$0.00

Balance Due \$6,375.00

We accept
MasterCard and Visa.

Phone #	Fax #	E-mail
231-941-1030	231-941-5380	teresa@icprocess.com

All past due accounts are subject to a 1.5% per month finance charge.

FISCAL

5417

23 - 24

City of Hastings

72004



YEAR

201 East State Street • Hastings, Michigan 49058

269.945.2468 • FAX 269.948.9544

FEIN 38-6004562

PURCHASE ORDER

06.05.2024

DATE

Vendor Name Carlton Twp

Department _____

85 Welcome Rd.

Ship To Address

Hastings, MI 49058

Vendor Number _____

Item Description	Account Number	Price	Project Number	Received Y or N
Received 5-1 to 5-31	592-600-214.593			
Twp Base		2,546.07		
Twp Usage		3,149.22		
		TOTAL	5,695.29	



Special Instructions

Requested by JH

Department Head Approval _____

City Manager Approval _____

(IF OVER \$300)

6/16/25

DATE

City Council Approval _____

(IF OVER \$ 5000)

MEETING DATE



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: City Council Appointment

Meeting Date: June 24, 2024

Recommended Action:

Motion to appoint _____ to the Hastings City Council to represent the Second Ward.

Background Information:

The following is the Charter language regarding the vacancy:

Sec 4.10 Filling Of Vacancies

1. Elective Office. If a vacancy occurs in any elective office, except in the case of recall, the Council shall, within forty-five (45) days thereafter, appoint a person who possesses the qualifications required of the holder of said office who shall serve until a successor is elected for the unexpired term at the next general city election.
 1. If the Council fails to fill the vacancy within forty-five (45) days, or if the Council deems it advisable, a special election shall be called to fill any such vacancy.
 2. In the event the vacancy occurs on the Council at a time too late for the filing of nominating petitions for election to fill such vacancy at the next regular city election, such vacancy shall be filled by appointment for the balance of the term at the first regular meeting of the Council following such election.
 3. In the event that three (3) or more vacancies in the Council exist simultaneously, or in the event four (4) or more positions on the Council are either vacant or filled by appointment, there shall be held, as soon as practicable, a special election and all said vacancies and appointed offices shall be filled thereby for the remainder of their unexpired terms.

In summary, the Council has 45 days to appoint a new member to represent the second ward or hold a special election. Because the deadline for submitting nominating petitions for the election has passed, the person who is appointed does not have to run in the general election this fall. However, they do have to be reappointed (or someone else could be appointed) at the first regular meeting following the November election.



Regular Council Agenda Item Memorandum

Section 7 of the City Council Rules and Procedures states the following:

When a vacancy on the Council occurs, an official notice shall be published indicating that the City is accepting letters of interest from registered voters in the affected ward who are interested in being appointed to fill the vacancy. The Council shall hold a meeting to hear from prospective appointees and appoint an eligible person.

Voting on candidates shall be by signed paper ballot vote with each Council Member naming the candidate of his or her choice. In the event no candidate receives five votes on the first ballot, candidates receiving no votes or a number of votes less than the candidate receiving the second highest number of votes shall be eliminated. If the two top candidates are tied, those with a fewer number of votes shall be eliminated. Candidates tied for second place shall remain in the running and voting shall continue until a candidate receives five votes.

Should all candidates be tied for first place, voting shall continue until the tie is broken and the process outlined in the preceding paragraph shall be followed.

The candidate appointed shall take the oath of office at the next regularly scheduled Council meeting.

The Charter imposed deadline to appoint is July 5th. The Oath of Office is to be taken at the first Regular Meeting following the appointment, which is July 8th.

Financial Implications:

None.

Attachments:

None.



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Ordinance #623

Meeting Date: June 24, 2024

Recommended Action:

Conduct second reading and adopt Ordinance #623 pertaining to text amendments to the A-1 Apartment District, A-2 Apartment Edge District, and A-O Apartment and Office District.

Background Information:

As a result of the Master Plan update completed in July of 2021, addressing the current housing shortfall was identified as a major action item of the plan. Adoption of Ordinance #623 accomplishes two action strategies outlined in the Master Plan. The first strategy is to eliminate multiple family development as a special use and allow multi-family projects as a permitted use in the subject zoning districts. The second strategy is to eliminate the requirement for the Planning Commission to review single-family conversions to multi-family and transfer the approval process to the Zoning Administrator for administrative review. Both strategies remove time delays in the approval process which can lead to quicker development of multi-family projects. The Planning Commission recommends adoption of Ordinance #623.

Financial Implications:

There are no financial implications from this request.

Attachments:

- Ordinance #623

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

ORDINANCE NO. 623

AN ORDINANCE TO AMEND CHAPTER 90 OF THE HASTINGS CODE OF 1970, AS AMENDED, BY DELETING THE FOLLOWING: ARTICLE 90 - VI, DIVISION 90-VI-8 SECTION 90-392 (A), DIVISION 90-VI-9, SECTION 90-422 (A), SECTION 90-423 (A) AND, DIVISION 90-VI-10, SECTION 90-452 (A), AND AMENDING DIVISION 90-VI-9, SECTION 90-427 (B) (1).

AS RECOMMENDED BY THE PLANNING COMMISSON ON JUNE 3, 2024

THE CITY OF HASTINGS ORDAINS:

SECTION I.

Chapter 90 is hereby amended by deleting Article 90-VI, Division 90-VI-8, Section 90-392 (a), Division 90-VI-9, Section 90-422 (a), Section 90-423 (a), and Division 90-VI-10, Section 90-452 (a), and amending Division 90-VI-9, Section 90-427 (b)(1). Amended text in **BOLD**.

Section 90-392 Permitted Uses

Land and structures in the A-1 district may be used for the following purposes only:

- a) Single-family detached dwellings.
- b) Multiple-family dwellings with no more than eight units per building and a maximum density of 14 units per acre.
- c) Two-family dwelling units.
- d) Adult foster care family homes and family child care homes.
- e) Housing for the elderly, retired or those requiring assisted care.
- f) Home occupations as regulated by section 90-775.
- g) Private communication antennas not exceeding 35 feet in height as regulated by section 90-833.
- h) Accessory uses, buildings, and structures customarily incidental to any of the above uses as regulated by article IX, division 3 of this chapter.
- i) Essential public service equipment.
- j) Public schools per section 90-810.
- k) Accessory Dwelling Units as regulated by Secs 90-914/915.

Section 90-422 Permitted Uses

Land and structures in the apartment edge district may be used for the following purposes only:

- a) Single-family detached dwellings.
- b) Two-family dwelling units.
- c) Three- and four-family dwelling units.
- d) Multiple-family dwellings with no more than eight units per building including attached townhouse buildings, and a maximum density of eight units per acre.**
- e) Adult foster care homes and child day care homes.
- f) Offices and other uses as permitted by section 90-477 herein.
- g) Housing for the elderly, retired or those requiring assisted care, including nursing homes, subject to the standards of section 90-1080.
- h) Home occupations as regulated by section 90-775.
- i) Private communication antennas not exceeding 35 feet in height as regulated by section 90-833.
- j) Accessory uses, buildings, and structures customarily incidental to any of the above uses as regulated by article IX, division 3 of this chapter.
- k) Essential public service equipment.
- l) Public schools per section 90-810.
- m) Accessory Dwelling Units as regulated by Secs 90-914/915.

Section 90-423 Special Uses

- ~~a) Multiple-family dwellings with no more than eight units per building including attached townhouse buildings, and a maximum density of eight units per acre;~~
- b) Churches, synagogues or other similar places of worship and customary related uses.
- c) Public and institutional uses and hospitals.
- d) Private schools.
- e) Antennas and towers exceeding a height of 35 feet.
- f) Non-commercial parks, playgrounds, and playfields.
- g) Essential public service buildings and structures.
- h) Adult foster care small group homes and group child care homes.
- i) Child care centers.
- j) Bed and breakfast establishments.
- k) Gathering halls, lodges, or clubs of fraternal organizations, including accessory uses of such buildings, including, but are not limited to, garage sales, flea markets, art sales, wedding receptions and similar gatherings within such buildings as may be permitted by the planning commission.
- l) Accessory buildings which are more than one story in height, and which are similar in architectural style to the principal building on the property per section 90-1090 herein.

Section 90-427 General Development Standards

- a) Dumpsters shall be kept within a fenced or brick walled area which shall be at least six feet high and located so that their use, including emptying, does not pose a nuisance to nearby residents.
- b) Existing single-family houses on Green Street, Broadway Street, Hanover Street and East State Street which are proposed to be converted to other uses as permitted by this article shall comply with the following requirements:
 - 1. The proposed use shall be subject to site plan review **as regulated by Section 90-127 (b)**.
 - 2. The primary entrance to the building shall be visible from and face the street from which the address of the building is derived.
 - 3. The building shall comply with the requirements of the building code.
 - 4. Exterior defects in the building or property such as cracked, chipped or peeling siding, cracked sidewalk, unkempt lawn or landscaping shall be identified as part of the site plan review process and corrected before the building is occupied.
 - 5. Vehicle access to the property shall be determined during review of the site plan. The existing driveway may be required to be closed in order to achieve safe access.
- c) A walkway shall be provided from the existing or proposed sidewalk within the right-of-way to the primary building entrance.
- d) The floor area shall be, for:
 - 1. Single-family dwellings: same as the R-2 zoning district.
 - 2. Two-family, three-family, and four-family buildings: a minimum of 720 square feet per dwelling unit.
 - 3. All multiple-family buildings with more than four dwelling units: a minimum of 600 square feet per dwelling unit.

Sec 90-452 Permitted Uses

Land and structures in the A-O district may be used for the following purposes only:

- a) Single-family detached dwellings.
- b) Multiple-family dwellings with no more than eight units per building and a maximum density of 14 units per acre.
- c) Two-family dwelling units.
- d) Adult foster care family homes and family child care homes.
- e) Offices permitted by section 90-477 and other uses.
- f) Housing for the elderly, retired or those requiring assisted care, including nursing homes, subject to the standards of section 90-1080.
- g) Home occupations as regulated by section 90-775.
- h) Private communication antennas not exceeding 35 feet in height as regulated by section 90-833.
- i) Accessory uses, buildings, and structures customarily incidental to any of the above uses as regulated by article IX, division 3 of this chapter.

- j) Essential public service equipment.
- k) Public schools per section 90-810.
- l) Accessory Dwelling Units as regulated by Secs 90-914/915.

SECTION II.

If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION III.

This ordinance shall become effective upon its adoption and publication as provided by City Charter.

Moved by _____, with support by _____, that Ordinance No. 623 be adopted as read.

YEAS:
 NAYS:
 ABSENT:

Adoption Date:
 Effective Date:
 First Reading:
 Second Reading:

CITY OF HASTINGS

 By:
 Hastings City Clerk

CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the City of Hastings, Michigan, does hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the City Council of the City of Hastings, at a regular meeting of the City Council on the ___ day of ____ 2024, at which meeting a quorum was present and remained throughout, and that the original of said Ordinance is on file in the records of the City of Hastings. I further certify that the meeting was conducted, and public notice was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Dated: _____
 City Clerk



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Ordinance #624

Meeting Date: June 24, 2024

Recommended Action:

Conduct second reading and adopt Ordinance #624 pertaining to text amendments regarding sign definitions and signs in the B-1, B-2, B-3, B-4, and B-6 Districts.

Background Information:

The Planning Commission recognized the need to better define certain sign types and clarify signage text in the B-1 through B-6 districts. Ordinance #624 accomplishes the clarification of text in the Sign Ordinance. Planning Commission recommends adoption of Ordinance #624.

Financial Implications:

There are no financial implications from this request.

Attachments:

- Ordinance #624

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

ORDINANCE NO. 624

AN ORDINANCE TO AMEND CHAPTER 90 OF THE HASTINGS CODE OF 1970, AS AMENDED, BY AMENDING THE FOLLOWING: ARTICLE 90 – XI - SIGNS, SECTION 90-961, SECTION 90-963, SECTION 90-967 (E) AND, SECTION 90-973 (A) (5).

AS RECOMMENDED BY THE PLANNING COMMISSION ON JUNE 3, 2024

THE CITY OF HASTINGS ORDAINS:

SECTION I.

Chapter 90 is hereby amended by amending Article 90-XI - SIGNS, Section 90-961 - Section 90-963, Section 90-967 (e), and Section 90-973 (a) (5). Amended text in **BOLD**.

Sec 90-961 Definitions

Temporary sign means a sign ~~installed~~ **intended to be displayed** for a limited period of time, ~~Temporary signs are categorized as follows:~~ **and which is not permanently attached to a building wall or to the ground.**

(relocate the following 'temporary sign' definitions within Section 90-961 in alphabetical order)

Banner sign, flag sign and flutter flag sign mean a **temporary** sign of fabric, plastic, or other non-rigid material without an enclosing structural framework which may or may not be attached to a pole, building or structure.

Balloon signs means a **temporary sign consisting of an envelope inflated with pressurized or heated air, or a light-than-air gas. Unlike inflatable signs, balloon signs can be suspended in midair, independent of any structure other than that which keeps the device from floating away.**

Inflatable sign means a **temporary sign consisting of flexible material that takes on a three-dimensional shape when filled with air/gas and is commonly used to draw attention to a site.**

Pennant sign means ~~a flag or cloth that tapers to a point~~ **any geometric shaped cloth, fabric or other lightweight material normally fastened to a stringer and which is secured or tethered so as to allow movement of the sign by the atmosphere.**

Portable sign means a ~~type of~~ temporary sign that is not ~~permanent and not~~ affixed to a building or structure and by its nature may be or is intended to be easily moved from one

location to another such as a ~~sidewalk sign~~ and sign supported on a metal chassis and may include copy that can be changed manually through the use of attachable characters.

Post sign means a **temporary sign** constructed of unbendable materials firmly attached to one or more wood, metal, plastic or other rigid posts or supports placed into the ground without permanent footings.

Sidewalk sign means a **temporary** A-frame sign which is portable and designed to be placed on the sidewalk in front of the **storefront related to the sign**.

Streamers means a long, narrow strip of material used as a decoration or symbol.

Wire frame sign means a temporary sign made of corrugated plastic, vinyl, cardboard, poster board or similar material which is supported by or attached to a metal **or plastic** frame.

Sec 90-963 Signs Exempted

The following signs shall be exempted from the provisions of this article, except for the regulations of section 90-966:

- a) **Permanent** signs which are 1.5 square feet or less in area.
- b) Directional, traffic warning and identification signs erected by a government agency when located within the street right-of-way.
- c) Flags of any nation, state, city, township, government, or government authorized agency.

Sec 90-967 Sign Regulations Applicable To All Districts

- d) Temporary signs are allowed in all zoning districts subject to the following regulations:
 1. Temporary signs, including signs held by a person, shall be located outside of the public right-of-way and shall not hamper the visibility of a driver on or off the site.
 2. Temporary signs shall not be illuminated in any fashion.
 3. Temporary signs shall be anchored in a safe and secure manner. The anchoring of temporary signs by tying or attaching weighted objects (such as cinder blocks or tires) is prohibited.
 4. A temporary sign shall be located a minimum of five feet from the edge of any road or street right-of-way or public or private sidewalk, ~~except for sidewalk signs~~ as regulated herein.
 5. A temporary sign shall not be displayed if it is torn, bent, faded, not upright, unreadable or otherwise unsightly.
 6. Prohibited temporary signs. The following types of temporary signs are prohibited:
 - a. Searchlights, laser lights, strobe lights, and lights of a similar nature.
 7. Temporary signs shall meet the following dimensional requirements ~~or as allowed by the zoning district~~, **except as regulated herein**.
 - a. Wire frame signs: Each sign shall not exceed four square feet in area and 30 inches in height.

- b. Post signs: Each sign shall not exceed eight square feet in area and four feet in height.
- c. Banner, flag and flutter flags shall not exceed 20 square feet in size and eight feet in height.
- d. Portable signs shall not exceed 32 square feet in area.

Sec 90-973 Signs In The B-1, B-2, B-3, B-4 And B-6 Districts

a) Only the following signs are permitted in the B-1, B-2, B-3, B-4 and B-6 districts:

5. *Temporary signs.* The following temporary signs shall be permitted subject to the dimensional requirements in section 90-967 or as allowed herein:

- a. Banner **sign**, flag **sign**, or flutter flag **sign**. No more than four banner, flag or flutter flag **signs** shall be permitted per parcel. Banner, flag and flutter flag signs may be displayed indefinitely provided they are properly maintained and shall be removed if they become torn, faded, unreadable or otherwise unsightly.
- b. **Balloon sign or inflatable sign. One balloon sign or inflatable sign shall be permitted per parcel.**
- c. Pennant **sign or** streamers. No more than four pennant **signs** or streamers ~~per parcel~~ shall be permitted **per parcel**. **Pennant signs and streamers may be displayed indefinitely** provided they are properly maintained and shall be removed if they become torn, faded, unreadable or otherwise unsightly.
- d. Portable sign. One portable sign shall be permitted **per parcel** for any 30 days within a period of 120 days; but the sign shall not be **located** closer than five feet to the front street right-of-way line nor closer than 20 feet to any curb, rear lot line, side lot line or intersection of street right-of-way **lines**. ~~If the sign is illuminated, there shall be an electrical outlet installed in accordance with the electrical codes for the city and state within five feet of the sign. The sign permit shall designate the 30 days in the 120-day period, as requested on the application for a sign permit.~~
- e. Post sign. One post sign shall be permitted per parcel **and shall** not ~~to~~ exceed 32 square feet in area and six feet in height.
- f. **Sidewalk sign. One sidewalk sign per storefront is permitted in the B-1 District and shall not occupy more than nine square feet of sidewalk nor exceed four feet in height. Sidewalk signs shall be subject to the following regulations:**
 - 1) **May be displayed only during hours a business is open.**
 - 2) **Must be placed in front of the storefront related to the sign.**
 - 3) **Shall be located a minimum of two feet from the curb and allow 5 feet of unobstructed sidewalk.**
 - 4) **Shall be placed 20 feet from each other.**
 - 5) **Shall not be placed on snowbanks.**
 - 6) **Shall be weatherproof and sturdy enough to withstand typical winds without flipping over.**
 - 7) **Loose paper faces are prohibited.**

- g. Wire frame sign. No more than four wire frame signs shall be permitted per parcel.

SECTION II.

If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION III.

This ordinance shall become effective upon its adoption and publication as provided by City Charter.

Moved by _____, with support by _____, that Ordinance No. 624 be adopted as read.

YEAS:
NAYS:
ABSENT:

Adoption Date:
Effective Date:
First Reading:
Second Reading:

CITY OF HASTINGS

By:
Hastings City Clerk

CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the City of Hastings, Michigan, does hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the City Council of the City of Hastings, at a regular meeting of the City Council on the ___ day of ____ 2024, at which meeting a quorum was present and remained throughout, and that the original of said Ordinance is on file in the records of the City of Hastings. I further certify that the meeting was conducted, and public notice was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Dated: _____
City Clerk



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Ordinance #625

Meeting Date: June 24, 2024

Recommended Action:

Conduct second reading and adopt Ordinance #625 pertaining to text amendments regarding Buffer Zone Development Standards and the inclusion of Section 90-1014 Prohibited Species.

Background Information:

The Planning Commission recognized invasive species of trees were included in permitted trees that could be planted in buffer zones. To help eliminate the spread of invasive tree species, Section 90-1010 Buffer Zone Development Standards text requires amendment and Section 90-1014 Prohibited Species is proposed for addition. Planning Commission recommends adoption of Ordinance #625.

Financial Implications:

There are no financial implications from this request.

Attachments:

- Ordinance #625

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

ORDINANCE NO. 625

AN ORDINANCE TO AMEND CHAPTER 90 OF THE HASTINGS CODE OF 1970, AS AMENDED, BY AMENDING THE FOLLOWING: ARTICLE 90 - XII, SECTION 1010 (D) AND ADDING SECTION 90-1014.

AS RECOMMENDED BY THE PLANNING COMMISSION ON JUNE 3, 2024

THE CITY OF HASTINGS ORDAINS:

SECTION I.

Chapter 90 is hereby amended by amending Article 90-XII, Section 1010 (d) and adding Section 1014. Amended text in **BOLD**.

Section 90-1010 Buffer Zone Development Standards

- (d) ~~Types of trees permitted to be planted within the buffer zone shall include but not be limited to the following:~~
- ~~1. *Canopy trees:* Maple, Ash, Locust, Sycamore, Oak, Linden, Ginkgo.~~
 - ~~2. *Ornamental trees:* Redbud, Hawthorn, Crabapple, Dogwood, Plum, Russian Olive, Shadblow.~~
 - ~~3. *Evergreen trees:* Norway Spruce, Austrian Pine, White Pine, Blue Spruce, Hemlock, Japanese Yew.~~

(d) Types of trees permitted to be planted within the buffer zone shall be appropriate for the hardiness zone. At least fifty percent (50%) of selected trees should be native to Michigan (i.e., Oak, Serviceberry, Muscledwood, Hackberry, Black Gum, Yellowwood, Kentucky Coffeetree, and Bald Cypress). Trees should be generally resistant to salt, insects, diseases, damage, and drought. Weak-wooded trees should be avoided.

Section 90-1014 Prohibited Species

Prohibited species are invasive species and are capable of outcompeting and displacing native vegetation. Any species on the Michigan Department of Natural Resources list of invasive species shall be prohibited, in addition to those listed below. Existing prohibited species shall be identified on a site plan and shall not count towards landscape requirement.

Common Name	Botanical Name
Amur Maple	Acer Ginnala
Autumn Olive	Eleagnus Umbellata
Black Locust	Robinia Spp.
Box Elder	Acer Negundo
Bradford Pear (Callery)	Pyrus calleryana
Common Buckthorn	Rhamnus athartica
Common Reed	Phragmites australis
Flowering Rush	Butomus umbellatus
Garlic Mustard	Alliaria petiolata
Giant Knotweed	Polygonum sahalinensis (Fallopia sachalinensis)
Glossy Buckthorn	Rhamnus Frangula
Japanese Barberry	Berberis Thunbergii
Japanese Knotweed	Fallopia japonica
Lombardy poplar	Populus nigra var. italica
Multiflora rose	Rosa Multiflora
Norway Maple	Acer platanoides
Purple Loosestrife	Lythrum salicaria
Russian Olive	Elaeagnus Angustifolia
Spotted Knapweed	Centaurea Biebersteinii
Tree of Heaven	Ailanthus Altissima
White Mulberry	Morus alba

SECTION II.

If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION III.

This ordinance shall become effective upon its adoption and publication as provided by City Charter.

Moved by _____, with support by _____, that Ordinance No. 625 be adopted as read.

YEAS:

NAYS:

ABSENT:

Adoption Date:
Effective Date:
First Reading:
Second Reading:

CITY OF HASTINGS

By:
Hastings City Clerk

CERTIFICATE

The undersigned, being the duly qualified and acting Clerk of the City of Hastings, Michigan, does hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the City Council of the City of Hastings, at a regular meeting of the City Council on the ___ day of ___ 2024, at which meeting a quorum was present and remained throughout, and that the original of said Ordinance is on file in the records of the City of Hastings. I further certify that the meeting was conducted, and public notice was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

Dated:

City Clerk



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Resolution 2024-17 Fees for Various Services

Meeting Date: June 24, 2024

Recommended Action:

Motion to adopt Resolution 2024-17 to update fees for various city services effective July 1, 2024.

Background Information:

Fees are reviewed and adjusted on an annual basis to ensure that they are appropriate for the cost of each service. Our previous fee schedule has been reformatted for ease of reading and locating various services. Fees related to water/sewer or other utility related charges are included in a separate fee schedule.

Changes to the schedule include the following:

- Increase in truck parking fee from \$30/mo to \$50/mo
- Increase in park pavilion reservation fee from \$45 to \$50 for residents.
- Increase in park pavilion reservation from \$70 to \$80 for non-residents.
- Increase in park use cleanup Fee for parties of 50+ from \$70 to \$80.
- Increase in wedding administrative fee from \$10 to \$25
- New banner installation fee \$100 per banner (over the road on State St)
- Removal of license to purchase handgun and vehicle inspection fees

Financial Implications:

Fees offset the costs of providing services that are unique to individual requests and are not applicable to general taxpayers.

Attachments:

- Resolution 2024-17

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

RESOLUTION 2024-17
FEES FOR VARIOUS SERVICES

WHEREAS, the City Council of the City of Hastings has determined that it is necessary to set fees charged for various services; now

THEREFORE, BE IT RESOLVED that the fees set by this resolution shall go into effect on July 1, 2024 and remain in effect until changed by the Hastings City Council; and

BE IT FURTHER RESOLVED that service fees be set by the Hastings City Council as follows:

CLERK	
Check or ACH Transaction Returned for Any Reason	\$50.00
Copy Charges (Per B/W Page)	\$0.10/per FOIA Policy
Downtown Handicapped Parking Permit	\$20.00
Entertainment Venue, Large - Refundable Security Deposit	\$300.00
Entertainment Venue, Large - Up to 4 hours (City Residents/Taxpayer)	\$200.00
Entertainment Venue, Large - Up to 4 hours (Non-residents/Non-resident Taxpayer)	\$300.00
Entertainment Venue, Large - Additional time (per hour)	\$50.00
Entertainment Venue, Small - Refundable Security Deposit	\$300.00
Entertainment Venue, Small - Up to 4 Hours (City Residents/Taxpayer)	\$100.00
Entertainment Venue, Small - Up to 4 Hours (Non-residents/Non-resident Taxpayer)	\$150.00
Entertainment Venue, Small - Additional Time (per hour)	\$25.00
Fish Hatchery Building Rental - Refundable Key Deposit	\$20.00
Fish Hatchery Building Rental - Refundable Security Deposit	\$300.00
Fish Hatchery Building Rental - Up to 4 Hours (City Residents/Taxpayer)	\$150.00
Fish Hatchery Building Rental - Up to 4 Hours (Non-residents)	\$200.00
Fish Hatchery Building Rental - Additional Hour (per hour)	\$25.00
Fish Hatchery Conference Room Rental - Up to 2 Hours	\$50.00
Fish Hatchery Conference Room Rental - Additional Time (per hour)	\$25.00
Going Out of Business Sale Permit	\$50.00
Liquor License Application (Including Transfer)	\$50.00
Map - City Map from Plotter	\$25.00
Map - Original Plat	\$15.00
Notary Service (Per Document)	\$10.00
Online Access (via Internet) to City Charter and Updated Municipal Code	\$0.00
Park Pavilion Reservation (City Residents/Taxpayer)	\$50.00
Park Pavilion Reservation (Non-residents/Non-resident Taxpayer)	\$80.00
Park Use Clean-up Fee - additionally (Groups of 50 or More)	\$80.00
Sidewalk Cafes (per year)	\$50.00
Tax Information – non-taxpayer (per parcel)	\$5.00/per FOIA Policy
Tax Information – online access or for taxpayer	\$0.00
Telecommunication Permit Application	\$500.00
Truck Parking (E State St) fee (per month)	\$50.00
Truck Parking - Electric service (per month)	\$35.00
Voter Registration List (per label)	per FOIA policy
Voter Registration List (per name)	per FOIA policy
Voter Registration on Disk (+ per name)	per FOIA policy
Wedding Administrative Fee	\$25.00

CODE ENFORCEMENT	
Keeping of Animals Administration Fee	\$25.00
Keeping of Animals Permits	\$100.00
Noxious Weed, Vegetation Control, Blight Elimination <i>(Plus labor, equipment rental, supplies, and contractual service)</i>	\$165.00
Vacant/Foreclosed Property Registration	\$25.00

ECONOMIC DEVELOPMENT	
Address Application Form (per address)	\$20.00
Brownfield Redevelopment Authority Exemption Certificate Fee	\$1,200.00
Commercial Redevelopment District Exemption Certificate Fee	\$1,200.00
Commercial Rehabilitation Exemption Certificate Application Fee	\$1,200.00
Export of entire Assessment/Property Tax Data File (per season)	actual cost
Export of limited Assessment/Property Tax Data File	actual cost
Industrial Facilities Exemption Application Fee	\$1,200.00
Lot Combinations	\$35.00
Lot Splits	\$100.00
Lot Splits - per parcel created	\$25.00
Neighborhood Enterprise Zone	\$1,200.00
Obsolete Property Rehabilitation Application Fee	\$1,200.00
Property Data - per parcel <i>(No charge will be made during the Board of Review or to the Property Owner)</i>	actual cost

FIRE DEPARTMENT	
False Alarm Run <i>(Only for mechanical alarms that have more than 3 occurrences per calendar year)</i>	\$750.00
Fire Reports	\$5.00

PLANNED UNIT DEVELOPMENT	
Basic Application Fee	\$380.00
Escrow for Direct Costs (Additional Direct Cost Escrow May Be Required)	\$1,250.00

PLANNING & ZONING	
Fence Permits	\$25.00
Re-zoning Request	\$350.00
Site Plan Review - Application	\$250.00
Site Plan Review - Escrow	\$1,250.00
Site Plan Review - Storm Water Review	\$200.00
Site Plan Review - Administrative Fee	\$100.00
Site Plan Review - Outside Sales Fee	\$250.00
Special Use Permit Application	\$250.00
Special Use Permit Escrow	\$1,250.00
Zoning Application/Letter Form	\$30.00
Zoning Board of Appeals (ZBA) Variance Request	\$350.00

PLAT REVIEW	
Plat - Sketch	\$300.00
Plat - Preliminary Flat Fee (+ Per Lot)	\$460.00
Plat - Preliminary Per Lot	\$120.00
Plat - Final	\$640.00
Vacating Public Right of Way Application	\$300.00
Vacating Public Right of Way Escrow	\$1,000.00

POLICE DEPARTMENT	
Bicycle License	\$1.00
Breath Test (Preliminary)	\$5.00
Documents (e.g., photos) on CD-ROM	per FOIA policy
Door-to-door solicitation – daily only	\$25.00
DVD Video	per FOIA policy
False Alarm Responses <i>(Only for mechanical alarms that have more than 3 occurrences per calendar year)</i>	\$250.00
Hawker/Peddler/Transient (Street) Vendor or Dealer (Daily)	\$25.00
Hawker/Peddler/Transient (Street) Vendor or Dealer (Annually)	\$100.00
Liquor License (24 Hour)	\$25.00
Notary Service (Per Document)	\$10.00
Second Hand & Junk Dealers' License (Annually)	\$20.00

PUBLIC SERVICES DEPARTMENT	
Banner Installation	\$100.00
Building Disconnection or Demolition Sewer Inspection Fee	\$150.00
Data Log (one free per calendar year) additional	\$112.00
Driveway Permits (Initial)	\$200.00
Driveway Permits (Reconstruction)	\$150.00
Pavement Cut Permits	\$150.00

RIVERSIDE CEMETERY	
Burial Rights - Babyland Space (Bonafide legal resident of the City/Non-resident taxpayer)	\$150.00
Burial Rights - Babyland Space (Non-resident)	\$450.00
Burial Rights - Certificate Transfer (Plus difference between resident/taxpayer and non-resident fee)	\$25.00
Burial Rights - Cremation Space (Bonafide legal resident of the City/Non-resident taxpayer)	\$150.00
Burial Rights - Cremation Space (Non-resident)	\$450.00
Burial Rights - Regular Lot (Bonafide legal resident of the City/Non-resident taxpayer)	\$300.00
Burial Rights - Regular Lot (Non-resident)	\$900.00
Grave Opening/Closing - Adult (Monday - Friday 8 AM - 5 PM)	\$600.00
Grave Opening/Closing - Adult (Saturday, Holiday, Other Hours)*	\$700.00
Grave Opening/Closing - Child, coffin 4 ft or less (Monday - Friday 8 AM - 5 PM)	\$350.00
Grave Opening/Closing - Child, coffin 4 ft or less (Saturday, Holiday, Other Hours)*	\$450.00
Grave Opening/Closing - Cremains (Monday - Friday 8 AM - 5 PM)	\$200.00
Grave Opening/Closing - Cremains (Saturday, Holiday, Other Hours)*	\$300.00
<i>*Note: Holidays include New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.</i>	
Monument Foundation (per square inch)	\$0.44
Winter Burial Fee (additional)	\$100.00

HAZ-MAT COST RECOVERY FEE SCHEDULE

PERSONNEL: Personnel cost shall be calculated as the actual labor expenses including eligible backfill and over-time rates in accordance with the fire department's existing labor contracts and pay schedules. In the event the incident requires the Hastings Fire Department utilize fire, police and public service or other mutual aid agreements, the Hastings Fire Department will recover costs for other agencies. These costs will consist of the actual labor expenses including eligible backfill and overtime rates in accordance with the mutual aid agency's actual labor expenses including eligible backfill and overtime rates. Mutual aid fire equipment will be billed at the rates contained in this fee schedule. Non-fire department equipment will be billed at the provider's rates.

VOLUNTEER FIREFIGHTERS FROM OTHER DISTRICTS: In the event volunteer firefighters from a mutual aid agency are utilized, the rate shall be that agency's predetermined rate.

APPARATUS: Cost shall be calculated according to the following schedule; mileage and fuel rates are included in the hourly equipment rates. Cost for fire mutual aid agencies will also be calculated using this schedule. Additional non-fire department equipment shall be compensated according to that agency, department, or private contractor's schedule of charges.

Fire Engine (Pumper)	\$125.00 per hour
Ladder Truck (Aerial)	\$225.00 per hour
Rescue Unit	\$125.00 per hour
Tankers	\$90.00 per hour
Grass Trucks	\$55.00 per hour
Hazardous Materials Units	\$75.00 per hour
Support* Units	\$50.00 per hour

**Support Units support haz-mat units, i.e., air units, mobile command posts, etc.)*

MILEAGE RATES: Mileage is paid for vehicles that are not eligible for hourly rate compensation. Payment rates are "wet rates" - all fuel, oil, insurance, maintenance, repair, and other costs are included in the rate.

All vehicle mileage rates shall equal the rate set by the Internal Revenue Service from time to time.

SUPPLIES: Consumable supplies shall be billed at the actual replacement cost.

GENERAL GUIDELINES: All costs shall be submitted utilizing provided forms. Additional documentation shall be submitted if requested.

A motion to adopt the foregoing resolution being offered by Member _____, second by Member _____:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED _____.

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 24th day of June 2024 by the City Council of the City of Hastings, by a vote of _____ member(s) voting in favor thereof, _____ member(s) voting against, and _____ member(s) absent.

William Schmidt
City Clerk



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Resolution 2024-18 Budget Amendments

Meeting Date: June 24, 2024

Recommended Action:

Motion to adopt Resolution 2024-18 as presented to amend the Fiscal Year 2023-2024 Budget.

Background Information:

Budget amendments are appropriate at the end of the year to ensure the final budget document reflects the decisions and will of City Council. Budget amendments are necessary when fund revenue is expected to be less than anticipated or when fund/activity center expenses are expected to be greater than the original budget. Budget amendments are not necessary when revenue is greater or expenses are less than estimated in the original budget. The recommended budget adjustments in attachments A and B represent what is required to be legally compliant and not result in a larger budget than originally approved.

General Fund: Revenues are being reduced due to an expected reduction in state revenue and not getting the MDNR grant for the Fish Hatchery Restroom project. We are also reducing the Federal Grants line item because some ARPA funds will be expended next year instead of this year and ARPA funds are only recorded as revenue in the year it is spent. Expenses are being reduced in the Park & Recreation Activity Center due to projects that have not yet started construction. The Police Fund is also being reduced due to reduced staffing to the extent that the amended budget is balanced with the approved budget. Costs have increased in code compliance due to increased legal expenses, the Fire Department due to equipment repairs and maintenance (1054% above estimate) and legal expenses, and Community Services due to an unplanned contribution to Mercy Ambulance early in the fiscal year. Finance Department costs have increased due to contracted financial services that were not in place when the budget was approved.

Other Funds: Major Streets revenue is being reduced due to the way an MDOT grant is accounted for (shown as a reduction in total project cost rather than as revenue). A change had



Regular Council Agenda Item Memorandum

to be made to Traffic Services because it is its own activity center. This is offset by the reduction in Routine Maintenance. The LDFA has a reduced revenue line related to loss of its Local Community Stabilization Share. This fund will be eliminated and the fund balance will be transferred to the General Fund next fiscal year. There are minor changes to funds 265 and 266 due to less anticipated revenue. We did not sell as many unused assets in the equipment fund as planned due to delayed receipt of new vehicles leading to a reduction in revenue for that fund as well.

Financial Implications:

Budget amendments are a required procedure. These amendments reflect what is necessary to be compliant with state requirements and should not be considered an estimate of ending fund balance.

Attachments:

- Resolution 2024-18 and attachments

City Of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

RESOLUTION 2024-18

TO AMEND THE BUDGET FOR FISCAL YEAR 2023/2024

WHEREAS, the City Council of the City of Hastings has established the City's budget for the fiscal year commencing July 1, 2023 and ending June 30, 2024; and

WHEREAS, the City Council amended the aforementioned budget on December 11, 2023; and

WHEREAS, the City Manager has recommended that said budget be amended based on the availability of new information; and

WHEREAS, this Council is authorized by the City Charter and State statute to amend the budget throughout the fiscal year as it determines necessary; now

THEREFORE, BE IT RESOLVED, that the City Council of the City of Hastings amends the budget for the fiscal year commencing July 1, 2023, and ending June 30, 2024, incorporating amendments as detailed in Attachment A – General Fund Budget Amendments and Attachment B – Other City Governmental Funds.

BE IT FINALLY RESOLVED, that the funds appropriated shall be drawn from the treasury of the City for the purposes approved pursuant to the authority granted by the Hastings City Charter.

A motion to adopt the foregoing resolution being offered by Member _____, with support by Member _____:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED _____.

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 24th day of June, 2024, by the City Council of the City of Hastings, by a vote of _____ members voting in favor thereof, _____ member voting against, and _____ member(s) absent.

William Schmidt, City Clerk

**ATTACHMENT A
GENERAL FUND BUDGET AMENDMENTS**

General Fund Revenue / Departments	FY 2024 Amended Budget	FY 2024 Budget Amendments	FY 2024 FINAL Amended Budget
Revenue			
Building Inspection Fees	\$ 55,000	\$ (55,000)	\$ -
State Grants - Rec & Cultural	271,700	(257,637)	14,063
State Shared Revenue	820,829	(40,000)	780,829
Federal Grants - Other	768,199	(236,216)	531,983
All Other Revenue	5,509,975	0	5,509,975
Total, General Fund Revenue	\$ 7,425,703	\$ (588,853)	\$ 6,836,850
Expenditures			
General Fund Departments			
City Council	\$ 74,001	\$ -	\$ 74,001
Mayor	14,752	850	15,602
City Manager's Office	183,080	0	183,080
Finance Department	313,745	43,000	356,745
City Clerk	118,397	0	118,397
Information Technology	244,000	0	244,000
Board of Review	2,862	0	2,862
Treasurer	78,808	0	78,808
Assessor	162,581	0	162,581
Elections	64,277	0	64,277
City Hall and Grounds	187,500	0	187,500
Legal and Audit	70,000	0	70,000
Other General Government	753,387	0	753,387
Police Department	2,005,929	(68,828)	1,937,101
Code Compliance	50,171	13,000	63,171
Fire Department	1,057,797	83,125	1,140,922
Inspections	55,000	0	55,000
Public Services Administration	182,683	0	182,683
Parking Downtown Non-SAD	19,750	0	19,750
Parking Downtown SAD	234,000	0	234,000
Street Lighting	102,500	0	102,500
Community Services	162,085	70,000	232,085
Planning and Zoning	18,285	0	18,285
Joint Planning and Zoning	550	0	550
Community Development	141,500	0	141,500
Community Development Grant Projects	75,100	0	75,100
Cable Access	13,457	0	13,457
Parks and Recreation	977,657	(740,000)	237,657
Arts and Cultural Services	80,400	10,000	90,400
Transfers Out / Other	316,449	0	316,449
Total, General Fund Departments	\$ 7,760,703	\$ (588,853)	\$ 7,171,850
Addition to / (Use of) Fund Balance	\$ (335,000)		\$ (335,000)

**ATTACHMENT B
OTHER CITY GOVERNMENTAL FUNDS BUDGET AMENDMENTS**

Revenue / Expenditure	Fund Name	FY 2024 Adopted Budget	FY 2024 Budget Amendments	FY 2024 FINAL Amended Budget	Notes
Revenue	Major Streets (Fund 202)	\$ 1,045,218	\$ (236,204)	\$ 809,014	State grant not recorded as revenue
Expense	Major Streets - Traffic Services	36,620	13,000	15,000	
Expense	Major Streets - Routine Maintenance & Construct	\$ 931,163	\$ (13,000)	\$ 918,163	
Revenue	Local Development Finance Authority (Fund 250)	81,500	(13,000)	68,500	Loss of Local Community Stabilization Share
Revenue	Drug Enforcement Fund (Fund 265)	2,500	(2,000)	500	less funding this year
Revenue	Police Training Fund (Fund 266)	2,800	(2,000)	800	no grant funds this year
Revenue	Equipment Fund (Fund 661)	939,500	(35,000)	904,500	Less revenue from sale of assets than anticipated
Expenditure	Equipment Fund (Fund 661)	1,494,685	10,050	1,504,735	increased vector truck expenses



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: Appointment of Attorney for City Code Enforcement

Meeting Date: June 24, 2024

Recommended Action:

Motion to appoint Jeff Sluggett to serve as city attorney representing the City of Hastings for matters related to code enforcement.

Background Information:

Rock Wood from Dickinson Wright has been representing the City when code enforcement matters have needed to go through a court process. Mr. Wood is retiring soon, and our City Attorney Jessica Wood has recommended Mr. Sluggett to perform similar services for us. This would be more cost effective and prudent than other alternatives. This is only for code enforcement purposes; Jessica Wood/Dickinson Wright will continue to represent us on other matters.

Mr. Sluggett has a prior engagement and is unable to attend our meeting but does plan to attend our July 22nd meeting to introduce himself. City Attorney Jessica Wood will be present at our meeting this evening to answer any questions from the Council.

Financial Implications:

None.

Attachments:

None.



Regular Council Agenda Item Memorandum

To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: City Hall Landscaping – Design Build Proposals

Meeting Date: June 24, 2024

Recommended Action:

Approve one of the three landscape design build options based on the presentation and design.

Background Information:

I have solicited three landscape companies for a design build project for City Hall's west side. I chose design build to save on design cost and time. I chose one company initially (Katerberg Verhage) because of the convenience of them working on the Streetscape project. However, Council requested additional proposals, so I reached out to Harder and Warner (Currently doing the cemetery entrance landscaping.) and KV Landscapes (City mowing contract).

All companies would be good choices for the project. Since it is design build, they all provided preliminary designs that are unique. All the prices are very close, so I would recommend choosing one of three companies that have the design and presentation you prefer.

Financial Implications:

This project is budgeted and all proposals are well under budget. Katerberg Verhage's proposal is for \$6,500.00. Harder and Warner's proposal is for \$6,104.04. KV Landscapes' proposal is for \$6,045.00. Because these are preliminary design, any additions or subtractions could cause the price to change.

Attachments:

Katerberg VerHage Plan & Proposal

Harder and Warner Plan & Proposal

KV Landscapes Proposal



May 14, 2024

City of Hastings
201 E. State St
Hastings, MI 49058

Project: City Hall Landscape Improvements

The following proposal includes materials, labor, and equipment to renovate the landscape along the west side of the Hastings City Hall Building. This proposal is based off a design included with this proposal.

Includes:

- Removal of the existing plant material (multi-stem tree will remain)
- Cut to subgrade – remove excess mulch and built up soil
- Plant material
- Mulch in the renovated landscape areas
- Topsoil and seeding the lawn area

Excludes:

- Permits
- Utilities
- Concrete or asphalt repair
- Irrigation modification or repair

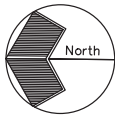
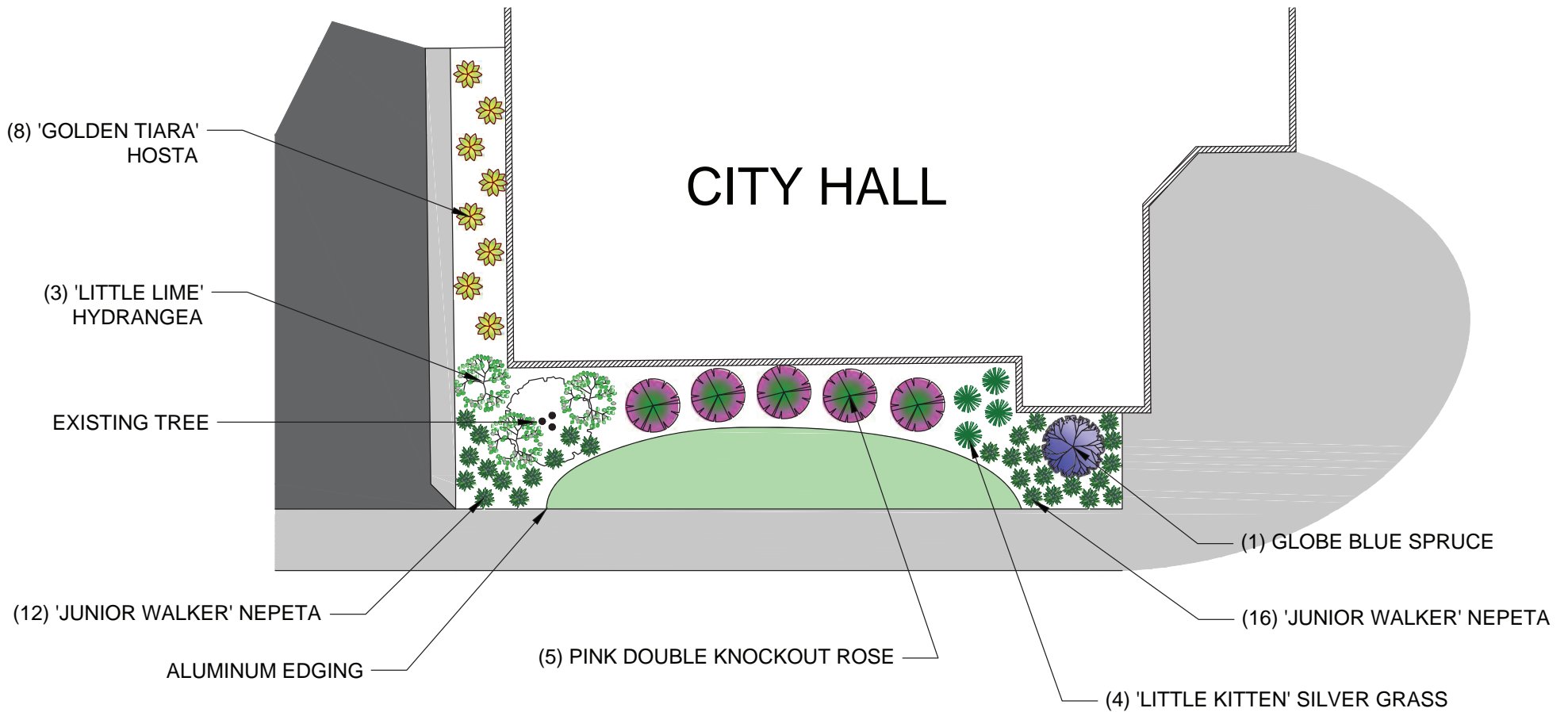
Total = \$6,500.00

Thank you,

Joel Franken

Project Manager

joelf@katerbergverhage.com



Scale 1" = 8'



KATERBERG VERHAGE

3717 MICHIGAN NE
 GRAND RAPIDS, MICHIGAN 49525
 616.949.3030
 WWW.KATERBERGVERHAGE.COM

**PROPOSED LAYOUT FOR
 HASTINGS CITY HALL
 WEST SIDE LANDSCAPE**

THIS DRAWING IS THE PROPERTY OF KATERBERG VERHAGE INC. AND SHALL NOT BE REPRODUCED, TRANSFERRED, OR BID WITHOUT THE WRITTEN CONSENT OF KATERBERG VERHAGE INC.



HARDER & WARNER LANDSCAPES, INC.
KATHY WARNER

HASTINGS CITY HALL
201 E STATE ST. HASTINGS MI 49058
1" = 10'



HOSTA SPECIMEN



JAPANESE FOREST GRASS



SARGENT CRABAPPLE
TREE



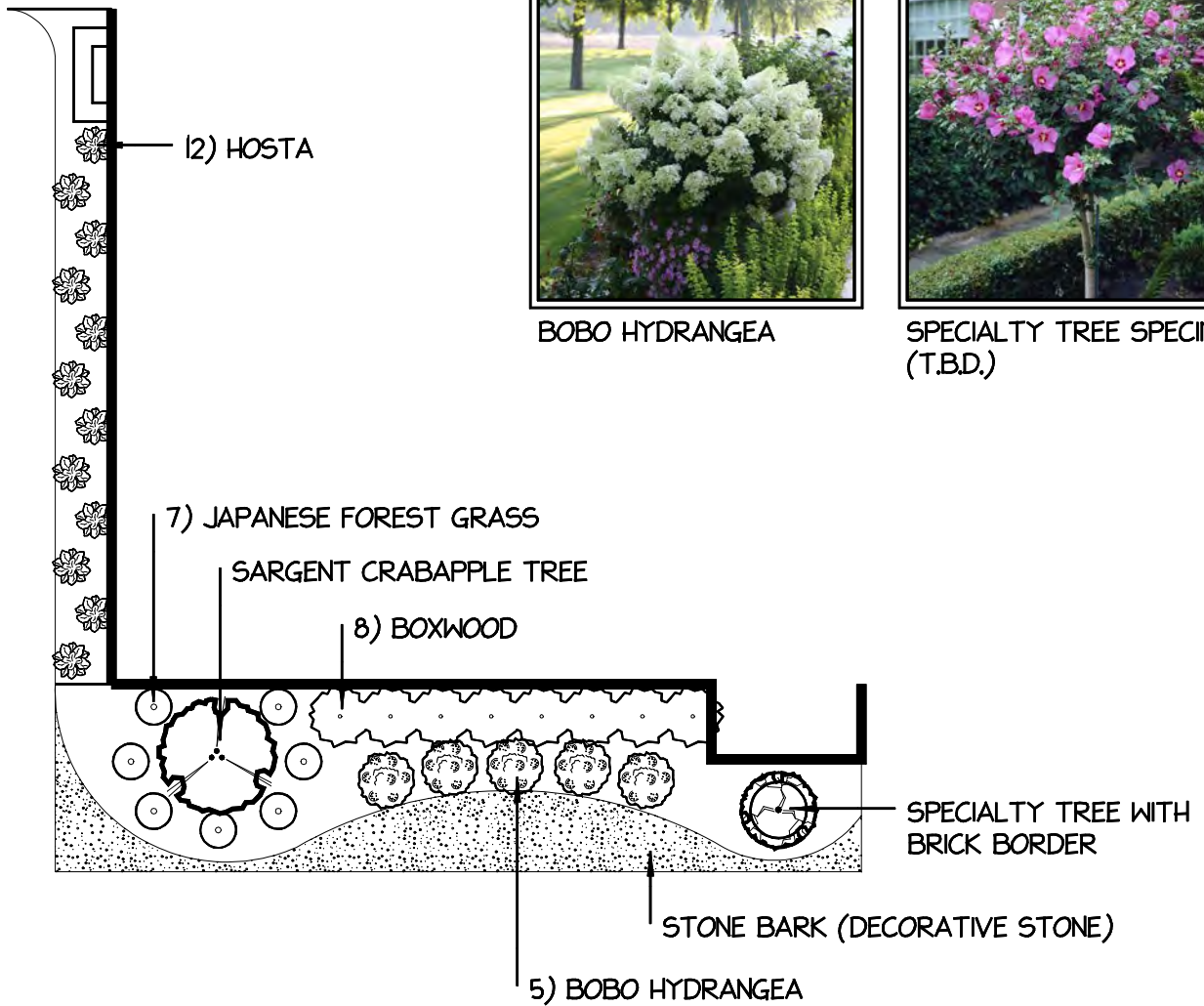
BOXWOOD



BOBO HYDRANGEA



SPECIALTY TREE SPECIMEN
(T.B.D.)





Hastings City Hall
201 East State Street
Hastings, Michigan 49058
Attention: Travis Tate

Hastings City Hall Update

An explanation of the included landscape plan

1. I wanted this plan to continue and compliment the MC Smith plan already used on the North side. Coming up the North side I repeated the Hosta she used. For easy maintenance I added weed mat and washed stone. It would never have to be weeded or mulched and the washed stone pulls the eye from the washed stone beds already used there.
2. On the west face of the building, I want to anchor the left side with a sergeant crabapple centered on the brick wall. It is a dwarf tree so it will never overgrow the area.
3. We will surround it with a Japanese Forest Grass that is bright yellow and will give color all summer.
4. Under the windows, we will base with Green Velvet Boxwood which will give year around green and never encroach on the windows.
5. In front of them we will do an arch of Bobo Hydrangea which are a small size of hydrangea but will give gorgeous flowers in late summer into fall.
6. On the right, the circle window is a great architectural aspect. We will repeat the circle in the landscape. We will surround it with brick and add a specialty plant to emphasize the entrance.
7. To finish the entire look and pull everything together, we will add aluminum edging in a double arch
8. We will add weed mat and once again use the washed stone to repeat the North landscape. We will shape the existing grass strip.
9. I think this artistic approach enhances the awesome creative feel of the Hastings landscape.

MATERIALS

12 Hosta	240
8 Green Mountain Boxwood	480

1 Sergeant Crab	350
7 Japanese Forest Grass	140
5 Hydrangea	250
Specialty Plant	300
5-6 Yards Washed Stone	400
Weed Mat 120 feet	60
Bricks 24	120
Aluminum edging 80	400
TOTAL MATERIALS	2740 TAX 164.40 = 2904.40

EQUIPMENT, LABOR, and DISPOSAL 3200

TOTAL UPDATE 6104.04



K V Landscapes
5710 Whitneyville Ave
Alto, MI 49302
(616) 340-2463

Hastings City Hall
201 E State Rd.
Hastings, MI 49058

LANDSCAPING PROPOSAL

-TEAROUT AND REMOVAL OF EXISTING PLANTS, SHRUBS & TREES \$ 800.00

PLANTINGS

1 WHEEPING RED JAPANESE MAPLE (PLANTED UNDER CIRCLE WINDOW) \$ 400.00
7 YELLOW JAPANESE FOREST GRASS (PLANTED IN FRONT OF JAPANESE MAPLE) 210.00
7 GREEN VELVET BOXWOOD (PLANTED UNDER MAIN ROW OF WINDOWS) 315.00
6 ENDLESS SUMMER HYDRANGEA (PLANTED TO LEFT OF BOWOOD) 330.00
9 ASSORTED CORAL BELLS (PLANTED IN FRONT OF BOXWOOD) 225.00
1 BLOODGOOD JAPANESE MAPLE (PLANTED IN PLACE OF EXISTING TREE ON L SIDE) 380.00
7 VISIONS PINK ASTILBE (PLANTED IN FRONT OF BLOODGOOD MAPLE) 175.00
8 HOSTAS 160.00

-INSTALLATION OF MULCH IN LANDSCAPE BEDS 250.00
-TOPSOIL, PEAT, SAND PLANTING MIX 150.00
-LEDGESTONE ACCENTS (OPTIONAL) 850.00
-ALUMINUM EDGING 180.00

LABOR 1620.00

PROJECT TOTAL \$ 6045.00

CLIENT APPROVAL:

SIGNATURE _____

DATE _____



Regular Council Agenda Item Memorandum

To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: Old Dump Trucks 80 & 350 Sale

Meeting Date: June 24, 2024

Recommended Action:

Authorize DPS Staff to place old dump trucks 80 and 350 on Rangerbid for sale.

Background Information:

Old Truck 80 is a:

2008 Sterling 1 ton dump truck, Mileage 73,095, 6.7 L. Cummins Diesel Motor.

Old Truck 350 is a:

2008 Sterling 1 ton dump truck w/snow plow, Mileage 70,152, 6.7 L Cummins Diesel Motor.

Typical procedure is that the clerk signs over the title to Rangerbid, then the items are placed on the website for bidding. If the prices are acceptable, then we accept the bids. If the bids are too low, then we will not accept the bid and start the process over again.

Financial Implications:

All money claimed from the bid will be placed in the Equipment Fund.

Hastings City Police

13.A



201 E. State St.
Hastings, MI 49058
(269) 948-4800 Dispatch
(269) 945-5744 Office
(269) 945-4358 Fax



Dale Boulter
Chief of Police

Julissa Kelly
Deputy Chief

Hastings Police Department Council report for month of May 2024

STAFFING

Staffing remains unchanged since last months report. We are currently accepting applications for certified police officers.

STATS

The past month officers responded to **659** calls for service, with a total of 23 arrests, 17 traffic accidents 3 non-traffic accidents. Officers issued a total of 39 citations, 28 being moving violations, 11 being Non-moving violations. Officers conducted a total of 141 traffic contacts for the month of May.

RESERVE OFFICERS

The Reserve Department contributed 67.75 hours for the month of May.

Reserve Officer Kurt Worm has resigned his position with the police department to pursue other opportunities. I would like to thank Kurt for the hundreds of hours of dedication he has provided to the city of Hastings and wish him the best in the future.

TRAINING

Implementation of Public Act 1 of 2023 began June of this year. The act allows for the dispersal of state funds to locals in support of Continuing Professional Education (CPE). Michigan Commission on Law Enforcement Standards (MCOLES) has implemented a 3-year pilot program requiring 12 hours of CPE for each officer in order to maintain their certification for 2024. MCOLES has made 4 of the 12 hours specific training and the other 8 hours agency selected training. We currently subscribe to an online training platform that will provide some of the required training topics. MCOLES is still sorting out some of the details regarding the CPE and has advised the topics may change based upon current event topics. I am confident the training we attend and perform now will qualify for the CPE. The city will be receiving funds form the state to offset the required training per officer.

All officers have completed the required training for the month of May.

TRAFFIC ENFORCEMENT

Areas of concern throughout the city regarding traffic violations have been and are currently being addressed. The officers have been assigned directed patrol areas of concern and specific areas of known violations. Education is being provided to drivers in these areas by either a verbal reminder or with a printed citation.

I will continue to direct officers to areas of the city where issues arise. Traffic stops will be conducted when violations occur and are observed.

SCHOOL IS OUT

School is out for the summer and children are off and running. Please be very aware of children while driving during the summer months.

Upcoming projects

The intersection of S. Jefferson and Center St. is now a 4-way stop. We have already begun the education process regarding the new sign and requirement. A traffic Control Order will follow next month for the councils continued approval.

Code Compliance report

Report attached

Respectfully submitted,

Dale Boulter

Chief of Police

**HASTINGS CITY COUNCIL
MONTHLY REPORT
MONTH OF May 2024
From Hastings Police Department**

Chief Dale Boulter

Total Complaints: 649

Total Arrests: 23

Adults: 7 R&O Police-2, A&B-1, Disorderly-2, Assault with intent to murder-1, OWI-1.

Juveniles: 0

Arrests Warrants for other Departments: 16 Obstructing Justice-16.

Traffic Summary:

Traffic Accidents: 17

Property Damage: 11 Injuries: 6 Fatal: 0 Non-Traffic: 3

Tickets Issued: 39

Moving Violations Issued: 28

Non-Moving Violations: 11

POLICE VEHICLES

TOTAL MILES: **6,314**

TOTAL GALLONS OF FUEL USED: **658.52**

<u>VEHICLE</u>	<u>MILAGE</u>	<u>VEHICLE</u>	<u>MILAGE</u>
41/2020 FORD	52,469	45/2022 FORD	2,094
42/2021 FORD	47,223	46/2015 FORD	56,297
43/2020 FORD	5,869	47/2023 FORD	13,953
44/2018 FORD	42,616	48/2016 FORD	92,959
		49/2010 DODGE	63,659

ADDITIONAL INFORMATION:

The Hastings Police Reserve officers worked a total of 67.75 hours for the month.

<u>CLASSIFICATION</u>	<u>CURRENT MONTH</u>	<u>PREVIOUS YEAR</u>	<u>YTD CURRENT</u>	<u>YTD PREVIOUS</u>	<u>YTD COMPARED</u>
FATAL ACCIDENTS	0	0	0	0	0
INJURY ACCIDENTS	6	8	15	16	-1
P D ACCIDENTS	11	7	41	46	-5
NON-TRAFFIC	3	4	12	22	-10
SPEEDING	10	0	28	3	+25
OTHER HAZARDOUS	18	9	47	50	-3
NON-HAZARDOUS	11	34	53	160	-107
PARKING	3	2	91	258	-167
<u>TOTAL</u>	62	64	287	555	-268

City of Hastings
Code Compliance Officer
May 2024 Activity Report



QUANTITY	COMPLAINT
4	Animal related (90-835)
55	Grass and weeds more than 8" tall (38-105)
4	Compostable yard debris and refuse in right-of-way, snow piles (74-39, 74-71, 74-72)
1	Garbage Code Violations (66-88/89/90/93/94)
14	Vehicles parked on unapproved surfaces – residential zones (90-929)
9	Unlicensed/Inoperable vehicles, parts, or tire storage (38-76, 77, 78)
14	Refuse and debris in unscreened area of yard (90-881, 90-882)
0	Rental Unit complaints
34	Signage issues/ Signs in Right-Of-Way
0	Sign Permits Issued
0	Fencing Issues
8	Fence Permits Issued
6	Structure & Building Maintenance Issues
2	Recreational Vehicle Issues
0	Abandoned refrigerator w/door attached (54-61)
7	Sidewalk parking/right-of-way obstructions (74-71)
14	Miscellaneous Issues & Complaints
172	Total Violations/Complaints Handled
13	Letters sent
2	Citations issued
168	Follow Ups
NOTES:	Miscellaneous Issues/ Complaints details

QUANTITY COMPLAINT

- Large number of mowing issues in the month. Not only residential properties, but also commercial properties. commercial properties.
- Also, large number of signs in the right of way & size issues. Mostly political signs.

BY: Frank Jesensek

DATE: 6/10/24

CITY OF HASTINGS

13.B

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 11 MONTHS ENDING MAY 31, 2024

THIS YEAR FISCAL YTD 31-MAY-24	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-MAY-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
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FUND 101 - GENERAL FUND

REVENUE

TAXES	3,465,070.03	3,463,000	100.00%	3,325,652.42	3,362,500	99.00%
SPECIAL ASSESSMENTS	27,658.86	43,650	63.00%	.00	56,750	0.00%
LICENSES & PERMITS	28,299.30	21,175	134.00%	23,989.67	26,525	90.00%
FEDERAL REVENUES	535,133.00	768,199	70.00%	21,000.00	365,000	6.00%
STATE SHARED REVENUES	1,084,796.49	1,398,813	78.00%	940,645.84	1,273,000	74.00%
INTERGOVERNMENTAL REVENUES	407,362.97	868,416	47.00%	.00	590,320	0.00%
CHARGES FOR SERVICES	25,362.12	615,950	4.00%	24,116.55	599,950	4.00%
FINES & FORFEITURES	12,616.80	7,000	180.00%	10,194.35	6,500	157.00%
INTEREST AND RENTALS	411,332.67	209,000	197.00%	307,006.36	113,000	272.00%
OTHER REVENUE	348,187.34	30,500	1142.00%	292,558.82	16,500	1773.00%
INCOMING TRANSFERS	.00	0	0.00%	.00	0	0.00%
TOTAL REVENUE & INCOMING TRANSFERS	6,345,819.58	7,425,703	85.00%	4,945,164.01	6,410,045	77.00%

EXPENDITURES

CITY COUNCIL	53,285.87	74,001	72.00%	56,592.56	68,604	82.00%
MAYOR	14,224.94	14,752	96.00%	11,931.56	13,347	89.00%
CITY MANAGER	177,772.09	183,080	97.00%	164,798.07	181,323	91.00%
FINANCE DEPARTMENT	340,973.24	313,745	109.00%	270,503.17	328,063	82.00%
CLERK	98,080.17	118,397	83.00%	106,261.55	146,355	73.00%
INFORMATION TECHNOLOGY	203,350.08	244,000	83.00%	204,809.94	223,000	92.00%
BOARD OF REVIEW	2,016.04	2,862	70.00%	2,124.76	2,392	89.00%
TREASURER	70,315.06	78,808	89.00%	66,675.82	75,496	88.00%
ASSESSOR	131,004.53	162,581	81.00%	130,485.58	122,169	107.00%
ELECTIONS	30,818.98	64,277	48.00%	35,317.05	38,970	91.00%
CITY HALL & GROUNDS	148,884.87	187,500	79.00%	84,279.33	175,945	48.00%
LEGAL AND AUDIT	35,583.00	70,000	51.00%	57,297.30	78,000	73.00%
OTHER GENERAL GOVERNMENT	271,944.40	753,387	36.00%	424,056.22	764,675	55.00%
POLICE	1,712,746.13	2,005,929	85.00%	1,514,059.00	2,026,807	75.00%
CODE COMPLIANCE	33,671.15	50,171	67.00%	43,134.95	47,690	90.00%
FIRE DEPARTMENT	1,087,215.13	1,057,797	103.00%	420,285.54	526,004	80.00%
INSPECTIONS	98,306.00	55,000	179.00%	38,805.00	40,000	97.00%
DEPT OF PUBLIC SERVICE ADMIN	144,839.00	182,683	79.00%	148,635.39	173,662	86.00%
PARKING LOTS - NON SAD	8,371.14	19,750	42.00%	9,955.06	59,500	17.00%
PARKING LOTS - SAD	35,873.74	234,000	15.00%	101,221.93	80,850	125.00%
STREET LIGHTING	88,927.00	102,500	87.00%	79,854.41	94,500	85.00%
COMMUNITY SERVICES	189,904.02	162,085	117.00%	115,331.70	114,022	101.00%
BROWNFIELD GRANT	.00	0	0.00%	.00	0	0.00%
PLANNING AND ZONING	6,475.68	18,285	35.00%	13,606.60	21,570	63.00%
JOINT PLANNING & ZONING	77.50	550	14.00%	1,879.43	600	313.00%
COMMUNITY & ECONOMIC DEVELOPMNT	115,669.25	141,500	82.00%	133,094.11	137,886	97.00%

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 11 MONTHS ENDING MAY 31, 2024

THIS YEAR FISCAL YTD YTD ACTUAL	REVISED BUDGET BUDGET	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-MAY-23	REVISED BUDGET BUDGET	FISCAL YTD % OF BUDGET
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FUND 101 - GENERAL FUND

COMMUNITY DEVELOPMENT GRANTS	71,197.00	75,100	95.00%	70,593.09	75,000	94.00%
CABLE ACCESS	8,462.69	13,457	63.00%	9,900.42	23,757	42.00%
PARKS AND RECREATION	184,935.80	977,657	19.00%	167,996.59	714,164	24.00%
ARTS AND CULTURAL ACTIVITIES	83,370.20	80,400	104.00%	42,142.49	57,775	73.00%
OTHER FINANCING USES	356,449.00	316,449	113.00%	.00	160,105	0.00%
<hr/>						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	5,804,743.70	7,760,703	75.00%	4,525,628.62	6,572,231	69.00%
<hr/>						
NET REVENUE OVER EXPENDITURES	541,075.88	(335,000)		419,535.39	(162,186)	
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CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 11 MONTHS ENDING MAY 31, 2024

	THIS YEAR FISCAL YTD 31-MAY-24	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-MAY-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
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FUND 202 - MAJOR STREETS

REVENUES	747,332.77	1,045,218	72.00%	1,063,863.70	942,650	113.00%
INCOMING TRANSFERS	.00	0	0.00%	.00	0	0.00%
TOTAL REVENUE & INCOMING TRANSFERS	747,332.77	1,045,218	72.00%	1,063,863.70	942,650	113.00%
EXPENDITURES	452,834.59	1,097,335	41.00%	678,942.17	944,877	72.00%
OUTGOING TRANSFERS	150,000.00	150,000	100.00%	.00	150,000	0.00%
TOTAL EXPENDITURES & OUTGOING TRANSFERS	602,834.59	1,247,335	48.00%	678,942.17	1,094,877	62.00%
NET REVENUE OVER EXPENDITURES	144,498.18	(202,117)		384,921.53	(152,227)	

FUND 203 - LOCAL STREETS

REVENUES	296,160.09	351,008	84.00%	284,094.90	320,075	89.00%
INCOMING TRANSFERS	300,000.00	300,000	100.00%	.00	150,000	0.00%
TOTAL REVENUE & INCOMING TRANSFERS	596,160.09	651,008	92.00%	284,094.90	470,075	60.00%
EXPENDITURES	429,331.40	733,661	59.00%	454,715.93	730,651	62.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	429,331.40	733,661	59.00%	454,715.93	730,651	62.00%
NET REVENUE OVER EXPENDITURES	166,828.69	(82,653)		(170,621.03)	(260,576)	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 11 MONTHS ENDING MAY 31, 2024

	THIS YEAR FISCAL YTD 31-MAY-24	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-MAY-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
<i>FUND 209 - CEMETERY FUND</i>						
REVENUES	246,700.48	244,780	101.00%	457,636.81	426,800	107.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	246,700.48	244,780	101.00%	457,636.81	426,800	107.00%
EXPENDITURES	147,608.29	279,100	53.00%	344,890.84	400,499	86.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	147,608.29	279,100	53.00%	344,890.84	400,499	86.00%
NET REVENUE OVER EXPENDITURES	99,092.19	(34,320)		112,745.97	26,301	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 11 MONTHS ENDING MAY 31, 2024

	THIS YEAR FISCAL YTD 31-MAY-24	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-MAY-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
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FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY

REVENUES	3,556,357.16	3,463,990	103.00%	738,050.88	703,200	105.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	3,556,357.16	3,463,990	103.00%	738,050.88	703,200	105.00%
EXPENDITURES	1,964,763.48	3,745,207	52.00%	245,584.57	535,357	46.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	1,964,763.48	3,745,207	52.00%	245,584.57	535,357	46.00%
NET REVENUE OVER EXPENDITURES	1,591,593.68	(281,217)		492,466.31	167,843	

FUND 250 - LCL DVLPMNT FINANCE AUTHORITY

REVENUES	70,322.51	81,500	86.00%	77,833.56	46,700	167.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	70,322.51	81,500	86.00%	77,833.56	46,700	167.00%
EXPENDITURES	136,651.86	187,800	73.00%	3,338.44	10,550	32.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	136,651.86	187,800	73.00%	3,338.44	10,550	32.00%
NET REVENUE OVER EXPENDITURES	(66,329.35)	(106,300)		74,495.12	36,150	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 11 MONTHS ENDING MAY 31, 2024

THIS YEAR FISCAL YTD 31-MAY-24	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-MAY-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
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FUND 265 - DRUG ENFORCEMENT

REVENUES	911.00	2,800	33.00%	.00	3,500	0.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	911.00	2,800	33.00%	.00	3,500	0.00%
EXPENDITURES	2,365.00	5,600	42.00%	5,729.50	5,600	102.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	2,365.00	5,600	42.00%	5,729.50	5,600	102.00%
NET REVENUE OVER EXPENDITURES	(1,454.00)	(2,800)		(5,729.50)	(2,100)	

FUND 266 - POLICE TRAINING

REVENUES	1,708.48	2,950	58.00%	2,855.56	2,901	98.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	1,708.48	2,950	58.00%	2,855.56	2,901	98.00%
EXPENDITURES	1,857.48	4,600	40.00%	2,530.81	4,600	55.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	1,857.48	4,600	40.00%	2,530.81	4,600	55.00%
NET REVENUE OVER EXPENDITURES	(149.00)	(1,650)		324.75	(1,699)	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 11 MONTHS ENDING MAY 31, 2024

THIS YEAR FISCAL YTD 31-MAY-24	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-MAY-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
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FUND 271 - LIBRARY FUND

OPERATIONS

OPERATING REVENUES	1,514,907.28	1,373,449	110.00%	527,396.96	1,331,794	40.00%
OPERATING INCOMING TRANSFERS						
TOTAL OPERATING REV & IN TRNSFRS	1,514,907.28	1,373,449	110.00%	527,396.96	1,331,794	40.00%
OPERATING EXPENDITURES	1,502,436.35	1,708,154	88.00%	596,020.42	1,737,347	34.00%
OPERATING OUTGOING TRANSFERS						
TOTAL OPERATING EXP & OUT TRNSFRS	1,502,436.35	1,708,154	88.00%	596,020.42	1,737,347	34.00%
NET OPERATING REV OVER EXP	12,470.93	(334,705)		(68,623.46)	(405,553)	

CAPITAL IMPROVEMENTS

CAP IMPRVMT EXPENDITURES	.00	0	0.00%	.00	0	0.00%
CAP IMPRVMT OUTGOING TRANSFERS						
TOTAL CAP IMPRVMT EXP & OUT TRNSFRS	.00	0	0.00%	.00	0	0.00%
NET CAP IMPRVMT REV OVER EXP	.00	0		.00	0	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 11 MONTHS ENDING MAY 31, 2024

THIS YEAR FISCAL YTD 31-MAY-24	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 31-MAY-23	REVISED BUDGET 2022-2023	FISCAL YTD % OF BUDGET
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FUND 592 - WATER & SEWER FUND

REVENUES	4,166,718.38	4,347,620	96.00%	3,345,203.31	3,512,690	95.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	4,166,718.38	4,347,620	96.00%	3,345,203.31	3,512,690	95.00%
EXPENDITURES	3,044,917.08	4,106,072	74.00%	2,375,996.74	3,544,182	67.00%
OUTGOING TRANSFERS	.00	0	0.00%	.00	0	0.00%
TOTAL EXPENDITURES & OUTGOING TRANSFERS	3,044,917.08	4,106,072	74.00%	2,375,996.74	3,544,182	67.00%
NET REVENUE OVER EXPENDITURES	1,121,801.30	241,548		969,206.57	(31,492)	

CITY OF HASTINGS

SUMMARY REVENUES AND EXPENDITURES COMPARED TO BUDGET FOR THE 5 MONTHS ENDING NOVEMBER 30, 2024

THIS YEAR FISCAL YTD 30-NOV-24	REVISED BUDGET 2024-2025	FISCAL YTD % OF BUDGET	LAST YEAR FISCAL YTD 30-NOV-23	REVISED BUDGET 2023-2024	FISCAL YTD % OF BUDGET
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FUND 661 - EQUIPMENT REVOLVING FUND

REVENUES	.00	908,000	0.00%	277,080.34	939,500	29.00%
INCOMING TRANSFERS						
TOTAL REVENUE & INCOMING TRANSFERS	.00	908,000	0.00%	277,080.34	939,500	29.00%
EXPENDITURES	.00	626,963	0.00%	166,973.45	510,592	33.00%
OUTGOING TRANSFERS						
TOTAL EXPENDITURES & OUTGOING TRANSFERS	.00	626,963	0.00%	166,973.45	510,592	33.00%
NET REVENUE OVER EXPENDITURES	.00	281,037		110,106.89	428,908	

City of Hastings
Investments & Deposits Status Report as of May 31, 2024

<u>Institution</u>	<u>Account Description</u>	<u>5/31/2024</u> <u>Balance</u>	<u>Interest</u> <u>Rate</u>
Flagstar	Common Cash (Primary Checking)	\$ 1,733,386.75	1.03%
	Payroll	\$ 2,152.71	1.05%
	*Savings	\$ 2,283,056.29	4.22%
	**Tax Collection	\$ 47,010.99	N/A
	Total	\$ 4,065,606.74	
	<i>*Includes proceeds from DDA/Streetscape Bonds</i>		
	<i>** Includes funds collected on behalf of other governmental agencies</i>		
Highpoint	Common Cash	\$ 39,258.73	N/A
	Drug Enforcement	\$ 18,211.94	N/A
	Library PayPal	\$ 500.00	N/A
	*Tax Collection	\$ 1,000.00	N/A
	Total	\$ 58,970.67	
	<i>* Includes funds collected on behalf of other governmental agencies</i>		
Michigan CLASS	General Fund (Pooled)	\$ 6,129,291.99	5.3875%
	Water & Sewer	\$ 576,676.01	5.3875%
	Equipment Fund	\$ 292,899.85	5.3875%
	LDFA	\$ 146,450.55	5.3875%
	Total	\$ 7,145,318.40	
American Dep Mgmt Co	Money Market Account	\$ 3,792,973.24	5.30%
	3-Month Certificates of Deposit	\$ -	N/A
	6-Month Certificates of Deposit	\$ -	N/A
	Total	\$ 3,792,973.24	

Total, All Investments & Deposits	\$ 15,062,869.05
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<u>Institution</u>	<u>5/31/2024</u> <u>Balance</u>	<u>% of</u> <u>Total</u>
Flagstar	\$ 4,065,606.74	27.0%
Highpoint	\$ 58,970.67	0.4%
Michigan CLASS	\$ 7,145,318.40	47.4%
American Dep Mgmt Co	\$ 3,792,973.24	25.2%
Total	\$ 15,062,869.05	

<u>Type of Investment or Deposit</u>	<u>5/31/2024</u> <u>Balance</u>	<u>% of</u> <u>Total</u>
Interest	\$ 14,956,887.39	99.3%
Non-Interest	\$ 105,981.66	0.7%
Total	\$ 15,062,869.05	



Hastings City Council Memorandum

Date: June 17, 2024
To: Honorable Mayor Tossava & Members of the Hastings City Council
From: Dan King, Community Development Director
Subject: June Community Development Department Report

A summary of the current activities in the Community Development Department includes:

Streetscape

The streetscape project is entering the final weeks of construction. The last two blocks in the southeastern section of the project are currently well underway. The flower pots, flower beds, and hanging baskets look beautiful!



Tyden Lofts

The Tyden Lofts development is another project that is nearing completion. The 60 workforce housing units will be a fantastic addition to the Hastings housing market.



Meadowstone Apartments

Land clearing operations on the site are underway and should be completed by June 28th. Site grading and site preparations should take place during the month of July and Water/Sewer/Storm utility work is projected to commence the first week in August.



Neighborhood Enhancement Program

\$63,397.50 of the \$65,000.00 MSHDA grant award has been committed. The Community Development Department will be working with both the homeowners and contractors as each individual project moves toward completion.

Hastings Live

The summer music and child programming series is off and running. John Ball Zoo was at the Thornapple Plaza on June 13th and was greeted by a great turnout of children and adults.



Upcoming Events

Hastings Live June 5th through August 24th

Block Party Street Dance – June 8th, July 13th, and August 10th

If you have any questions, concerns, or ideas please feel free to contact Sandy, Steve, or me at sponsetto@hastingsmi.gov shoke@hastingsmi.gov dking@hastingsmi.gov



City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

**Riverside Cemetery Preservation Advisory Board Meeting Agenda
May 8, 2024**

1. Call to Order by Chair Huntley at 3:00 PM at City Hall
2. Roll Call: Buehl, Coleman, Huntley, Watson, Hubbell, Mayor Tossava, Tate. Guest: Wickham, and Resseguie
3. Pledge of Allegiance
4. Approval of Agenda

Motion by Mayor Tossava and supported by Coleman to approve the agenda as presented. All ayes, motion carried.

5. Approval of the Minutes of the Meeting of April 10, 2024

Motion by Mayor Tossava and supported by Coleman to approve the minutes of the April 10, 2024 Riverside Cemetery Preservation Advisory Board meeting. All ayes, motion carried.

6. Public Comment and Communications

None

7. Sexton Update

Motion made by Mayor Tossava and supported by Coleman to remove in North section T 113-3 and 112-1 due to roots pushing up foundations. Josh to contact plot holders. All ayes, motion passed.

8. Unfinished Business

- A. Cemetery Memorial Design

Tate reported project is in process.

- B. Cemetery Front Entrance Landscaping

Motion by Mayor Tossava and supported by Buehl for the Board to recommend to the City Council to accept Harder and Warner proposal for landscaping the front entrance at Riverside Cemetery but not to exceed \$5524. All ayes, motion passed.

C. Cemetery Chapel

Tabled for now and further discussion needed to decide the future of the chapel.

9. New Business

- A. Barry Community Foundation (BCF) Funds Reports for March 2024
- B. Fiscal Year 2024 Revenues and Expenditures through March 31, 2024
- C. Memorial Project Accounting as of May 6, 2024
- D. Josh Wickham Contract Extension

Motion by Watson and supported by Coleman to accept Wickhams proposal to extend the sexton contract as is until June 30, 2027. Pending City Council approval. All ayes, motion passed.

10. Board Member Comments

None

11. Public Comment

None

12. Adjourn

Motion by Mayor Tossava and supported by Coleman to adjourn the meeting at 4:10 PM. Next meeting will be on June 12th.



JULY

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	01 7:00 PM PC 4:30 PM Library Board	02	03	04 City Hall Closed Independence Day	05	06
07	08 7:00 PM Council	09	10 3:00 PM Cemetery	11	12	13
14	15	16 7:00 PM ZBA	17 10:30 AM Parks 4:00 PM Nature Board (Sweezy's) 5:30 PM JPC (Rutland)	18 8:00 AM DDA	19	20
21	22 7:00 PM Council	23	24 4:30 PM Airport	25 8:00 AM BRA	26	27
28	29	30		01	02	03
04	05	06	07	08	09	10
PC (Planning Commission) ZBA (Zoning Board of Appeals) DDA (Downtown Development Authority) BRA (Brownfield Redevelopment Authority) JPA (Hastings/Rutland Joint Planning Alliance) JPC (Hastings/Rutland Joint Planning Commission)						