



Regular Council Meeting
July 8, 2024
Executive Summary

Item #	Summary
10A-C	<p>Description: Items for Action by Unanimous Consent</p> <p>Recommended Action: Motion to approve the consent agenda as presented.</p>
11A	<p>Description: Summerfest and Resolution 2024-19</p> <p>Recommended Action: Motion to approve, under direction of staff, the Hastings Summerfest Committee’s request to hold the annual Summerfest celebration on August 23, 24, and 25, 2024, at Fish Hatchery Park, Tyden Park, Parking Lots 4 and 5, various streets, the Spray Plaza, and the Thornapple Plaza and adopt Resolution 2024-19 staying the necessary ordinances.</p>
11B	<p>Description: Central Elementary PTO STOMP for Books</p> <p>Recommended Action: Motion to approve, under direction of staff, the Central Elementary <i>PTO STOMP for Books</i> fundraiser to be held Tuesday, September 24, 2024, from 8:00 AM to 3:00 PM.</p>
11C	<p>Description: Lead Line Replacements FY 2025</p> <p>Recommended Action: Motion to approve a contract for plumbing for the FY25 lead line replacements from Advantage Plumbing & Drain for the sum of \$154,129.50.</p>



City of *Hastings* Michigan

(269) 945-2468
FAX (269) 948-9544

201 E. State Street 49058

Item #	Summary
11D	<p>Description: 2024 Street Line Painting</p> <p>Recommended Action: Motion to approve a contract for 2024 Street Line Painting with Michigan Pavement Markings for \$34,976.</p>
11E	<p>Description: Chemical Purchases</p> <p>Recommended Action: Motion to approve chemical purchases for the water treatment plant and wastewater treatment plant from:</p> <ul style="list-style-type: none">• WaterSolve, Polymer (WWTP): \$3.30 per lb. or 16 ea. 450lb Drums at \$23,760.• USALCO, Alum (WWTP): \$293.76 per wet ton at 180 wet tons per year is \$52,876.80.• Elhorn Engineering, Phosphate (WTP): \$455.00 per drum at 60 drums per year is \$27,300.
11F	<p>Description: Superintendent Trucks</p> <p>Recommended Action: Motion to approve the purchase of two (2) 2024 GMC Sierra 2500HD trucks through MiDeal from Todd Wenzel for a total of \$123,992.</p>

City Council Agenda
July 8, 2024

1. Regular meeting called to order at 7:00 PM
2. Oath of Office – Terry Stenzelbarton, Council Member for the 2nd Ward
3. Roll call
4. Pledge to the flag
- * 5. Approval of the agenda
- * 6. Approval of the minutes of June 24, 2024, special and regular meeting
- √ 7. Public Hearings: (None)
8. Public Comment:
9. Formal Recognitions and Presentations:
 - A. Presentation from Dave Hatfield, Barry County Commissioner.
- √ 10. Items for Action by Unanimous Consent:
 - * A. Receive and place on file two (2) invoices totaling **\$12,400.00** as detailed in attachments.
 - * B. Consider casting a ballot on behalf of the City of Hastings for Victor Cardenas, Daniel Coss, and Bridget Dean to serve four-year terms on the MML Worker’s Compensation Fund Board.
 - * C. Consider acceptance, with regret, the resignation of Thomas Maurer from the Planning Commission and the Zoning Board of Appeals effective July 2, 2024.
- √ 11. Items of Business:
 - * A. Consider approval, under the direction of staff, of the Hastings Summerfest Committee’s request to hold the annual Summerfest celebration on August 23, 24, and 25, 2024, at Fish Hatchery Park, Tyden Park, Parking Lots # 4, and # 5, various streets, the Spray Plaza and Thornapple Plaza and adopt Resolution 2024-19 staying the necessary ordinances.
 - * B. Consider approval, under the direction of staff, of the Central Elementary *PTO STOMP for Books* fundraiser to be held Tuesday, September 24, 2024, from 8:00 AM to 3:00 PM.

- * C. Consider approval of a contract for plumbing for FY25 lead line replacements from Advantage Plumbing & Drain for the sum of **\$154,129.50**.
- * D. Consider approval of a contract for 2024 Street Line Painting with Michigan Pavement Markings for **\$34,976**.
- * E. Consider approval of chemical purchases for the water treatment plant and wastewater treatment plant from:
 - WaterSolve, Polymer (WWTP): \$3.30 per lb. or 16 ea. 450lb Drums at **\$23,760**.
 - USALCO, Alum (WWTP): \$293.76 per wet ton at 180 wet tons per year is **\$52,876.80**.
 - Elhorn Engineering, Phosphate (WTP):\$455.00 per drum at 60 drums per year is **\$27,300**.
- * F. Consider approval of the purchase of two (2) 2024 GMC Sierra 2500HD trucks through MiDeal from Todd Wenzel for a total of **\$123,992**.

12. Staff Presentations and Policy Discussions (None)

13. City Manager Report:

- * A. Public Services Director Tate Monthly Report
- * B. Fire Chief Jordan Monthly Report
- * C. Library Director Hemerling Monthly Report
- * D. Assessor Rashid Monthly Report

√ 14. Reports and Communications:

- * A. YMCA Update June 20, 2024
- * B. Draft DDA Minutes June 20, 2024
- * C. Draft Library Board Minutes July 1, 2024

15. Public Comment:

16. Mayor and Council comment:

17. Adjourn

* Items with enclosures.

√ Motion under agenda heading requires roll call vote.

Guidelines for Public Comment

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

City Council Special Meeting Minutes
June 24, 2024

1. Special meeting called to order at 6:30 PM
2. Roll call
Councilmembers Present: Brehm, Jarvis, McLean, Resseguie, and Tossava.
City Staff and Appointees Present: Moyer-Cale, Kelly, King, and Tate.
Bowers arrived at 6:32 PM. Nesbitt arrived at 6:33 PM. Barlow arrived at 6:37 PM.
3. Pledge to the flag
4. Approval of the agenda
Motion by Brehm, with support from McLean, to approve the agenda as presented.
All ayes. Motion carried.
5. Second (2nd) Ward Councilmember Interview: Terry Stenzelbarton
Questions from Barlow, Brehm, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.
Terry Stenzelbarton addressed council.
6. Public Comment
Comment from Gary White.
7. Deliberation
8. Adjourn
Motion by McLean, with support from Resseguie, to adjourn at 6:45 PM
All ayes. Motion carried.

Read and Approved:

David J. Tossava, Mayor

Amy Hubbell, Deputy City Clerk

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

City Council Minutes
June 24, 2024

1. Regular meeting called to order at 7:00 PM
2. Roll call

Councilmembers Present: Barlow, Bowers, Brehm, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

City Staff and Appointees Present: Moyer-Cale, Kelly, King, Jordan, Tate, and Wood.
3. Pledge to the flag
4. Approval of the agenda

Tossava suggested amending the agenda by removing item #6.

Motion by McLean, with support from Jarvis, to approve the agenda as amended.

All ayes. Motion carried.
5. Approval of the minutes of the June 10, 2024, regular meeting

Motion by Jarvis, with support from Nesbitt, to approve the minutes of the June 10, 2024, regular meeting.

Ayes: Barlow, Brehm, Bowers, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.
Nays: None.
Absent: None.
Motion carried.
- ~~6. Oath of Office: City Clerk/Treasurer William Schmidt~~
7. Public Hearings: (None)
8. Public Comment:

Heather Wing, running for Barry County Treasurer
Terry Dennison, Barry County Commission on Aging
Betsy Colgan, Barry County Commission on Aging
Courtney Ziny, Executive Director, Commission on Aging
Gary White, Nashville
Christine Terpening, Vermontville

9. Formal Recognitions and Presentations:

- A. Presentation from Dave Hatfield, Barry County Commissioner.

10. Items for Action by Unanimous Consent:

- A. Receive and place on file fourteen (14) invoices totaling \$185,324.87 as detailed in attachments.

Motion by Barlow, with support from Resseguie, to receive and place on file fourteen (14) invoices totaling \$185,324.87 as detailed in attachments.

Ayes: Barlow, Brehm, Bowers, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: None.

Motion carried.

11. Items of Business:

- A. Deliberation and selection of 2nd Ward councilmember.

Motion by Brehm, with support from Resseguie, to appoint Terry Stenzelbarton as Council member for the Second (2nd) Ward.

Ayes: Barlow, Brehm, Bowers, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: None.

Motion carried.

- B. Second Reading and consider adoption of **Ordinance 623** – Text Amendments to A-1 Apartment District, A-2 Apartment Edge District, and A-O Apartment and Office District.

Motion by Resseguie, with support from Barlow, to adopt Ordinance 623 – Text Amendments to A-1 Apartment District, A-2 Apartment Edge District, and A-O Apartment and Office District.

Ayes: Barlow, Brehm, Bowers, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: None.

Motion carried.

- C. Second Reading and consider adoption of **Ordinance 624** – Text amendments regarding sign definitions and signs in the B-1, B-2, B-3, B-4, and B-6 Districts.

Motion by McLean, with support from Resseguie, to adopt Ordinance 624 – Text amendments regarding sign definitions and signs in the B-1, B-2, B-3, B-4, and B-6 Districts.

Ayes: Barlow, Brehm, Bowers, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.
 Nays: None.
 Absent: None.
 Motion carried.

- D. Second Reading and consider adoption of **Ordinance 625** – Text amendments regarding Buffer Zone Development Standards and the inclusion of Section 90-1014 Prohibited Species.

Motion by Barlow, with support from McLean, to adopt Ordinance 625 – Text amendments regarding Buffer Zone Development Standards and the inclusion of Section 90-1014 Prohibited Species.

Ayes: Barlow, Brehm, Bowers, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.
 Nays: None.
 Absent: None.
 Motion carried.

- E. Consider adoption of **Resolution 2024-17** to update fees for various city services effective July 1, 2024.

Comment from Tossava.

Motion by McLean, with support from Jarvis, to adopt Resolution 2024-17 to update fees for various city services effective July 1, 2024.

Ayes: Barlow, Brehm, Bowers, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.
 Nays: None.
 Absent: None.
 Motion carried.

- F. Consider adoption of **Resolution 2024-18** as presented to amend the Fiscal Year 2023-2024 Budget.

Motion by Resseguie, with support from Nesbitt, to adopt Resolution 2024-18 as presented to amend the Fiscal Year 2023-2024 Budget.

Ayes: Barlow, Brehm, Bowers, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.
 Nays: None.
 Absent: None.
 Motion carried.

- G. Consider appointment of Jeff Sluggett to serve as city attorney representing the City of Hastings for matters related to code enforcement.

Comments from Jessica Wood, City Attorney.

Motion by Barlow, with support from McLean, to appoint Jeff Sluggett to serve as city attorney representing the City of Hastings for matters related to code enforcement.

Ayes: Barlow, Brehm, Bowers, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: None.

Motion carried.

- H. Consider approval of one of the three City Hall landscape design build options based on the presentation and design.

Comments from Resseguie, Jarvis, and Tossava.

Comments from City Manager Moyer-Cale.

Motion by Bowers, with support from Barlow, to approve the proposal for City Hall landscape design from Harder & Warner Landscapes, Inc, totaling \$6104.04.

Ayes: Barlow, Bowers, Brehm, McLean, and Tossava.

Nays: Jarvis, Nesbitt, and Resseguie.

Absent: None.

Motion carried.

- I. Consider authorizing DPS Staff to place old dump trucks 80 and 350 on Rangerbid for sale.

Comment from Tossava.

Motion by McLean, with support from Resseguie, to authorize DPS Staff to place old dump trucks 80 and 350 on Rangerbid for sale.

Ayes: Barlow, Brehm, Bowers, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: None.

Motion carried.

12. Staff Presentations and Policy Discussions (None)

13. City Manager Report:

City Manager Moyer-Cale addressed Council.

- A. Deputy Police Chief Julissa Kelly presented Chief Boulter's monthly report and addressed council.
- B. The monthly financial reports were presented.
- C. Community Development Director King presented his monthly report.

14. Reports and Communications:

- A. May 8, 2024, Riverside Cemetery Preservation Advisory Board Minutes
- B. July 2024 Calendar

Motion by McLean, with support from Barlow, to accept and place on file items A-B.

All ayes. Motion carried.

15. Public Comment:

Gary White
Courtney Ziny
Dave Hatfield

16. Mayor and Council comment:

Questions from Bowers and McLean.

Comments from Jarvis, Resseguie, and Tossava.

17. Closed Session

- A. Consider recessing to closed session at the conclusion of regular business as permitted by PA 267 of 1976, Section 15.268-8(h) to consider material exempt from disclosure by state or federal statute (to receive privileged attorney-client communication).

Motion by McLean, with support from Jarvis, to recess to closed session at the conclusion of regular business as permitted by PA 267 of 1976, Section 15.268-8(h) to consider material exempt from disclosure by state or federal statute (to receive privileged attorney-client communication).

Ayes: Barlow, Brehm, Bowers, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: None.

Motion carried.

- B. Recess to closed session at 7:55 PM.

- C. Adjourn back to open session at 8:48 PM.

18. Consider approval of an amendment to the agenda.

Motion by McLean, with support from Jarvis, to amend the agenda to include two additional action items: one relating to property access and repayment agreement and one relating to a potential 425 agreement.

Ayes: Barlow, Brehm, Bowers, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: None.
Motion carried.

19. Consider authorizing the City Manager to negotiate and finalize a property access and repayment agreement with Jerold Saeman.

Motion by McLean, with support from Jarvis, to authorize the City Manager to negotiate and finalize a property access and repayment agreement with Jerold Saeman.

Ayes: Barlow, Brehm, Bowers, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: None.

Motion carried.

20. Consider authorizing the City Manager and City Attorney to begin discussions relating to a potential 425 Agreement.

Motion by McLean, with support from Resseguie, to authorize the City Manager and City Attorney to begin discussions relating to a potential 425 Agreement.

Ayes: Barlow, Brehm, Bowers, Jarvis, McLean, Nesbitt, Resseguie, and Tossava.

Nays: None.

Absent: None.

Motion carried.

21. Adjourn

Motion by Resseguie, with support from Barlow, to adjourn at 8:58 PM.

All ayes. Motion carried.

Read and Approved:

David J. Tossava, Mayor

Amy Hubbell, Deputy City Clerk

36

FISCAL

23-24-

YEAR



INVOICE

Murray's Asphalt
1727 Moore Rd
Woodland, MI 48897

office@murraysasphalt.us
+1 (269) 948-9369
www.murraysasphalt.com

City of Hastings
Bill to
City of Hastings
201 E. State Street
Hastings,, MI 49058

Invoice details

Invoice no.: 4010
Terms: 50% Down Payment as a Retainer,
Balance Due Upon Completion
Invoice date: 05/22/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.	05/28/2024	Patching	~1,480 Sq. Feet • E. State Road- 7' X 10' • E. Mill Street- 4' X 5', 9'6" X 9'6", and 9'6" X 9'6" • N. Hanover Street- 10'6' X 10'6", 11' X 7', 14' X 5', 8' X 9' and 7' X 4' • 200 Block of E. High Street- 6'6" X 8', 6' X 10', 4' X 18', 5' X 8' and 8' X 13' • 300 Block of E. High Street- 10' X 11', 9' X 10', 8' X 10' and 10' X 11' • N. Boltwood- 8' X 11' and 4'6" X 10'	1	\$6,750.00	\$6,750.00



Total \$6,750.00

Please let us know if you would like to pay with card or bank transfer.
We will have to add the fee and turn on the option.

Note to customer

Thank you for doing business with Murrays!
Cash, Checks, Money Orders & Credit Cards accepted.
All Credit Card Transactions subject to a 3.5% fee.
BALANCE IS DUE UPON COMPLETION.ALL OUTSTANDING
BALANCES WILL INCRUE A 10% ANNUAL SURCHARGE AFTER 30
DAYS

Piedmont Technical Services

Post Office Box 608
 818 Lake Orange Road
 Hillsborough, NC 27278
 (919)-697-0128

FISCAL

23 - 24 -


YEAR

Invoice

DATE	INVOICE #
5/30/2024	3597

BILL TO
City of Hastings Wastewater Treatment 201 East State Street Hastings, Michigan 49058

P.O. NO.	TERMS	SERVICE T...	SYSTEM TYPE	PROJECT
71547	Due on Receipt	Ser	UV3000+	City of Hastings WWTF

ITEM	SERVICED	QUANTITY	DESCRIPTION	RATE	AMOUNT
Service	5/21/2024	1	Preventative Maintenance, repair service and training on the UV Disinfection System located at the City of Hastings Michigan WWTF	5,650.00	5,650.00
<div style="text-align: center;">  </div>					
Thank you for your business.				Total	\$5,650.00

All work is complete at this time. Thank you for your business.



Regular Council Agenda Item Memorandum

To: Hastings City Council

From: Sarah Moyer-Cale, City Manager

Subject: MML Worker's Comp Fund Ballot

Meeting Date: July 8, 2024

Recommended Action:

Motion to cast a ballot on behalf of the City of Hastings for Victor Cardenas, Daniel Coss, and Bridget Dean to serve 4-year terms on the MML Worker's Compensation Fund Board.

Background Information:

As members of the MML Worker's Comp Fund, we may vote for board members. Ballots must be cast by action of the governing body.

Financial Implications:

None.

Attachments:

- Letter from the Fund Administrator regarding the election
- Candidate Bio



michigan
municipal
league

workers'
compensation
fund

1675 Green Road
Ann Arbor, MI 48105
P: 734-662-3246
800-653-2483
F: 734-662-8083
mml.org

To: Members of the MML Workers' Compensation Fund
From: Michael J. Forster, Fund Administrator
Date: June 24, 2024
Subject: Fund Trustee Election

Dear Fund Member:

Enclosed is your ballot for this year's Board of Trustees election. Three appointees have agreed to seek election to their first term. You may also write in one or more candidates if you wish.

A brief biographical sketch of the candidates is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than August 9th. Alternately, you may complete your ballot online:

Go to www.mml.org. At the top of the page, hover over *Programs & Services* and select *Risk Management* from the drop-down list. Next, look for the *Jump To* panel and select *Workers' Compensation Fund*. The ballot link is on the next page, in the *Jump To* panel, under *Online Forms*.

The MML Workers' Compensation Fund is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Fund, and for participating in the election of your governing board.

Sincerely,

A handwritten signature in black ink that reads "Michael J. Forster".

Michael J. Forster
Fund Administrator
mforster@mml.org

THE CANDIDATES

Four-year terms beginning October 1, 2024



Victor Cardenas, City Manager, City of Novi

Victor Cardenas joined the City of Novi as Assistant City Manager in October 2010. He was named Interim City Manager in November 2022 and was selected as City Manager in June 2023. For twelve years, Mr. Cardenas assisted the City Manager in developing program strategies to achieve City Council goals and to improve the quality of life in Novi. He coordinates day-to-day operations and ensures integration of services among City Departments as well as the dependable delivery of high-quality services while conserving community resources. Mr. Cardenas instituted a citizen relationship software that has greatly improved Novi's receipt of service requests and workflow management and created a digitized version of the City's Capital Improvement Program. He continues to be active with the International City/County Management Association, being elected to the Board of Directors in 2020, the Michigan Municipal Executives and multiple committees, associations, and organizations throughout the region. Additionally, he sits on the boards for the Intelligent Transportation Society of Michigan and the Michigan Library Network. Victor is seeking election to his first term.



Daniel Coss, City Administrator, City of DeWitt

Daniel Coss was appointed DeWitt's City Administrator in 2011, after previously working for the City of Marysville for more than 11 years. Dan is originally from the mid-Michigan area and has a Bachelor of Science in Forestry from Michigan State University and a Master's of Science Degree in Administration from Central Michigan University. Daniel is seeking election to his first term.



Bridget Dean, Mayor, City of Berkley

Bridget Dean was first elected to Berkley City Council in 2019 and re-elected in 2023. She and her husband have lived in Berkley since 2005 and have two grown children. Bridget has owned the knit shop "...have you any Wool?" in Berkley for twenty years. Being both a resident and business owner gives her a unique perspective and compliments the skills already on City Council. Bridget has been active in numerous organizations, as a member and vice chair of the Berkley Downtown Development Authority and several of its committees, and as a member and board member of the Greater Berkley Chamber of Commerce. Bridget is seeking election to her first term.

Thomas Maurer
965 E. Mill Street
Hastings, MI 49058
(269) 838-7626
maurertcm@gmail.com

July 1, 2024

David Tossava
Mayor
City of Hastings, Michigan

Dear Dave,

I am writing to inform you that I am resigning from the positions of Planning Commission and Zoning Board of Appeals member for the City of Hastings. My final day in these positions is July 1, 2024.

I would like to offer my sincerest thanks. My roles for the City of Hastings Planning Commission and Zoning Board of Appeals have been very gratifying and have allowed me to work closely with some very talented and unselfish people. I have been fortunate to be able to incorporate what I have learned from this experience in many aspects of my personal and professional life.

It is time for me to move on and I look forward to the next chapter and possibilities. I have not taken this decision lightly and I thank you, my fellow members, and the City of Hastings for everything. I wish you the best.

Sincerely,



Thomas Maurer



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Hastings Summerfest 2024 Request

Meeting Date: July 8, 2024

Recommended Action:

Approve, under direction of staff, the Hastings Summerfest Committee request to hold the annual Summerfest celebration on August 23, 24, and 25, 2024 at Fish Hatchery Park, Tyden Park, Parking Lots # 4, and # 5, various streets, the Spray Plaza and Thornapple Plaza and adopt Resolution 2024-19 staying the necessary ordinances.

Background Information:

The Hastings Summerfest Committee has conducted this annual event the last full weekend in August for over 40 years. This annual event has something for everyone including music, food, car show, parade, arts and crafts, and a beverage tent that serves as a meeting place for high school reunions and a homecoming site for many current and former residents of the City of Hastings. The special event application is under review by City staff for event coordination.

Resolution 2024-19 will stay:

Section 6-1; Sections 22-1 and 22-2; Sections 58-34, 58-35 (3) and (4), 37 (2) and (4), and Section 58-38 (a), (g), (h), and (i).

Financial Implications:

Summerfest Committee reimburses the City for direct expenses incurred during the event.

Attachments:

- Resolution 2024-19
- Hastings Summerfest Committee Request Letter
- Special Event Application

City Of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

RESOLUTION 2024-19

**TO STAY THE NECESSARY ORDINANCES TO HOLD SUMMERFEST FESTIVAL
ACTIVITIES AT FISH HATCHERY PARK, TYDEN PARK, PARKING LOTS # 4 and #5,
VARIOUS STREETS, AND ENTERTAINMENT VENUES ON AUGUST 23, 24,
AND 25, 2024**

WHEREAS, the Barry County Chamber of Commerce Summerfest Committee, by way of correspondence, has requested the use of Fish Hatchery Park, Parking Lots #4 and #5, various streets, and entertainment venues for the purpose of holding a festival which promotes and celebrates the City of Hastings on August 23, 24, and 25, 2024 and for use of Tyden Park on August 24, 2024 for a basketball tournament; and

WHEREAS, the City Council of the City of Hastings at its regular meeting on July 8, 2024, approved the location of Fish Hatchery Park and Parking Lots #4 and #5, various streets, and entertainment venues on August 23, 24, and 25 and Tyden Park on August 24, 2024; and

WHEREAS, the Summerfest Committee desires to ensure the Summerfest Festival is conducted in good taste and in accordance with all laws and regulations, now

THEREFORE, BE IT RESOLVED that the City of Hastings hereby stays for August 23, 24, and 25, 2024 under Section 2-34 of the Hastings City Code, the following Ordinances:

Section 6-1; Sections 22-1 and 22-2;
Sections 58-34, 58-35 (3) and (4), 37 (2) and (4), and
Section 58-38 (a), (g), (h), and (i).

A motion to adopt the foregoing resolution being offered by Member_____, with support by Member_____:

YEAS:

NAYS:

ABSENT:

MOTION DECLARED _____

I hereby certify that the foregoing resolution was adopted at a duly held and attended regular meeting the 8th day of July 2024, by the City Council of the City of Hastings, by a vote of ___ members voting in favor thereof, ___ members voting against, and ___ member(s) absent.

Amy Hubbell
Deputy City Clerk



Hastings Summerfest Committee

June 17, 2024

Hon. David J. Tossava
City Council Members
201 East State Street
Hastings, Michigan 49058

Re: Summerfest Request

Dear Mayor Tossava and Council Members:

On behalf of the 2024 Summerfest Committee, we respectfully request a stay of the City of Hastings Ordinances contained in Chapters **6 and 58** for the dates of August 23, August 24, and August 25, 2024 to the area known as Fish Hatchery Park and the area known as Parking Lot #4. We are also requesting certain street usage and street closings during the festival. These requests are subject to compliance with guidelines received from the City as well as from the local health department.

It is the purpose of the Hastings Summerfest Committee, a sub-committee of the Barry County Chamber of Commerce, to organize a yearly three day festival which promotes and celebrates the City of Hastings. Our mission is to ensure that this festival is done in good taste and in accordance with all laws and regulations. In order for Summerfest to function in this location, we respectfully request the council of the City of Hastings to stay the following ordinances pursuant to the authority of the Council in Ordinance 2-34. Each of the ordinances, and our reasoning for our request, is stated below. If for any reason the Council has further concerns, please feel free to contact our committee or one of us, and we will be happy to further elaborate.

Section **6-1** relates to the Elks Club beverage tent. The tent will, upon the consent of the Council, be located in Parking Lot # 4 on the corner of Apple and Church Streets. Alcoholic beverages would be sold on Friday and Saturday only by a vendor properly licensed by the liquor control commission. Alcohol will be consumed only in a designated fenced-in area which will be patrolled and regulated by private individuals. This fenced area will meet all requirements set forth by Police Chief Boulter and the Michigan Liquor Control Commission. It is not our intention to allow alcohol in any other portion of the downtown area and none will be tolerated.

Section **58-38** - Prohibited Uses. We are requesting stays to **(a)**, **(g)**, **(h)**, and **(i)** in order to allow crafters, non-profit organizers, and service clubs to display wares, sell goods, and provide entertainment to the public within Fish Hatchery park. We expect that Fish Hatchery Park use will be limited to athletic events at the softball field and soccer field and some food and soft drink vendors near these athletic fields.

Sections **22-1 and 22-2** - Sidewalk Displays. The retailers have also requested that they be allowed to display their wares on the sidewalks downtown Friday and Saturday the 23rd and 24th of August, 2024.

We are also asking permission to use Parking Lot #5 on the west side of Church Street. The area was reserved in past years and proved of significant assistance in providing parking for the workers and volunteers at the festival. This year it may also be used for the farmer's market on Saturday August 24th.

The street closings and usages requested are as follows:

1. Church Street between State Street and Court Street and Church Street between Court Street and Center Street and Church Street between State Street and Apple Street commencing on Thursday evening, August 22, 2024 through Sunday August 25, 2024 for use by commercial food vendors during the festival, events on the both sides of Church Street and the car show.
2. Center Street between Broadway and Church Street from Thursday, August 23, 2024, through Sunday August 25, 2024
3. Parking Lot #4 from Thursday, August 22, 2024, through Sunday August 25, 2024 for the Elks beverage tent.
4. The closure on Sunday August 25, 2024 from early morning to about 5:00 p.m. of State Street between Broadway and Boltwood as well as Michigan from Apple Street to Center Street, Jefferson from Apple Street to Court Street, Court Street from Michigan to Jefferson, and the parking lot on the corner of Apple and Jefferson for the car show.
5. The use of Michigan, State Street, Boltwood, Railroad, Church, Apple and Broadway Streets for the parade on Saturday August 24, 2024, at about 11:30 a.m and earlier in the day for the 5K run. The parade route and the run route will be worked out and final closures pursuant to co-ordination with the Hastings City Police. This should reflect the route utilized over the last several years. The usual assistance of the Hastings City Police during the parade is also requested.
6. The use of Court Street between Broadway and the entry to Hastings City Bank parking lot commencing on Thursday evening, August 22, 2024 through Sunday August 25, 2024.
7. The use of the band shell at the Splash Park Friday, August 23 through Sunday August 25, 2024 for an entertainment venue.
8. The use of the Thornapple Plaza stage and band shell from Thursday August 22, 2024 through Sunday August 25, 2024 for an entertainment venue and church services.

The Committee is also requesting the assistance of the City in placing the banner across State Street between Huntington Bank and the courthouse lawn as soon after the Barry County Fair as practical but not later than the week before the festival.

The Committee is also requesting the use of Tyden Park on Saturday August 24, 2024 for the basketball tournament.

Thank you for your consideration of this request. Please let us know your thoughts at your earliest convenience.

Yours very truly,

Robert L. Byington
Co-Chairperson, Summerfest

RLB/rlb

cc BCACC,
Brent Cowan



City of Hastings Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

Section 1: Applicant/Organization Information

Hastings Summerfest Committee	269-945-2454
Applicant/Organization Name	Phone

Robert Byington	269-945-9557	robert@depotlawoffice.com
Contact Name	Phone	Email

221 West State Street. Hastings, MI 49058			
Street	City	State	Zip

Contact person on day of event (if different than above)	Phone
--	-------

Section 2: Event Information

Hastings Summerfest
Name of Event

City-wide festival
Description of Event

August 23,24 and 25, 2024	
Event Dates	Time (From/To)

August 22 and 23, 2024	
Set up Date(s) and Time(s)	Clean Up Date(s) and Time(s)

Location(s) of Event

Estimated number of volunteers

Estimated daily attendance (if known)

Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- Road closure
 - If checked, please provide a proposed detour route.
- Closure of public parking area
- Use of park area
- Firepits/open flame
- Fireworks or pyrotechnics
 - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)
 - If yes, provide copy of Health Department Food Service License
- Temporary structures (including tents or pavilions)
- Music
 - If yes, what time will music begin and end? _____
 - If yes, what type of music is proposed? Live – Acoustic Live - Amplification Recorded
 - Loudspeakers or public address system
- Parade
- Race (ex: 5K)
- Vendors/sale of goods
- Carnival rides
 - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- Signs or banners
- Animals/petting zoo
- Portable restroom facilities
- Donation collection/free will offering
- Other _____
- Alcohol
 - If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
 - If yes, provide a copy of Michigan Liquor Control License.
 - If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
 - If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

Please describe how garbage will be managed?

Activity leaders will dispose of trash in their own area. City DPS will take care of the remainder.

Section 4: Site & Event Plan

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.

Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

Printed Name of Applicant & Name of Organization

Signature

Date

Section 6: City Review – For Office Use Only

A. Police Department Review:

Will this event require additional officers and/or equipment? If yes, please describe:

Other Comments:

B. Public Services Director Review

Will this event require the use of any of the following municipal equipment?

Trash receptacles Barricades Traffic cones Restroom Cleaning

Fencing Water or Electric Other

Will this event require additional staff? If yes, please describe:

Other Comments:

C. Fire Chief Review

Comments:

D. Community Development Department Review

Comments:

Date of Meeting for Council Approval _____ Approved? Yes No



Regular Council Agenda Item Memorandum

To: Mayor Tossava and City Council

From: Dan King

Subject: Central Elementary PTO STOMP for Books

Meeting Date: July 8, 2024

Recommended Action:

Approve, under direction of staff, Central Elementary *PTO STOMP for Books* fundraiser to be held Tuesday, September 24, 2024, from 8:00 AM to 3:00 PM.

Background Information:

Central Elementary annually holds a STOMP for Books fundraiser. Students and parents raise funds via a walk-a-thon at the school. All Central Elementary students, staff, and volunteers participate in the day long event that is one of the highlights for the school year.

Staff has reviewed the request.

Financial Implications:

There are nominal financial implications for the City.

Attachments:

- Central Elementary PTO Special Event Application



City of Hastings
Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

Section 1: Applicant/Organization Information

Central Elementary PTO
Applicant/Organization Name

Amanda Ring 616-288-8337 amanda.ring@hassk12.org
Contact Name Phone Email

509 S. Broadway Hastings MI 49058
Street City State Zip

Amanda or Amber Mitchell - 269-948-4423
Contact person on day of event (if different than above) Phone

Section 2: Event Information

STOMP
Name of Event

walk-a-thon Fundraiser
Description of Event

September 24 8am - 3pm
Event Dates Time (From/To)

September 24 : 8am September 24: 3pm
Set up Date(s) and Time(s) Clean Up Date(s) and Time(s)

509 S. Broadway Hastings
Location(s) of Event
15 volunteers
Estimated number of volunteers
350 total
Estimated daily attendance (if known)

Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

Road closure

- If checked, please provide a proposed detour route.

Closure of public parking area

Use of park area

Firepits/open flame

Fireworks or pyrotechnics

- If yes, provide a copy of liability insurance listing the City as an additional insured party.

Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)

- If yes, provide copy of Health Department Food Service License

Temporary structures (including tents or pavilions)

Music

- If yes, what time will music begin and end? 8 am - 3 pm

- If yes, what type of music is proposed? Live - Acoustic Live - Amplification Recorded

Loudspeakers or public address system

Parade

Race (ex: 5K) walk-a-thon

Vendors/sale of goods

Carnival rides

- If yes, provide a copy of liability insurance listing the City as an additional insured party.

Signs or banners - yard signs, fence banners

Animals/petting zoo

Portable restroom facilities

Donation collection/free will offering yes - school fundraiser

Other _____

Alcohol

- If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
- If yes, provide a copy of Michigan Liquor Control License.
- If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
- If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

Please describe how garbage will be managed?

Trash cans and a dumpster.

Section 4: Site & Event Plan

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.

We are requesting a road closure on South Broadway from Grand St to Walnut St. We would like to hold the walk-a-thon portion of our event in that area of road. We would use the sidewalk in front of the school (east side) and along the west side of S. Broadway. Our intent is to make a "track" that students can walk/run on. All other parts of the event on Central playground.

Section 5: Acknowledgements and Hold Harmless Agreement

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

Amanda Ring

Printed Name of Applicant & Name of Organization

Amanda Ring

Signature

06/19/24

Date



Regular Council Agenda Item Memorandum

To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: FY25 Lead Line Replacement Program – Plumbing Contract

Meeting Date: July 8, 2024

Recommended Action:

*Approve of contract for plumbing for FY 25 lead line replacements from Advantage Plumbing & Drain for the sum of **\$154,129.50**.*

Background Information:

The city requires a licensed plumber to connect new water services to a meter. There were two bidders. Advantage was the low bid, and the other was Brik Plumbing for \$214,500.00. The engineers estimate was \$200,000.00.

Financial Implications:

This work is in the budget and is under budget.

Attachments:

Attachment A

Bid Tab



Attachment A

Fiscal Year 2025 Proposed Lead Line Replacement Program Plumbing Contract

A. Description:

1. This contract is part Lead Line Replacement Program for the City of Hastings, which is to replace existing lead or galvanized water services in the entire city. The program will replace (Beginning August '24 and Ending May '25) approximately 100 services from the existing watermain to the meter connection inside the house or building.
2. The City will be responsible for removing existing water services, curb stops & boxes, and placing new copper services with new corporation stops, curb stops and boxes.
3. The typical method for The Contractor will be to place a roll of copper tubing (provided by the city) inside of the house to be pulled from the outside, by the City, along with the existing water service. The copper roll shall be long enough to connect the meter to the curb stop.
4. In the event the City cannot pull the existing and new service. The City will excavate a trench from the curb stop to the wall of the house. the Contractor will be responsible to place the service from outside the house to the inside of the house.
5. A coupling connection, generally, will not be required by the Contractor, provided the service is successfully pulled from the house to curb box. However, in the event a coupling connection is necessary, the Contractor shall provide the coupling.
6. The City will make initial coordination with homeowner (property owner). The City will inform the Contractor of the address, and contact information of homeowner, along with date of scheduled replacement. After the initial contact from the City, the Contractor shall be responsible to coordinate with the City (DPS) and homeowner (property owner) for each proposed water service lead line replacement.

7. Contractor shall be a licensed plumber with the State of Michigan.
8. Contractor shall be responsible for placing the new copper service from the meter (inside the house) through the house wall and connecting to the city placed new service (outside the house). All services shall be Copper, Type K, for both inside and outside the house. All fittings shall be brass inside the home. Contractor shall jackhammer and/or remove concrete of basement wall/floor to remove existing service, install new concrete/hydraulic cement as needed and sealing connection through wall, both inside and out.
9. The typical distance from meter to wall is 18 inches, but could vary. The Contractor shall be responsible for any additional cost for service connections to the meter over 18 inches.
10. The City shall furnish the meter fittings to the Contractor who to install the meter connection. If a new meter is needed, the City shall furnish to the Contractor to install the new meter at no addition cost to the City.
11. In the event a new service location is required, or a new meter location is required, then the contractor will inform the Superintendent of Streets & Construction, submit a change order request to the Director of Public services for review. If Change Order is warranted, then the City Manager shall approve said Change Order.
12. The City shall furnish and install a new meter and R900 radio read device for each service.
13. A new shutoff valve shall be furnished and installed by the Contractor. It shall be placed between the meter and interior of the foundation/basement wall. All fittings required for this shall be furnished and installed by the Contractor.
14. Contractor shall be responsible for acquiring a plumbing permit (including fee) for each service, with Professional Code Inspectors (PCI). PCI is located at 110 W. Center Street, Suite A, Hastings, MI 49058. Phone number is (269) 948-4088.
15. Contractor shall be responsible for providing and installing, a wood, access panel inside the house, if requested by the City, at no additional cost to the City. The access panel shall be painted to match existing color wall.
16. Any finish wall repair that is needed (such as dry wall, brick, finished wood panels, ect.) shall be an additional cost paid by the City. The Contractor shall subcontract this work to a qualified contractor, and approved by the City. A Change Order shall be submitted to the Director of Public Services and shall be approved by the City Manager before work commences.

17. Contractor shall submit shop drawings or product data information at least two weeks prior to installation.
18. The contractor receiving the bid award will provide proof of insurance in the amount shown on the attached policy prior to commencement of work. Insurance will be kept current and in full force throughout the duration of the work.
19. The contractor will have all safety programs included in the attached contractor's checklist in place throughout the duration of work.
20. Contractors will show satisfactory evidence that they have performed similar work for at least five consecutive years previously, and that they have adequate equipment and labor to perform the work in a timely fashion.
21. Any damage to existing City utilities or structures will be replaced by the contractor at the contractors' sole expense.
22. Any damage to Homeowners property, will be replaced by the contractor at the contractors' sole expense.
23. Contingencies will not be paid unless there is (an) approved Change Order(s) that require additional cost to the contract.
24. A pre-construction meeting will be required 1 week minimum before construction activities will start. The Contractor will be responsible for coordinating with the city.
25. Ten percent of the full contract price will be withheld from payment, until after final completion.
26. A three hundred (300) dollar per day disincentive fee, will be applied to the contract for each business day (Monday through Friday) the project continues after the stated completion date. This amount will be taken out of the final payment (ten percent) of the contract and retained by the City.

B. Bid Prices:

Please complete the following bid tabulation. The City reserves the right to reduce or increase the contract up to thirty percent (30%). The Engineer’s estimate of probable cost is \$200,000.00.

Description	Quantity	Unit Price	Total
Water Service Connection	100	Each	
Construction Subtotal:			
Add 5% of Subtotal for Mobilization and General Conditions			
Add 5% of Subtotal for Contingencies			
FY 2025 Lead Line Replacement Bid Total:			

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

Sealed Bid Opening Results

Procurement Number: <u>2024-06002</u> [Assigned by Clerk's Office]
Bid Name: <u>Lead Pipe Line Replacement</u>
Opening Date & Time: <u>June 27, 10am</u>

Vender Bids:

Name: <u>Advantage Plumbing</u>	Amount: <u>154,129.50</u>
Name: <u>Walt Plumbing</u>	Amount: <u>214,500.</u>
Name: _____	Amount: _____
Name: _____	Amount: _____
Name: _____	Amount: _____
Name: _____	Amount: _____
Name: _____	Amount: _____
Name: _____	Amount: _____
Name: _____	Amount: _____

Present at Opening: Alexis (Advantage Plumbing)
Traui's Tate
Marie Bean

Bid Granted to: _____

PO #: _____	ISSUED TO: _____	ON: _____
	APPROVED VENDOR	DATE

Process Final Sign Off By: _____ **ON:** _____
CLERK'S REPRESENTATIVE DATE



Regular Council Agenda Item Memorandum

To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: Street Line Painting Contract

Meeting Date: July 8, 2024

Recommended Action:

*Approve a contract for 2024 Street Line Painting with Michigan Pavement Markings for **\$34,976.00.***

Background Information:

This contract will include long line painting, parking stripes and symbols for streets, parking lots, and parks.

Financial Implications:

This item is in the budget.

Attachments:

Bid Tab

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

Sealed Bid Opening Results

Procurement Number: _____ [Assigned by Clerk's Office]

Bid Name: _____

Opening Date & Time: _____

Vender Bids:

Name: _____	Amount: _____
Name: _____	Amount: _____
Name: _____	Amount: _____
Name: _____	Amount: _____
Name: _____	Amount: _____
Name: _____	Amount: _____
Name: _____	Amount: _____
Name: _____	Amount: _____
Name: _____	Amount: _____

Present at
Opening: _____

Bid Granted to: _____

PO #: _____ ISSUED TO: _____ ON: _____
APPROVED VENDOR DATE

Process Final Sign Off By: _____ **ON:** _____
CLERK'S REPRESENTATIVE DATE



Regular Council Agenda Item Memorandum

To: City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: Water and Wastewater Treatment Plant – Chemical Proposals

Meeting Date: July 8, 2024

Recommended Action:

Approve chemical purchases for the water treatment plant and wastewater treatment plant from:

- WaterSolve, Polymer (WWTP): **\$3.30** per lb. or 16 ea. 450lb Drums at **\$23,760.00**
- USALCO, Alum (WWTP): **\$293.76** per wet ton at 180 wet tons per year is **\$52,876.80**
- Elhorn Engineering, Phosphate (WTP): \$455.00 per drum at 60 drums per year is **\$27,300.00**.

Background Information:

We did not seek alternate proposals for polymer, alum and phosphate. Polymer that we use works best with our press and provides an optimum state of our sludge. With Alum, we are using the lowest level 'mercury free' that is available. This is important when we test for mercury. We are currently in the process of requesting chemical analysis for other suppliers of alum to compare with our current vendor to see if there are alternatives that could be used for future years. Phosphate is imperative that we stay with the current supplier for lead line leaching prevention.

Financial Implications:

All Items are in the budget and under budget.

Attachments:

- Chemical Breakdown by V. Robins
- WaterSolve Proposal
- USALCO Email Quote
- Elhorn Engineering Proposal

Chemicals for Water

Elhorn Engineering

Phosphate – Carus 8600 30-gallon drum \$455.00 each. 60 drums a year 10 per order.

Wastewater

WaterSolve

Polymer – WaterSolve \$3.30/lb. 16 barrels a year on average. 8 per order.

USALCO

Alum – 293.76/wet ton. We order 4000 gallons every 6 weeks based on the needs of the plant and phosphate levels.



WaterSolve LLC
5031 68th Street SE
Caledonia, MI 49316
ph - 616-575-8693
fax - 616-575-9031
www.gowatersolve.com

TO:	SHIP TO:
City of Hastings Purchasing 201 E. State St. Hastings,MI 49050	Hastings Wastewater Treatment Plant 825 W. Apple Street Hasting, MI 49058 1-269-945-3083

Assumptions:

Pricing is for Hastings normal 8 drum shipment

Proposal	Terms	REP	Ship Date	VIA	F.O.B.	Date
H062124	Net 30	BS	To Be Determined	LTL Carrier	Delivered	21-Jun-24
Quantity	Item Code	Description			Unit Price	Amount*
3600	Polymer	Solve 9274 Polymer - 8 Qty - 450 lb drums			\$3.30 /lb.	\$11,880.00
	Freight	Standard LTL Freight Delivered to Hastings,MI 49050 Included in Price				

This Sales Proposal is subject to WaterSolve's Standard Terms & Conditions which are incorporated by reference and the additional Terms and Conditions of Sale listed on page 2. This Sales Proposal is valid June 21, 2024 - June 21, 2025
 CA Contractor's License # 996207

Brian Schaab
brians@gowatersolve.com

Thank you for this opportunity to quote this project with your company.

Signature & PO#: _____



WaterSolve LLC
5031 68th Street SE
Caledonia, MI 49316

In addition to WaterSolve's Standard Terms & Conditions, the following terms apply to this Sales Proposal unless otherwise noted above:

- A Geotextile dewatering performance trial, chemical conditioning program, and hanging bag performance test are required before start up.
- Customer shall complete a Credit Application at the time of the initial order.
- The Contract Price excludes all taxes (sales and use), special delivery, freight surcharges after proposal date, or freight differentials for quantities smaller than the volumes listed on page 1. The Contract Price is in US Dollars (\$).
- Customer shall prepare the lay-down area and verify (0.0% side to side and maximum 0.5% end to end) in accordance with **WaterSolve's Standard Terms & Conditions**.
- Customer shall be responsible for any change in project design or material character including all resulting change orders. Costs to implement Customer design changes after design approval shall be charged at WaterSolve's customary hourly rate.
- Customer is responsible for all permitting with applicable regulatory agencies.
- Customer is responsible for all site conditions, including the presence, handling and disposal of hazardous materials. WaterSolve disclaims any responsibility, liability, or duty to investigate site conditions. Empty tote and drum containers are the customer's responsibility for disposal.
- Fuel is provided by others unless specified in the proposal.
- Gas monitoring is provided by others unless specified in the proposal.
- Unspecified debris removal (non-native materials) located in the area to be pumped out is the responsibility of others, and any costs/delays due to debris removal will result in standby rates.
- If Seller is engaged to provide on-site services, Seller will provide such services Monday – Saturday, not to exceed 10 hours per day.
- Customer shall notify WaterSolve of any special wage requirements at time of order. Special wage requirements may result in increased daily rates from those listed on page 1. Daily rates include travel and on-site time. Holidays will be charged at double the daily rate, if worked, and at normal daily rate if standby is required after mobilization, unless otherwise specified in the proposal.
- Equipment Rental includes mixing manifold, injection port, sampling ports, and Geotextile injection ports (all schedule 40 PVC with cam-lock fittings), as applicable. Equipment rental is one-month minimum. Rental rates shall be pro-rated after each complete month.
- Project Work Order must be completed before beginning of project. Additional work outside of the Sales Proposal may cause additional charges and delays.
- Clean water and electrical power to polymer make-down unit are to be provided by others.
- Custom made products require one half of Product cost paid at time of order. Restocking fees on custom size products may apply.
- Customer shall pay mobilization charges when mobilization to the job site is complete. Mobilization charges include travel, shipping and expenses to transport the personnel and equipment to the site and one day of time for set up at the site unless otherwise noted. After one day on-site, daily rates apply until the project is complete. If delays are encountered that do not require WaterSolve to be on site and provided Customer timely notifies WaterSolve, Customer shall pay WaterSolve its Standby Rate equal to two thirds of WaterSolve's established daily wage rates. A change in project start date may result in mobilization penalties.
- Standby rates will be at normal daily rates for any equipment on site.
- Polymer selection and quantity and geotextile capacity is based upon testing of Customer's sample. The Sales Proposal assumes that samples obtained are representative of the site. Customer hereby assumes the entire responsibility and liability for testing and determining the site conditions and material characteristics, and obtaining and providing Watersolve samples representative of the material to be treated. Watersolve is not responsible for familiarizing or determining the actual site conditions or testing of any material characteristics to determine if the samples provided are representative of all materials present. Therefore, WaterSolve makes no implied warranty of any kind that its Product(s) are suitable for Customer's intended use. Customer understands that the material characteristics or any other factors of the sample provided to Watersolve, by Customer, may differ from the actual site conditions. Customer further understands that the sampling techniques such as composite sampling, may mask materials that may result in delays and difficulty treating the actual site materials. Customer shall be solely responsible to make sure Products(s) used are per Owner's specifications. Customer assumes full liability for any loss, damage, delay from the use of Watersolve's Product(s) and shall hold Watersolve harmless from any and all causes of action related to the use of Watersolve's Products(s) due to material character changes from the samples tested.
- Bonding Costs and Insurance Limits beyond WaterSolve's current limits are not included in the price.
- **NO PARTY SHALL BE LIABLE FOR LIQUIDATED, SPECIAL, PUNITIVE, EXEMPLARY, INCIDENTAL, CONSEQUENTIAL OR INDIRECT DAMAGES OR LOST PROFITS, WHETHER BASED ON CONTRACT, TORT, STRICT LIABILITY, OTHER LAW OR OTHERWISE AND WHETHER OR NOT ARISING FROM THE OTHER PARTY'S SOLE, JOINT OR CONCURRENT NEGLIGENCE, STRICT LIABILITY OR OTHER FAULT.** Notwithstanding anything else in this Agreement to the contrary, Watersolve's aggregate liability for any and all damages of any kind arising out of or related, in whole or in part, to this Agreement shall be limited to the amount that is equal to the Contract Price hereunder
- In the case of Force Majeure, All work that has been completed, including Mobilization and Demobilization, and restocking and shipping of return of custom products, to be included in that month's invoicing to be paid in full.
- Client will not withhold any payment "holdbacks".

WaterSolve makes no implied warranty of any kind. Customer is solely responsible for determining whether or not Product(s) is suitable for Customer's intended uses. WaterSolve shall not be held liable for any Geotextile site excavation or surveying to determine if land is suitable for lay-down. Technical service is limited to setup and operation of WaterSolve equipment. Any other technical advice or information is given without consideration. No such information or advice relieves the Customer from ultimate liability to ensure products are used properly per specifications or from Customer's sole responsibility to determine whether the Product(s) is suitable or desirable for Customer's intended use.

WATERSOLVE, LLC - STANDARD TERMS & CONDITIONS

1. Contract. WaterSolve's Order Acknowledgement ("Order") and these Standard Terms & Conditions constitute the complete Contract ("Contract") between WaterSolve, LLC ("Seller") and Customer. This Contract is also subject to the terms and conditions of Customer's Credit Application.
2. Contract Formation. Customer's ordering of any Product or service, Customer's issuance of any Purchase Order to Seller, Seller's performance of any service, or Seller's shipment of any Product shall constitute Customer's acceptance of these Terms & Conditions. No additional or contrary term in any Customer document is binding upon Seller unless agreed to in writing and signed by Seller's authorized officer. Seller's performance is condition upon Customer's unmodified consent exclusively to these terms.
3. Contract Change. This Contract may be modified only by written authorization of a Vice President of Seller. Customer may not rely on Seller's performance, course of dealing, or other conduct as a modification of the Contract. Seller's failure to exercise a right or insist on strict compliance with the Contract shall not be deemed a waiver by Seller. Customer may not rely on any failure to enforce any rights as a course of dealing. No waiver by Seller of any breach of the Contract will be a waiver of any other breach.
4. Definitions. "Circumstances Over Which Seller Has No Control" means circumstances over which Seller has no reasonably cost-effective control, including: weather conditions, raw materials and third-party item shortages; power and fuel shortages; unavailability of transportation, including transportation for delivery of raw materials and third-party items; fire, floods, and other acts of God; strikes, lockouts, and shut downs; equipment failures; wars, civil riots, embargoes, blockades, trade sanctions and restrictions, and other government actions; and compliance with any law. "Includes" and "including" do not exclude an item not listed. "May" signifies a right that a party may or may not exercise, without waiving the right. "Or" includes the conjunction of two or more of multiple elements. "Product" means the materials and other goods and services (if any) described in the Order. "Rights" includes all rights and remedies available to Seller at law, in equity and under the Contract. All rights are cumulative and may be exercised individually or concurrently. "Third-party item" means any product supplied by third parties.
5. Customer-supplied information. Seller may rely upon the accuracy of any information supplied by Customer, including drawings, technical information, testing data, sample submittals, process parameters and material quantities. Seller disclaims any responsibility, liability or duty to investigate of and for existing site conditions, adequacy of lay down areas, accuracy of sampling, that samples obtained are representative of site, changed conditions and condition of existing liner. Customer expressly acknowledges that any composite sample provided may mask actual, existing conditions and Customer assumes the risk associated with composite samples, including additional costs for changes in design or material.
6. Customer Responsibility. Customer shall: (a) provide unimpeded site access; (b) provide proper lighting and security to protect against theft of Seller's equipment; (c) prepare lay-down areas and verify that lay-down area is free of sharp objects and debris; (d) perform any required site investigation; (e) perform any required surveying; (f) establish and verify site grades (0.0% side-to-side and maximum 0.5% end-to-end) and ensure that graded conditions conform to design drawings, specifications, and standard Geotextile SOP requirements; (g) supply all utilities, including clean water and electrical power; (h) secure and pay for necessary approvals, easements, permits and licenses; (i) comply with any applicable law, rule or regulatory requirement, including permitting; (j) conform to any permitting requirements for the discharge of water; (k) adhere to SDS/MSDS for products and proper personal protective equipment; (l) assume all risk for the status of any liner not supplied by Seller; and (m) assume all risk of damage to existing liner during the course of Seller's work.
7. Mobilization. If Seller is providing any on-site services, Seller shall be entitled to a mobilization fee. Customer shall pay the mobilization fee upon completion of mobilization to Customer's site. The mobilization fee includes travel, shipping and expenses to transport personnel and equipment to the site. Customer's change to Seller's established project start date may result in mobilization penalties and additional charges. If delays are encountered after mobilization such that Seller's personnel are not required to be on site, and provided Customer promptly notifies Seller of such conditions, Customer shall pay Seller its Standby Rate equal to two thirds (2/3) of Seller's established daily wage rates. If a prolonged disruption in its work occurs, Seller may demobilize equipment and personnel from the site and Customer shall be responsible for Seller's actual demobilization costs and any subsequent re-mobilization costs.
8. Technical Assistance. To the extent Seller is engaged to provide on-site services, Seller shall provide such services Monday – Saturday, not to exceed ten (10) hours per day, unless otherwise noted. Before ordering any Products and before engaging any of Seller's services, Customer shall advise Seller of any special wage requirements, including the requirement to pay state or federal prevailing wages. Special wage requirements may result in daily wage rates higher than those identified in Seller's Sales Proposal.
9. Deviation from Standards. Any quotation, proposal or similar description (hereafter, collectively, "Description") by Seller of materials or services to be supplied by Seller in connection with this Contract or any quote by Seller in response or reference to a particular set of plans or specifications shall be construed and presumed to be a general Description of such materials and services, incorporating Seller's standard and ordinary details, materials, and scope of products contracted for (hereafter, collectively "Seller Standards"). Seller is not obligated to furnish or accommodate any additions to or variations (hereafter "Variations") from Seller Standards unless such Variations are specifically included in a document signed by an authorized Seller representative, and unless such Variations are expressly and conspicuously identified as being different from or additional to Seller Standards. Such Variations shall not be implied in any manner nor shall they be merely incorporated by reference to plans or specifications or other descriptions outside of the express provisions of this Contract or express provisions of Descriptions given by Seller. In the event of conflict, inconsistency, or ambiguity between any plans and specifications furnished by or on behalf of Customer and Seller Standards, Seller Standards shall control.

10. Shipment Quantities, Dates, and Returns. Customer shall give Seller reasonable notice of Product quantities and shipping instructions. Seller shall not be obligated to ship product if: reasonable notice of quantities and instruction is not given; the amount is unreasonably disproportionate to the scheduled amounts; the amount exceeds estimates provided by Customer to which Seller has agreed in writing; or if, in Seller's sole judgment, the amount is disproportionate to the total amount in the Contract. Expedited orders (those that must be shipped in less than 48 hours) may be subject to \$250 expediting fee in addition to all other extra transit fees. All shipping dates (including firm shipping dates) may change as a result of Circumstances Over Which Seller Has No Control. Any product that meets specifications set forth in a quote or MSDS may be returned, subject to a thirty-five (35) percent restocking fee (35% of quoted price) if sent back within 15 days of receipt at Customer's expense. The product must not have been opened or contaminated in any way. Seller has no obligation to accept conforming products returned after 15 days. Seller may impose additional restocking fees on return of custom-sized products. Customer acknowledges that Seller may not have on hand in Sellers' open stock all of the items purchased by Customer and that Seller will be relying on Customer's agreement to purchase such items as a basis for Seller to enter into binding agreement with others for the delivery of such items. Because of Seller's reliance Customer's obligation to purchase the Product shall be unconditional and irrevocable.

11. Delivery Terms. Unless specified otherwise, delivery terms are CIP (Incoterms, 2010), Customer's project site. Seller's weights establish quantities delivered to the Customer.

12. Nonconforming Product. Customer shall inspect all Product promptly upon receipt. Within two (2) days after delivery of Product, Customer shall notify Seller in writing of any non-conforming Product or any deficiencies or shortages; otherwise Customer waives all such claims. Customer's use or resale of any Product claimed to be non-conforming or deficient shall constitute Customer's acceptance of such items. Customer shall not withhold payment or adjust the amount of the Contract Price because of any such claim. Customer's sole remedy shall be the replacement or repair by Seller, at Seller's sole option, of non-conforming or deficient items in accordance with the Disclaimer and Limited Warranty.

13. Prices. The Contract Price excludes all taxes, demurrage charges, special freight delivery terms (Expedited, Weekend or Holiday fees, or freight differentials for quantities smaller than identified in the Sales Proposal) unless otherwise stated in the Sales Proposal. Customer shall pay all present and future taxes applicable to the sale or use of the Product (including sales, use, excise, and value-added taxes). If the Product is shipped by tank car provided by Seller, Customer shall: pay all demurrage and other charges by the carrier; unload the tank car within seven (7) business days after arrival at the destination; and pay a retention charge at Seller's then current rate for each day or fraction of a day (including Sundays and holidays) that Customer retains the tank car after the seven (7) business day period.

14. Changes. All changes in the engineering details of any order which Customer requests after final approval of design or drawings are subject to additional charges, including engineering charges and factory charges on any work affected by the change. Such charges shall be added to the Contract Price.

15. Custom Orders. For custom-sized Products, Customer shall pay Seller one half (1/2) of the Product price at the time of Customer's order.

16. Payment. Customer shall pay the Contract Price in United States dollars. Seller may apply payments to oldest matured invoices first. Payment is due net thirty (30) days from the date of shipment unless otherwise specified. Customer shall pay interest at the rate of eighteen percent (18%) per annum on any invoice not paid within thirty (30) days from the date of shipment.

17. Limited Warranty. Seller warrants that all Products except third-party items will conform to the description in the Order and to Seller's Product specifications. Seller warrants that the Product has been produced in compliance with the Fair Labor Standards Act of 1938, as amended. Seller assigns to Customer all of its rights under warranties of third-party items.

(a) Disclaimer of Warranty. Seller makes no express or implied warranty of merchantability. Seller makes no express or implied warranty of fitness for a purpose. Seller makes no express warranty except as described in this paragraph. Seller makes no implied warranty of any kind. Customer is solely responsible for determining whether or not Product is suitable for Customer's intended uses. Seller will not be held liable for any Geotube site excavation or surveying to determine if land is suitable for laydown. Technical Service is limited to setup and operation of Seller equipment. Any other technical advice requested from Customer is only for informational purposes and such advice does not relieve Customer from ultimate liability to ensure products are used properly and per specifications. Any information or technical advice provided to Customer has been given without consideration, and no such information or advice relieves Customer from sole responsibility to determine whether the Product is suitable for Customer's intended use, including the responsibility to determine whether the Product is desirable.

(b) Remedies. The remedies in this Contract are the only remedies for any failure of the Product to conform to any warranty or for Seller's breach of any other obligation or for any other claim against Seller that may arise in connection with the Contract. Seller will replace any Product, except third-party items, for which Customer has given Seller written notice of defect within two (2) days from the date of receipt, and for which Seller has verified the defect. Remedies are further limited in other provisions of this Contract.

(c) Liabilities. Seller shall not be liable for any special, consequential, incidental, or penal damages, regardless of the legal theory alleged, (including negligence and strict liability), or other rights including, but not limited to, damages attributable to loss of profits of revenues, loss of production, loss of the use of the Product, cost of substitute equipment or facilities, down time costs, increased construction costs, equipment and tank cleaning, and claims of Customer's customers or contractors. Customer shall indemnify, defend and hold Seller harmless from all claims by third parties arising out of or in connection with the Contract, service or Product, including, but not limited to, claims for personal injury, property damage, economic loss, or costs of litigation. Customer shall reimburse Seller for all attorneys' fees and any other costs incurred in connection with the defense of any such claim. Seller shall not be liable for any damages that might occur due to the presence or conditions of any utilities or materials located around and under any part of Customer's premises

18. Maintenance of Labels. Customer shall maintain all labels, product information materials, and warnings for the Product supplied by Seller or on any container for the Product, and shall restore any such materials that have been damaged, defaced, or otherwise made difficult to read.

19. Defaults. Seller may delay shipment, reduce amounts shipped, or terminate the Contract if (a) Customer fails to make any payment promptly when due or otherwise fails to comply with the Contract, (b) Customer ceases to conduct its operations in the normal course of business, (c) Customer is or becomes unable to pay its obligations as they mature, (d) any proceeding under the Bankruptcy Code or any other insolvency law is brought by or against Customer, (e) a receiver for Customer is appointed or an application for a receiver is filed, (f) Customer makes an assignment for the benefit of creditors, or (g) Customer fails to provide adequate assurance of future performance within fifteen (15) days after demand by Seller (which will constitute a repudiation by Customer of the unperformed portion of the Contract). Customer shall reimburse Seller for all costs, including attorneys' fees, incurred by Seller in connection with enforcing the Contract or any right accruing to Seller as a result of the Customer's breach of Contract.

20. Assurance of Performance. Seller may demand from Customer adequate assurance of future performance acceptable to Seller whenever Seller has reasonable grounds for insecurity concerning Customer's performance. Until it receives adequate assurance of future performance, Seller may suspend its performance under the Contract. "Reasonable grounds for insecurity" includes the circumstances described in ¶19. "Adequate assurances of future performance acceptable to Seller" will depend on the circumstances.
21. Limitations on Claims. Legal proceedings on any claim by Customer or any other party against Seller in any way related to the Contract must be brought within one year from the date of shipment of the Product from Seller's facilities or manufacturer's facility. Customer waives all proceedings not brought within one year from the date of Product shipment and all claims and defenses that could have been asserted in such proceedings.
- (a) Limitation of Remedy. Regardless of any other provision in the Contract or in any other contract between the parties, Seller's liability for damages shall be limited to the consideration actually paid to Seller under the Contract. This limitation covers all claims in any way arising out of or resulting from the Contract, regardless of the legal theory alleged, including negligence and strict liability.
- (b) No Damages for Delay. Seller shall not be liable for, and Customer covenants not to assert against Seller, any claims or demands for construction or project delays, disruptions, interference, or other losses, damages, costs or expenses of any nature whatsoever, attributed to delays in engineering, shipping, delivery or other performance required of Seller or caused by or attributed to missing, misfabricated or otherwise defective or deficient drawings, parts, materials and products. No written or oral representation, promise, or undertaking of Seller as to any proposed, anticipated, planned or required date shall be construed to be an undertaking by Seller to assume liability for losses, costs or damages of the type and kind disclaimed in the preceding sentence. If any portion of this disclaimer is determined to be subject to a common law or statutory exception, or is otherwise held to be unenforceable in whole or part, the remaining portion shall be unaffected. UNDER NO CIRCUMSTANCES WHATSOEVER SHALL SELLER BE LIABLE FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES FROM ANY DELAY. Customer covenants not to assert any claim against Seller in any legal or quasi-legal proceeding that is inconsistent with this provision. Breach of this covenant shall entitle Seller to recover damages for the costs and expenses, including attorneys' fees, Seller incurs defending against such claims.
22. Safety. For any work performed on Customer's premises, Customer shall furnish a work place free from hazards that may cause harm and Customer agrees to take all reasonable precautions for the safety of Seller's employees, agents or subcontractors. Customer shall comply with all applicable federal and state safety laws, regulations and orders of any public authority. Customer shall hold harmless, defend and indemnify Seller from any claim, damage, loss or fine, including attorney fees arising from Customer's failure to comply with any safety requirement, except where Seller is adjudged to be solely negligent.
23. Hazardous Materials. To the fullest extent permitted by law, Customer shall indemnify, defend and hold harmless Seller and Seller's consultants, agents and employees from and against claims, damages, losses and expenses, including attorney fees arising out of the presence of any hazardous materials on Customer's premises.
24. Force Majeure. Seller will not be liable to Customer for any inability to perform the Contract attributable to circumstances over which Seller has no control. If Circumstances Over Which Seller Has No Control occur, Seller's time for performance will be extended by the period of any delay attributable to the circumstances, and Seller will be excused from delivery of the Product or may allocate Product among Customers.
25. Security Interest. The Customer grants and Seller retains a purchase money security interest in the products purchased hereunder until the net Contract Price is fully paid and all other obligations of the Customer are satisfied.
26. Assignments. Customer may not assign all or any part of this Contract without the written consent of Seller.
27. Applicable Law. The Contract shall be construed under the laws of the United States of America and the State of Michigan. The United Nations Convention on Contracts for the International Sale of Goods shall not apply.
28. Arbitration. At the sole option of Seller, all disputes of any kind shall be decided by Arbitration and governed by the applicable rules of the American Arbitration Association (AAA) existing when the claim arose. The award of the arbitrator shall be final and binding and shall be enforceable in a Court of competent jurisdiction. The sole, exclusive venue for arbitration or any legal proceeding shall in Kent County, Michigan. This venue provision shall control over any contrary AAA rule.

Marie Bean

From: Chris Tesone <ctesone@usalco.com>
Sent: Thursday, June 20, 2024 10:09 AM
To: Verne Robins
Subject: alum quote

CAUTION: External Email

Hi Verne,
Your alum price is \$293.76 / wet ton. Please let me know if you have any questions.
Thank you,



Chris Tesone
Director of Sales-North

2601 Cannery Avenue | Baltimore, MD 21226

M: 330-418-4422 | ctesone@usalco.com

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Marie Bean

From: Elhorn Co. <elhorneng@aol.com>
Sent: Wednesday, June 19, 2024 8:19 AM
To: Verne Robins

CAUTION: External Email

Verne,

Carus 8600 30-gallon drum @\$455.00 each

Todd

Elhorn Company
889 Eden Road
Mason, MI 48854
ph: 517-676-3786
fax: 517-676-3788



Regular Council Agenda Item Memorandum

To: The Honorable Mayor, City Council Members, and Sarah Moyer-Cale

From: *Rob Neil Superintendent of Streets*

Subject: New Truck Purchases for DPS Superintendents

Meeting Date: July 08, 2024

Recommended Action:

Motion to approve the purchase of two 2024 GMC Sierra 2500HD trucks through MiDeal from Todd Wenzel for a total of \$123,992.

Background information:

DPS purchases two new trucks on a yearly basis for superintendents to use for work. It has been our policy to buy heavy duty, diesel, crew cab trucks that offer a high resale value. We would like to purchase these trucks due to a long wait for new orders.

Financial implications:

Truck prices have gone up from what was budgeted in previous years, currently budgeted at \$62,000 each. These trucks are proposed to come from Todd Wenzel Dealer through MiDeal at \$61,996.00 for a total of \$123,992. The current trucks will be sold and funds from the sale will return to the equipment fund.

Attachments:

- Todd Wenzel Buick-GMC and Chevrolet quote



Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

City of Hastings

Prepared For: Robert Neil

(269) 838-8395

rneil@hastingsmi.gov

Vehicle: [Fleet] 2024 GMC Sierra 2500HD (TK20743) 4WD Crew Cab 159" SLE

TODD WENZEL BUICK GMC of WESTLAND

35100 FORD RD

WESTLAND, MI 48185

State of Michigan MiDeal Contract # 071B7700184

MiDeal Spec # LDT-0086

City of Hastings DPS Pricing

(MiDeal Pricing)

2024 GMC Sierra 2500HD Crew Cab 4x4 SLE Pickup

11350# GVWR Diesel / Allison Trans Crew Cab w/ 6.5' Box

Spec 0086 - 2024 GMC Sierra 2500HD Crew Cab 2wd \$ 61,996.00

Prices Quoted are for a MiDeal GM Factory Order.
FOB Hastings, MI



Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 GMC Sierra 2500HD (TK20743) 4WD Crew Cab 159" SLE (Complete)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$56,900.00
Total Options	\$13,160.00
Vehicle Subtotal	\$70,060.00
Destination Charge	\$1,995.00
Grand Total	\$72,055.00

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Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 GMC Sierra 2500HD (TK20743) 4WD Crew Cab 159" SLE (Complete)

Selected Model and Options

MODEL

CODE	MODEL
TK20743	2024 GMC Sierra 2500HD 4WD Crew Cab 159" SLE

COLORS

CODE	DESCRIPTION
GAZ	Summit White

OPTIONS

CODE	DESCRIPTION
FE9	Emissions, Federal requirements
L5P	Engine, Duramax 6.6L Turbo-Diesel V8, B20-Diesel compatible
MGM	Transmission, Allison 10-speed automatic
JGL	GVWR, 11,350 lbs. (5148 kg)
GU6	Rear axle, 3.42 ratio
3SA	SLE Preferred Equipment Group
PXD	Wheels, 18" (45.7 cm) machined aluminum wheel
QF6	Tires, LT275/70R18E all-terrain, blackwall
ZYG	Tire, spare LT275/70R18 all-terrain, blackwall
GAZ	Summit White
AZ3	Seats, front 40/20/40 split-bench
H0U	Jet Black, Cloth seat trim
IOK	Audio System, 13.4" diagonal Premium GMC Infotainment System with Google built in apps such as navigation and voice assistance
—	Option/package discount
PDU	SLE Value Package;
PCQ	SLE Convenience Package
VYU	Snow Plow Prep/Camper Package
B59	Remote Start Package
ZM9	Heated package
K05	Engine block heater

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Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 GMC Sierra 2500HD (TK20743) 4WD Crew Cab 159" SLE (✔ Complete)

OPTIONS

CODE	DESCRIPTION
—	Battery, heavy-duty dual 730 cold-cranking amps/70 Amp-hr
KW5	Alternator, 220 amp
NZZ	Skid Plates
K40	Exhaust brake
—	Capped Fuel Fill
VXH	LPO, Assist steps, chromed tubular, 6" rectangular
CGN	Bedliner, Spray-on, Pickup bedliner
B1J	Wheelhouse liners, rear
BHP	Winter Grille Cover
T3U	Fog lamps, LED
U01	Lamps, Smoked Amber roof marker, (LED)
A2X	Seat adjuster, driver 10-way power including lumbar
KA1	Seating, heated driver and front outboard passenger
RIA	LPO, All-weather floor liner, 1st and 2nd rows
KI3	Steering wheel, heated
N37	Steering column, manual Tilt-Wheel and telescoping
BTV	Remote vehicle starter system
UTJ	Theft-deterrent system, unauthorized entry
KI4	Power outlet, instrument panel, 120-volt
UBI	USB ports, (2) charge-only, rear
KC9	Power outlet, bed mounted, 120-volt
CJ2	Air conditioning, dual-zone automatic climate control
C49	Defogger, rear-window electric
R9L	Deleted 3 Years of OnStar Remote Access

Options Total

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Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 GMC Sierra 2500HD (TK20743) 4WD Crew Cab 159" SLE (Complete)

Standard Equipment

Package

Sierra HD Pro Safety includes (UEU) Forward Collision Alert, (UE4) Following Distance Indicator, (UKJ) Front Pedestrian Braking, (TQ5) IntelliBeam, (UFL) Lane Departure Warning, (T8Z) Buckle to Drive and (UHY) Automatic Emergency Braking

Trailer Package includes trailer hitch, 7-pin and 4-pin connectors and (CTT) Hitch Guidance

Mechanical

Pickup bed includes bed assist step

Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)

Transmission, Allison 10-Speed automatic (STD)

Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine.)

GVWR, 10,450 lbs. (4740 kg) (STD) (Included and only available with TK20743 model and (L8T) 6.6L V8 gas engine with 17" wheels or TC20753 model and (L8T) 6.6L V8 gas engine with 18" or 20" wheels.)

Push Button Start

Transfer case, two-speed, electronic shift with push button controls (Requires 4WD models.)

Auto-locking rear differential

Four wheel drive

Cooling, external engine oil cooler

Cooling, auxiliary external transmission oil cooler

Air filter, heavy-duty

Air filtration monitoring

Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr maintenance-free with rundown protection and retained accessory power (Included and only available with (L8T) 6.6L V8 gas engine.)

Alternator, 170 amps (Requires (L8T) 6.6L V8 gas engine.)

Trailer brake controller, integrated

Recovery hooks, front, frame-mounted, Black

Frame, fully-boxed, hydroformed front section and a fully-boxed stamped rear section

Suspension Package (Not available with (X31) Off-Road Package.)

Steering, Recirculating Ball with smart flow power steering system

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Brake lining wear indicator

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Todd Wenzel Buick-GMC and Chevrolet

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Vehicle: [Fleet] 2024 GMC Sierra 2500HD (TK20743) 4WD Crew Cab 159" SLE (Complete)

Exterior

Wheels, 17" (43.2 cm) machined aluminum (STD)

Tires, LT245/75R17E all-season, blackwall (STD)

Tire, spare LT245/75R17E all-season, blackwall (STD) (Included and only available with (QH) LT245/75R17E all-season, blackwall tires with (E63) pickup bed models. Available to order when (ZW9) pickup bed delete and (QH) LT245/75R17E all-season, blackwall tires are ordered.)

Capless Fuel Fill (Requires (L8T) 6.6L gas V8 engine. Not included with (ZW9) pickup bed delete.)

Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door

Bumper, front chrome lower

Bumper, rear chrome with bumper CornerSteps

Bed Step, Black integrated on forward portion of bed on driver and passenger side

CornerStep, rear bumper

Cargo tie downs (12), fixed, rated at 500 lbs per corner

Moldings, beltline, chrome

Grille (Chrome surround with Chrome insert bars.)

Headlamps, Animated LED projectors LED turn signals and Daytime Running Lamps

IntelliBeam, automatic high beam on/off (Included and only available with (PDI) Sierra HD Pro Safety.)

Lamps, cargo area cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel

Taillamps, LED Signature Tail, Incandescent Brake, Turn & Reverse Lamps

Mirrors, outside power-adjustable vertical trailing with heated upper glass, lower convex mirrors, integrated turn signals, manual folding/extending (extends 3.31" [84.25mm]), Black

Glass, deep-tinted

Door handles, body-color

Tailgate, GMC MultiPro Tailgate with six functional load/access features NOTE: Auto release can be disabled if ball hitch is installed. See Owner's manual for details

Tailgate, gate function manual with EZ Lift includes power lock and release, includes hitch area light

Tailgate and bed rail protection caps, top

Entertainment

Audio System, 13.4" diagonal Premium GMC Infotainment System with Google built in apps such as navigation and voice assistance includes color touch-screen, multi-touch display, AM/FM stereo, Bluetooth streaming audio for music and most phones; featuring wireless Android Auto and Apple CarPlay capability for compatible phones (STD)

SiriusXM enjoy a Platinum Plan trial subscription

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Vehicle: [Fleet] 2024 GMC Sierra 2500HD (TK20743) 4WD Crew Cab 159" SLE (👉 Complete)

Entertainment

SiriusXM with 360L includes a trial subscription to the Platinum Plan. Experience more channels in the vehicle, a more personalized experience and easier navigation. (IMPORTANT: The SiriusXM trial package is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. Trial subscription subject to the SiriusXM Customer Agreement and privacy policy, visit www.siriusxm.com which includes full terms and how to cancel. All fees, content, features, and availability are subject to change. Some features require GM connected vehicle services.)

Audio system feature, 6-speaker system (Requires Crew Cab or Double Cab model.)

Bluetooth for phone connectivity to vehicle infotainment system

Wireless phone projection for Apple CarPlay and Android Auto

Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

Interior

Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)

Seat trim, Cloth

Seat adjuster, driver 4-way manual

Seat adjuster, passenger 4-way manual

Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor) (Not available with Regular Cab model.)

Floor covering, color-keyed carpeting

Floor mats, rubberized-vinyl front (Included and only available with (B30) color-keyed carpeting. Deleted when LPO floor liners are ordered.)

Floor mats, rubberized-vinyl rear (Requires Crew Cab or Double Cab model. Included and only available with (B30) color-keyed carpeting. Deleted when LPO floor liners are ordered.)

Steering wheel, wrapped

Steering wheel audio controls

Driver Information Center, enhanced, 12.3" diagonal reconfigurable multicolor digital display

Rear Seat Reminder (Requires Crew Cab or Double Cab model.)

GMC Premium information Display- 13.4" diagonal Multicolor touch screen

Exterior Temperature Display, located in radio display

Compass, located in instrument cluster

Windows, power front, drivers express up/down

Window, power front, passenger express down

Windows, power rear, express down

Door locks, power

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Data Version: 22618. Data Updated: Jun 2, 2024 6:40:00 PM PDT.



Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 GMC Sierra 2500HD (TK20743) 4WD Crew Cab 159" SLE (✔ Complete)

Interior

Keyless Open and Start includes remote keyless entry

Cruise control, steering wheel-mounted

USB Ports, 2, Charge/Data ports located on instrument panel

Air conditioning, single-zone

Air vents, rear (Not available with Regular Cab model.)

Mirror, inside rearview, manual tilt

Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted

GMC Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Safety-Mechanical

Front Pedestrian Braking (Included and only available with (PDI) Sierra HD Pro Safety.)

Automatic Emergency Braking (Included and only available with (PDI) Sierra HD Pro Safety.)

StabiliTrak, stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

Safety-Exterior

Daytime Running Lamps, LED signature lighting

LED Signature DRL's

Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and GMC Connected Services capable (Terms and limitations apply. See onstar.com or dealer for details.)

HD Rear Vision Camera (Not available with (ZW9) pickup bed delete. Removed with (UV2) HD Surround Vision or (ZW9) pickup bed delete. Not available with (Z6A) Gooseneck / 5th Wheel Prep Package.)

Hitch Guidance dynamic single line to aid in truck trailer alignment for hitching

Forward Collision Alert (Included and only available with (PDI) Sierra HD Pro Safety.)

Following Distance Indicator (Included and only available with (PDI) Sierra HD Pro Safety.)

Lane Departure Warning (Included and only available with (PDI) Sierra HD Pro Safety.)

Rear Seat Belt Indicator (Requires Crew Cab or Double Cab model.)

Seat Belt Adjustable Guide Loops, front row only (Included and only available on Crew Cab and Double Cab models. Not available with (ZW9) pickup bed delete.)

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Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 GMC Sierra 2500HD (TK20743) 4WD Crew Cab 159" SLE (Complete)

Safety-Interior

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use (Included and only available with (PDI) Sierra HD Pro Safety.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitoring System, auto learn includes Tire Fill Alert (does not apply to spare tire)

Trailer Information Label provides max trailer ratings for tongue weight, conventional, gooseneck and 5th wheel trailering

3 Years of OnStar Remote Access. The OnStar Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myGMC mobile app. See dealer for details. (OnStar Remote Access Plan does not include emergency or security services. Fleet customers will get Fleet Remote Access through OnStar Vehicle Insights. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)

WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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2024 July Council Report

To: The City Council

From: Travis J. Tate, P.E., Director of Public Services

Subject: DPS Monthly Council Report

Meeting Date: July 08, 2024

DDA Streetscape Project:

We are at the homestretch of the project, however it is and will be disruptive to the downtown. State Street is mostly closed to vehicle traffic. Between Boltwood and Michigan a top course of large paving areas is being scheduled. Three blocks between Michigan and Jeferson, Jeferson and Church, and Church and Broadway is scheduled for sealcoat application. This needs time to cure before opening to traffic.

Currently the crosswalks are being constructed. These are time consuming items, and they cannot all be done at once. There are five currently poured, but need cure time before they can be opened to traffic. The work is extensive as it involves excavation at least 2' deep for the outside 1' wide collars. This also involves setting forms to match existing cross section of the street, placing and finishing concrete, removing forms, allowing concrete to cure at least 3 days (They are using 7 sack, i.e. High Early Strength). Once the collars have cured then they can ready the larger crosswalk section, which is colored brown, and 9" thick. After this is placed then it will take at least 3 days before it is ready for traffic. There are four at Church St. intersection, two mid-block crosswalks, four at Michigan intersection and four at Boltwood intersection, totaling 14 to do. About half will be worked on next, then after they are ready for traffic the last will be done. See photos below of the ones completed:



2024 July Council Report





2024 July Council Report





2024 July Council Report



Also, the fireplace is fully installed and operational. However, it will not be open for public use until the project is substantially complete. See photo below:



2024 July Council Report



Fish Hatchery Restroom Building Project:

The contract with the city has been signed and had a kick-off meeting with the contractor (Bultsma) and architect (MC Smith) last week.

Green and Market Street Improvements Project:

Moore & Bruggink along with City staff held a public meeting with residents and business' affected by the upcoming project. The turnout was as expected and informative. Most questions were



2024 July Council Report

answered and feedback was positive. There will be 4 phases of the project, to minimize impact for everyone living or working on Green Street and Market Street.

The initial phase will begin on Green Street at Fish Hatchery Park and continue to the most easterly drive of Pennock Hospital. The contractor will complete all work before moving on to the second phase, which is easterly drive to Market Street. Third phase is from Market Street to Broadway Avenue. Fourth phase is on Market from State Street to Green Street. Please see attached phase diagram.

DWAM Lead Line Replacement Program:

The Fiscal Year 25 Plumbing Contract with the assumption of Council approval of the Plumbing Contract, will begin in Mid-August through October, and again next Spring. DPS is currently identifying addresses and will coordinate with the tenants/property owners to schedule work inside the houses. We are planning on completing 100 service replacements. This will be the first year we are implementing a full, annual amount of replacements. This will continue until all lead services are replaced.

City Paint Markings & Streetline Painting :

2024 Streetline Painting contract schedule will begin in Mid-August through September 20th.

DWSRF and USDA Loan Applications:

Moore & Bruggink, the consulting engineer is preparing USDA RD Loan applications and DWSRF Plan application was submitted before June 1.

Upcoming Summer Projects:

- **Parking Lot 8 Improvement**
- **Cemetery Memorial Wall Construction**
- **WTP Generator Wall**
- **Final Clarifier #2 Upgrade Engineering**

I will gladly answer any questions that Council members have at the meeting.

Respectfully,

Travis Tate, P.E.

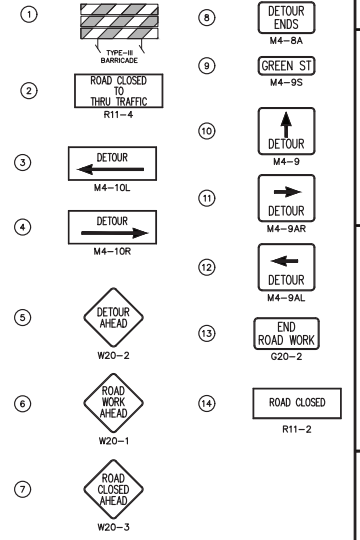
DPS Director

C:\Users\shad.D\CACT\Drawn\11-22-2023\23-01 Green Street and Market Street Improvement Project File\CAD\DWG\230235-1-26-23_Plan_Church_Market_10.dwg



ESTIMATE OF TEMPORARY SIGN QUANTITIES

SIGN	MESSAGE	QTY.	IN. x IN.	SQ. FT.
W20-1	ROAD WORK AHEAD	2	48 x 48	32
W20-2	DETOUR AHEAD	2	48 x 48	32
W20-3	ROAD CLOSED AHEAD	2	48 x 48	32
R11-4	ROAD CLOSED TO THRU TRAFFIC	3	60 x 30	37.5
M4-10R	DETOUR & ARROW SYM. →	1	60 x 30	12.5
M4-10L	DETOUR & ARROW SYM. ←	1	60 x 30	12.5
M4-9	DETOUR & ARROW SYM. ↑	4	30 x 24	20
M4-9AL	DETOUR & ARROW SYM. ↓	2	30 x 24	10
M4-9AR	DETOUR & ARROW SYM. →	2	30 x 24	10
M4-9S	GREEN ST	10	12 x 30	25
M4-8A	DETOUR ENDS	2	24 x 18	6
G20-2	END ROAD WORK	2	48 x 24	16
R11-2	ROAD CLOSED	1	60 x 30	12.5
PCMS		2		
TOTAL, SIGN TYPE B TEMP				258



PLAN REVISIONS

Moore + Bruggink
 Consulting Engineers
 2020 Grand Rapids, MI 49506
 (616) 526-0600 mbr@moorebruggink.com

**MAINTAINING TRAFFIC PHASE 1
 GREEN STREET &
 MARKET STREET**
 CITY OF HASTINGS, BARRY COUNTY, MICHIGAN

FIELD SURVEY / DATE: M+8
 PROJECT NO.: 230235-01
 DESIGN DRAWN BY: CFB/PV
 DESIGNED BY: RMA
 CHECKED BY: AP
 PLAN DATE: JUNE 7, 2024

SHEET NUMBER
44 OF 47



City of *Hastings* Michigan

(269) 945-2468
FAX (269) 948-9544

201 E. State Street 49058

Fire Department Council Report June 2024

The department responded to 79 calls for service: 35 in the city, 42 in the townships and 2 mutual aids. Our members spent a total of 310 hours responding to calls for service. Total calls for service is 375 YTD.

Training

Our members trained a total of 48 hours for the month of June. We focused on ropes, knots and rope rescue, along with pump operations and extrication.

Faith Stauffer successfully passed the National Registry exam which allows her to obtain a MFR license from the State of Michigan.

Smoke/ CO detector installations

We installed 8 smoke detectors and 3 carbon monoxide detectors in June. Most of these were installed while we responded to a defective alarm.

Department activities

During the month of June, we saw a dramatic increase in Calls for Service (CFS) jumping from 49 in May to 79 in June. We conducted 3 business fire safety compliance inspections and 1 home inspections.

Chief's comments

We are still looking to add a couple more members to our paid-on call staff; we would like to be at 21-25 total members we are at 19, so getting close. We have some renewed interest after the front-page article last week. As you may recall, we started issuing burn permits from the station in February, as of today we have issued 305 permits in the townships. We do not issue permits in the city, but we remind residents of the open burning ordinance.

On Wednesday June 26th, we held a critical incident debrief, this was in response to two traumatic incidents we responded to over the last couple of weeks. Facilitating the debriefing were members of the Grand Rapids Fire Department and other volunteers who take their time to talk with fire department members who have had to deal with critical incidents. This was attended by our members who were on the calls as well as staff from Mercy and Central dispatch. The meeting is intended to give members the tools to cope with difficult incidents. Our thanks go out to the debriefing team for their support of a neighboring fire department.

Respectfully,

Chief Mark Jordan



City of Hastings Fire Department

Incident Analysis

6/1/2024 - 6/30/2024

INCIDENT TYPE CATEGORY BREAKDOWN AND COMPARISON

6/1/2024 - 6/30/2024 Occurances Percentage

Code	Incident Type Series		
100-199	Fire/Explosion	4	5.1%
200-299	Overpressure Rupture	0	0.0%
300-399	Rescue Call	18	22.8%
400-499	Hazardous Condition	17	21.5%
500-599	Service Call	6	7.6%
600-699	Good Intent Call	19	24.1%
700-799	False Call	15	19.0%
800-899	Severe Weather/Natural Disaster	0	0.0%
900-999	Special Type/Complaint	0	0.0%
	Undetermined Incident Series	0	0.0%
	Total	79	100.0%

MUTUAL AID DISTRICT BREAKDOWN

District	Fire	EMS	Other	Total	Percentage
Mutual Aid	0	0	2	2	2.5%
Total	0	0	2	2	2.5%

FIRE DISTRICT BREAKDOWN

District	Occurances	Percentage
Baltimore Twp	9	11.4%
Carlton Twp	4	5.1%
Hastings Twp	10	12.7%
Irving Twp	4	5.1%
Rutland Twp	15	19.0%
Ward 1	8	10.1%
Ward 2	9	11.4%
Ward 3	8	10.1%
Ward 4	10	12.7%
Total	77	97.5%



City of Hastings Fire Department
Apparatus Summary
6/1/2024 - 6/30/2024

Total Runs for Date Range: 79

RESPONSE TOTALS PER APPARATUS		
APPARATUS NAME	TOTAL	%
831	38	48.1 %
832	3	3.8 %
833	6	7.6 %
8331	0	0 %
834	9	11.4 %
835	38	48.1 %
836	0	0 %
837	24	30.4 %
Air Trailer	0	0 %
EM82	0	0 %
Haz1	0	0 %
LT1	0	0 %
POV	36	45.6 %

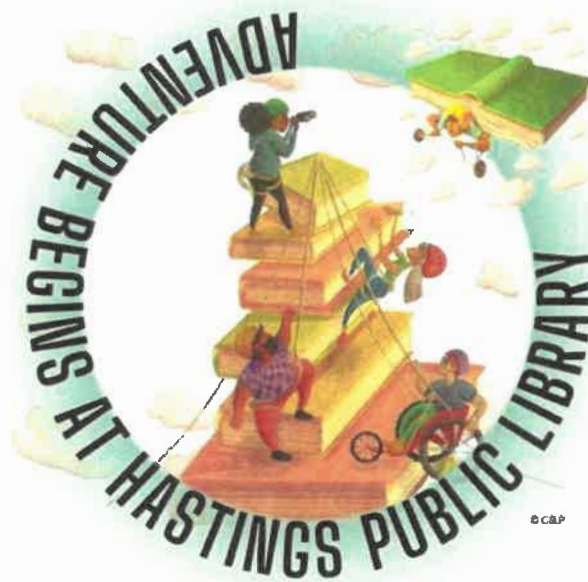


HASTINGS PUBLIC LIBRARY

Explore • Imagine • Grow

Library Director's Report for the June 3, 2024 Board Meeting

It's hard to believe May is over as we speed into June and summer reading. Erin and Barbara spent the month of May, finishing summer reading preparations and promoting it. This year's theme is *Adventure Begins at Your Library*.



This report is to inform you about what happened in the Library during the month, but I first want to let you know about an exciting upcoming event. On June 6 at 2:30pm Maranda from Wood TV 8 will be here to help kick off summer reading in west Michigan. There will be fun activities for kids and families. She will start filming at 3:00pm to capture the excitement and encourage everyone to join summer reading, not just here, but all over the area. The segment will be shown on TV the following week. We feel privileged to be selected for this. Please join us and support reading.

The Friends of the Library held their annual meeting on May 8. They elected officers, approved their budget for the 2024-2025 fiscal year and discussed several upcoming fundraisers. They had the first reading of proposed changes to their bylaws, which they will vote on at their meeting in September. This is an active group of people who are willing to volunteer their time and resources to support the Library. Many of them signed up to help with our summer reading programs and the book sale in July. We are able to do more than would be possible without their help and financial support. I feel privileged to work with them.

Hawthorne Masonry spent the last week of the month tuck pointing and sealing the brick on our building. After they started we found some new areas needing attention and they happily took care of those. One of the areas needed to be reached from the main roof. We found a sizeable hole we believe was allowing water to get in and leak into the kids area. They told me it took a lot of caulk to fill the hole and it should take care of the problem. We've had some significant rains since then and so far, there haven't been any leaking. I appreciate the good work they did.

May is always a busy month with regular activities and the added preparations for summer reading. Along with Erin and Barbara's work, several staff members spent time putting up decorations and displays that go along with this year's theme. The decorations in the round part of the children's area is particularly creative. Be sure to stop in to check it out.

Assistant Director, David Edelman's report:

May has flown by for me, how about you? My next two MLIS classes are underway and will end in early August. Needless to say, I'm quite busy at home and at HPL. Here are a few things that happened this past month:

- 2023 copies of The Hastings Banner and Sun & News were digitized and are posted to the history portal.
- I attended a 4-part webinar series from ALA on user experience design in libraries. I already have a list of potential opportunities in the building and plan to begin working on possible improvements as the year progresses. It will involve staff & patrons and the webinar series should help with the process.
- I sent out the first ever direct marketing email for digital literacy, targeting previous digital lit attendees, our digitarians, and library users aged 55+. Response has been very positive with registrations already up for September and October. June 5's Editing Photos on Your Phone is almost at class capacity of 12 as of 5/29/24.
- Tess and I met with the Barry County Health department at the end of April and mid-May about two new initiatives to help local residents. We're excited to provide these social worker style aids with the expertise of the Health Department and no cost to HPL.
 - The first is HPL hosting Community Health Workers who help anyone with health questions, web forms, food assistance, doctors, etc. They were here for the first time on 5/24 for almost 4 hours and helped several patrons that first day. Their next visit will be June 3, with plans to continue every two weeks.
 - The second initiative is placing free health related items in the library for patrons in need. We already have Narcan kits, but this will add fentanyl test strips, wound care kits and more. The Health Department will provide several cabinets for the two downstairs bathrooms and the north entrance lobby to hold supplies. They will also provide signing and all of the supplies.

Circulation Supervisor, Tess Allarding's report:

Lots of exciting things have been happening as we gear up for summer!

- I am working on plans to reconfigure the shelves in the New adult section behind the Information Desk to allow for more front-facing books on the center shelves.
- I hope to move the slanted shelves that are currently at the top of the shelving unit toward the middle, so that patrons will not have to reach high to access the front-facing items. This will hopefully make those items more accessible and we will see them circulate even more!
- We have chosen to phase out our music CDs, as they are not circulating much. Once those are phased out, we plan to shift the Large Print section to begin where the music CDs are currently. This will allow some more breathing room on the Large Print shelves, and we will not have to utilize the lower shelves, which can be difficult for patrons to reach. The goal in all these changes is to make the collection more easily accessible to patrons.

David and I have continued to work on transitioning our new employee training to Beanstack. Most of the content has been uploaded and we'll soon have staff proofread it in preparation for when we make our next hire toward the end of the summer.

At the end of April, David and I were approached by Beth Erin, the Community Health Promotion Specialist from Barry-Eaton District Health Department. Beth was looking for opportunities in the community to connect their Community Health Workers with people in need of services. David and I met with Beth, and she provided us an overview of the program. The Community Health Workers are knowledgeable about the resources folks may need, but not know how to access, including help with healthcare, housing, food assistance, and more. The Community Health Workers were present at the library for the first time the morning of Friday, May 24th. They plan to be present twice a month to assist people, and have flexibility in their schedules to adjust as needed. Community members can also set up appointments with them outside of the time they are scheduled to be at the library. Below is a copy of the program flyer:

During Jingle & Mingle this year, the library will host what was previously called Art @ the Library, now HPL Holiday Market. The event will be held Friday, December 6th from 5 pm until 8 pm. The name change was made to better communicate what the event entails, and to hopefully draw in more shoppers. David was in charge of the planning last year, but I will be taking over the planning process this year. I have reached out to vendors that have attended the show to invite them again this year. Vendor applications for the general public should go live around the middle of June. I'm excited to see what this year brings!

Marketing & Adult Services, Barbara Haywood's report:

Marketing:

I updated-

- Our welcome flyer with information on the new Lakeland Library App.
- Outreach Flyers with the children's Library of Things Jr. information, seed & puzzle library offerings and the apps.
- Libby Start Guide Flyers with new partner collaboratives and updated images.

I created-

- bookmarks for the new library app and the list of partner libraries for Libby.

- Created a logo, flyers, bookmarks and more for Summer Reading 2024 - Adventure Begins at Your Library.

Programming:

I worked with the Barry County Chamber & Economic Development Alliance, along with the City of Hastings to put together the Small Business Boot Camp: Simple Steps to Starting Your Business. It took place May 1. There were two presenter and five attendees, with catering by Kloostermans. Library and Libby information were offered at the start of the session.

GameQuest, 10 hours of Gaming entertained 45 participants who enjoyed many games throughout the day.

Lift Every Voice Book Discussion covered the book *Stamped: Racism, Antiracism & You*, the young adult edition. The ten participants had a lively discussion, but didn't have enough time to cover most of the talking points. Group members are now discussing them by email.

Youth Services Librarian, Erin Quada's reports:

May was a different kind of busy in Youth Services. There wasn't a lot of programming as I focused on preparations for summer reading. I did a lot of publicity and marketing, including getting flyers and posters to the schools, submitting an article to the newspaper, and preparing posts for Facebook.

Science Storytime was our last storytime of the month. It rained heavily that morning, so we planned to host it inside. However, the sun started shining so we utilized the patio off the Community Room and it worked perfectly. It was the first time almost everyone in attendance realized we had a patio and there was much appreciation of the space. Ellen Holste from Pierce Cedar Creek Institute helped me share stories about pollinators and brought a fun activity for the kids to complete at the end.



Our Teen Assistant, Lake Seif, hosted our first Cookies and Complaining for high schoolers. Always enticed by food, we had a good turnout of 6 teens who enjoyed the cookies and spent some time chatting about life. We plan to repeat the event in September.

LEGO Club was a little smaller this month, though still a popular program. The theme was “animals in their habitat” and the kids got really creative. Not everyone chooses to build to the theme, and that was okay. We just want them to have fun!



LEGO creations on display in the kids' area

We hosted another new teen program in May, an open study space for high schoolers. We had computers available, provided snacks, and tried to have a relaxed and quiet atmosphere so they could be productive. This was offered on two consecutive days to try to attract people with different availability. Bill Houghtaling, a volunteer with Therapy Dogs International, brought his certified dog, Ranger, one of the days to provide a little stress relief for the teens. While no one came to study, a few teens wandered in to enjoy the snacks and quiet space we provided.

I wrapped up the month by having a table about the library set up for the Great Start Readiness Program (GSRP) celebration at Fish Hatchery Park. There were many families in attendance who visited the table to hear about the library, grab some freebies, and learn about our Summer Reading Program. I was excited to hear how many people were already aware of the program when I asked!

In promoting Summer Reading, I:

- Visited St. Rose, read a story and spoke about Summer Reading to all classes.
- Went to Star School to visit first and third grades to read a story and talk about Summer Reading.
- Went to Northeastern to speak with the Kindergarteners about Summer Reading and to share a story.
- Attended Family Night at Noah's Ark Preschool with library information, Summer Reading handouts, and an activity.
- Hosted second, third, and fourth grade classes from Northeastern for a story, tour of the library, scavenger hunt, and Summer Reading talk.

- Hosted Kindergarteners from Southeastern for a story, tour of the library, scavenger hunt, and Summer Reading talk.

Peggy and Lake attended Barry County STEM Night at Pierce Cedar Creek Institute to promote the STEM activities and materials that we have here at the library. Though the event wasn't as crowded as we would have liked, it was a great opportunity to highlight the variety of programs, books, and materials the library has to offer.

Barry-Eaton District Health Department

CONNECTIONS

Community Health Workers are your connection to essential services.

Join us in enhancing community well-being through our Community Health Worker Program, Connections!

Our Community Health Workers (CHWs) are respected locals who play a vital role in connecting underserved groups with healthcare, assistance programs, and other community resources. Whether you're a healthcare provider, community organization, or an individual seeking support, anyone can refer to our program. Our CHW and the Connections Program are here to support and empower our community.

Community Health Workers can help people...

- **Navigate healthcare and social services** - CHWs can help people complete and submit applications for services, make calls with clients to determine eligibility for services, or assist clients with follow up on application processes.
- **Find a primary care or specialty health care provider** - Whether people are looking for a physician close to their home, one who specializes in the type of care the client needs, or one that can speak their language, CHWs can help connect them to the right provider to meet their needs.
- **Connect to emergency home repair and weatherization services, utility assistance, and other housing assistance programs** - CHWs are familiar with programs that help with housing and housing maintenance and how to access these services.
- **Connect to substance use treatment and harm reduction services** - CHWs provide a whole person-centered approach to those facing substance use by connecting people to treatment, locating support groups, arranging transportation to treatment services, providing harm reduction resources, and assisting clients with any other needs that may impact their health and wellbeing.
- **Navigate MI Bridges** - CHWs can help people apply for benefits like WIC or the Food Assistance Program, manage their case information, apply for Medicaid, Medicare, or private insurance, and explore additional resources available including child development care.
- **Find and connect with food assistance programs** - CHWs can help people find food resources and programs they can access for immediate and/or long-term food assistance.

Community Health Workers can help with all of this and more!

Visit barryeatonhealth.org/connections for more information

Find out how we can work together to provide these services for your clients - contact us today!

For more information, contact:

Lauren Metcalfe, MA
Outreach Supervisor
Work: (517) 541-2624
L.Metcalfe@bedhd.org

Click [HERE](#) to make a referral, or



Scan to refer a client or patient



Scan to self refer

BEDHD Charlotte Office:
1033 Healthcare Dr.,
Charlotte, MI 48813
517-541-2616

BEDHD Hastings Office:
330 W. Woodlawn Ave.,
Hastings, MI 49058
517-541-2616



Barry-Eaton District
Health Department
Connections



Library Director's Report for the July 1, 2024 Board Meeting

June was an exciting, jam packed month. This going to be a long report just to cover everything. Erin, Barbara and Lake out did themselves hosting twenty-eight programs during the month. There was something for everyone. Between programs and signing people up of summer reading the whole staff was busy.

- Wood TV here on June 6, but Maranda unable to come because of a family emergency. A crew still came and interviewed Erin, along with several parents and kids. Erin will tell you more about it and share some pictures.
- We have been having trouble showing movies in the community room. Everything runs well for about 45 minutes and then it goes to a blue screen. We've tried several fixes that didn't work, so I finally broke down and requested a service call from Bekins. Their techs were here the third week of the month and discovered the problem. The parts needed were still under warranty. They will be back as soon as the parts come in.
- We had some trouble with Roof Top Unit (RTU) 2 during the week of really hot weather. DHE Plumbing & Mechanical, our HVAC contractor, worked on it and then called in Air Tech, the company who installed the new unit. They were able to make the needed adjustments and it has been working well since.
- On June 22, Murray's Asphalt came to fill the cracks, seal and re-stripe the parking lot. It looks great.
- Reg reinstalled the butterfly sculpture in the rain garden. It was taken out last summer to make room for the solar table.
- Four brackets to display quilts were installed between the light shelves in the main part of the library. The quilts will add color and warmth to this area. The brackets were designed and installed by Kevin Allerding, owner of Kevin's Draperies. They were paid for by a generous donation from one of our patrons. The quilts we'll be displaying will be loaned to us by local quilters. Be sure to stop and take a look.
- During the window project we had all the roofs on the building inspected by Quality Roofing. They found some problems on the three lower roofs over the entrances and drive thru window. They recommended replacing those roofs now. They did some repairs on the main roof and recommended we plan on replacing it in 3-5 years. We later had another inspection done. The rep. from Tremco, who grew up in Hastings and still has friends here, recommended do some repairs on the lower roofs, but wait until we replace the main roof because the cost will be reduced. In June, we had the repair on the lower roofs done. We will continue to have the roofs inspected at regular intervals.

June was the end of the 2023-2024 fiscal year. The whole year flew by. All the events of this last month were a great way to end an eventful year.

Assistant Director, David Edelman's report:

June seemed to fly by and was a month spent prepping for multiple upcoming projects and launches.

- Window Celebration Event: Invitations were finalized, printed and mailed for the 7/30/24 event. The event will take place July 30.
- The new website platform went live so I spent time fixing migration issues and learning more about changes made to the process. The site looks good and more modern. More tweaks are coming.
- In July we will launch a new website calendar and room reservation process. I've set up the new rooms and transferred the existing calendar items. Once staff training is complete, we will go live.
- Tess and I have been working on a new Beanstack based web-training program for staff. It is in the final review stages now and will go live in July. This is a more comprehensive training guide than the simple laundry list of items in the past. It has content, tasks, and links to videos, webinars and documents.
- Digital Literacy on June 5 was Editing Photos on a Mobile Device. Attendance was good at 7 and we all learned a lot. July 10 will be Fake News and Misinformation, presented in cooperation with Jayson Bussa, Editor at J-Ad.
- Due to almost non-existent circulations, all music CDs have been removed from the floor and the system. They will be offered for sale at the Friends Book Sale in July. The space now holds Large Print Non-Fiction, with Large Print Fiction soon to spread out a bit more.

Circulation Supervisor, Tess Allering's report:

I have completed weeding the large print collection in preparation of the upcoming Friends book sale. I will be working on shifting the large print books, so that no bottom shelves are used and to make the collection more browsable by patrons. I am hoping to be able to front-face books on the shelves to increase circulation. I hope to continue with weeding in preparation for the book sale.

We have purchased replacement pieces for some of the Library of Things Jr. items that contain lots of small pieces that are easily misplaced. We've purchased a plastic container to store and organize the backup pieces. When pieces go missing, we will be able to go to this backstock and replace what is missing and get the item back on the shelf more quickly. Patrons who lose or damage pieces will still be charged for replacement costs, but this way we don't have to wait for replacement pieces we already have to be shipped to us.

Employee evaluations are under way. I have been getting some great ideas from library assistants on what special projects they would like to explore and help out with in the upcoming fiscal year.

Marketing & Adult Services, Barbara Haywood's report:

Marketing:

- I spent many hours working on our fall calendar of events.

Programming

- *Small Business Boot Camp: Transforming Your Business Idea into a Thriving Enterprise* was presented in partnership with the City of Hastings and Barry

County Chamber & Economic Development Alliance. There were three presenters and nine attendees with food catered by Hungry Howies. At the start of the session, information about how HPL can help businesses was offered, along with flyer to Summer Reading events.

- The program *15 Hikes Within 15 Minutes of Hastings* presented by representatives of the North Country Trail Assoc. It was well attended, with 17 people in attendance. Information about the Blue Zones hiking groups was also offered. See Barbara haywood for a complete list.
- *Geocaching 101* was presented by Peter J. Hoyt, President of the Michigan Geocaching Organization. Eight adults and two teens attending. A history of geocaching, why geocaching is fun, apps, maps and more were presented. Attendees were invited to a local event following the presentation and an outside hunt for local caches. HPL's geocache was updated and now adopted by Mr. Hoyt.
- The Arm Chair Travel topic this time was Africa & Maldives with Becca Hawkins. It was very interesting and made every one in attendance want to spread their wings to do more adventurous travel.
- *Hearing Loss: Fact & Fable* had ten attendees with much discussion. Some new hearing enhancement devices were demonstrated and discussed. Two more programs are being planned for Oct & Nov that will include hearing specialists and staff from Barry County Community Mental Health Authority (BCCMHA).
- *Useful Plant Walk* happened in the rain and heat with six very intrepid plant lovers. They learned how to identify eatable and useful plants from moss to trees, and tasted a few, including the inside of cattail stalks.
- Michigan Search & Rescue volunteers and dog teams presented a search & rescue demonstration co-hosted by the Barry County K-9 4-H Klub for twenty-five attendees. Canines ability to scent, how scent travels, why and how dog teams work their dogs were all discussed. Attendees were amazed and had many questions. Handouts included what to do to stay safe until a dog teams find you. The SR teams made full use of before and after times as well by using the fairgrounds for practice and including the enthralled kids.

Youth Services Librarian, Erin Quada's reports:

Youth Services is busier than ever in the month of June. All of the last-minute prep for our Summer Reading Program (SRP) had not only Lake and myself hustling about, but everyone on staff! The Summer Reading Program truly takes the entire staff to be successful.

Summer Reading Status Update

- Registration for our reading challenges was well underway before our Summer Reading Program began and continued throughout the month. Our reading challenge asks people to read for at least 15 minutes a day for 40 days between June 8 and August 17. There are four age categories: babies and toddlers, kids, teens, and adults. As of June 24 we have over 550 people registered, with about 70% being youth.
- Throughout the month of June, we had 20 programs for youth of all ages, babies through high schoolers. Some were regular programs, but the majority were programs specially for summer reading.
- We have been fortunate to obtain a lot of financial support for the SRP this year allowing us to have more programs and prizes to engage the community and entice people of all ages to read.

- Bright Start Pediatrics - \$100 donation
- Commercial Bank - \$350 for the Foam Party
- Elks Lodge #1965 of Hastings - \$1700 grant for programs and prizes
- Friends of HPL - \$1500 donation
- Kiwanis of Hastings - \$500 donation
- Southside Pediatrics - \$150 for the Tie-Dye Your Tote event
- Stacey Garrison, DDS - \$500 donation
- Thornapple Credit Union - \$100 donation
- I am thankful for our partners in programming that help to plan and execute programs, providing supplies, ideas, and people throughout the summer.
 - Barry County 4-H
 - Barry County Lumber
 - Great Start Collaborative of Barry County
 - Pierce Cedar Creek Institute
 - Friends of the Hastings Public Library
- I am extremely grateful for our volunteers that help during programs, pack bags of prizes, collect supplies/materials, and so much more. Whenever I ask, they deliver!

Storytime

- Itsy Bitsy Book Club and Preschool Storytime began again in June after taking a brief hiatus in preparation of the SRP. We had several new families join us throughout the month, a few who were new to the area and very excited to see all we offer.

Summer Reading Kick-off Event

- Maranda from Wood TV8 was supposed to come to our Summer Reading Kick-off to film the beginning of summer reading for all of West Michigan. Unfortunately, she had a family emergency that made her unavailable. Her crew still came and filmed our event, interviewed kids, parents, and myself, and captured footage of our decorations and displays. You can watch the clip here: woodtv.com
- We had 4 activities for kids to do throughout the library including a scavenger hunt, photo booth, "color your adventure" table, and getting their name on the "Wall of Adventurers" in the Children's Room.
- We had 157 people at the event.



Very Barry Family Event

- I am on the planning committee for Very Barry and the June 8 event was very successful. We more than doubled attendance from last year with over 1500 people attending.
- The Library's booth was manned by Barbara and Lake with back up support from David and me. We registered lots of people for our reading challenge, many of whom live in communities other than Hastings.



Barry County Explorers

- Barry County Explorers is a hiking series for kids and families in partnership with Barry County 4-H and the other 6 Barry County Libraries.
- We held three of our six hikes in June. The attendance has varied week to week, most likely related to the weather. We had 11 people at the last hike in June, which was the most we've had and the kids ranged in age from 2.5 to 12. It is fun to watch the wonder and curiosity of nature through childrens' eyes.

Feller Express Dinosaur Encounter

- The Dinosaur Encounter program was an interactive puppeteering performance. It featured two large dinosaurs (people in the puppets) and two baby dinosaurs (held by the rangers).
- Adults and children alike were entranced, though a few kids were a little scared. The patrons were offered photo opportunities after the performers.
- We received many compliments and thanks for such an entertaining program. This program was made possible through a grant from Elks Lodge #1965.





Adventures with Reptiles

- The Michigan Society of Herpetologists volunteers brought their reptiles and amphibians to the library for this open house-style program.
- The volunteers were very knowledgeable and friendly, making the 111 people that visited comfortable.



LEGO Club

- The theme for this month's LEGO Club was "Dream Vacation". The group was smaller than usual, but the families that attended were enthusiastic and creative.

Stop into the children's room to see what their dream vacations look like-LEGO style.

Teen Trivia

- Teen Trivia was based on the book series Percy Jackson and was geared towards youth in grades 6-12. We had three people register, but only one attended. We provided themed snacks and the attendee still chose to answer the questions and walked away with a \$10 gift card to The Wild Wood Books and Music.

Adventures with Tools

- This program was in partnership with Barry County Lumber, who provided three different projects that utilized various tools for kids to try and still allowed a lot of leeway for creativity. Our four participants were able to complete all three projects and displayed a lot of focus and imagination.



Tie-Dye Your Tote

- Tie-Dye Your Tote required that people be registered for a reading challenge, have read for five days and claimed their tote bag. We had 44 people come through the assembly line of tie-dyeing, including the St. Jacques family, who's medical practice, Southside Pediatrics, sponsored this event.

We had four wonderful volunteers who helped set up, walked people through the process, provided materials to help keep the library dye-free, and helped with cleanup! Lake helped plan and execute this event and Barbara was also essential in making the program go smoothly.



Retro Videogame Play

- At this event youth in grades 6-12 had the chance to play Mario Kart on a Wii U and Super Smash Bros. on a Game Cube. While not playing video games, board games and cards were available to attendees.

BenJammin Kids Concert

- This interactive concert was held in the Community Room. Ben entertained adults and children alike. Everyone had a chance to participate by playing instruments, singing and moving to the music.

July Special Activities:

- 8th – Adventure Hike w/Barry County Explorers-Hall Lake Trail, 10:00am.
- 9th – Boba & Beads for teens-Community room, 1:00am-2:00pm.
- 10th – Foam Party with Stormy-Thornapple Plaza, 2:00-3:00pm.
- 12th-16th – Book donations accepted for book sale.
- 17th – Stroll & Read- Fish hatchery Park, 6:00pm.
- 18th-20th – Friends Books sale, 9:00am.
- 22nd – Adventure Hike w/Barry County Explorers-Pierce Cedar Creek Institute, 10:00am.
- 23rd – Teen Murder Mystery (9th-12th grades)-Community Room, 1:00-4:00pm
- 24th – Adventure for Your Senses-Community Room, 2:00-3:00pm
- 29th – Adventure Hike w/Barry County Explorers-Paul Henry-Thornapple Trail. 10:00am.
- 31st-Aug. 3rd – Adventures Around Town Scavenger Hunt-start at HPL,

Monthly Statistics - May 2024
Net Promoter Score*: 79



Physical Library Visits

LY Month	5,904
TY Month	6,947
YTD	74,110



Library Card Holders

Total	3,224
New	27

City	Hastings Twp	Rutland Twp	Non-Resident
918	14	5	101



Volunteer Hours

LY Month	207
TY Month	82
YTD	2,010



Item Circulation

Children's	Non-Children's	Mobile	Total
2,757	2,821	506	6,084
2,127	2,306	-	4,433
YTD	29,691	29,898	2,997
			62,586



Wireless Sessions

LY Month	934
TY Month	1,150
YTD	9,375



Inter-Library Loans

To HPL	From HPL	Total
489	421	910
350	392	742
YTD	4,439	8,816



Library of Things

LOT	TY Month	YTD
Hotspots	34	422
Museums	22	264
	0	7



Virtual Programs

Offered	Attendance
-	-



In Person Programs

Offered	Attendance
27	582
YTD	325
	6,129



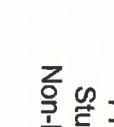
Digital Downloads

LY Month	2,091
TY Month	1,786
YTD	23,665




Computer Sessions

Adult	Kids	Teen	MI Room
436	80	93	3
405	75	81	3
YTD	3,982	817	1,090
			29



Miscellaneous

TY Month	YTD
Princh Documents	204
Study Room Usage	33
Non-HPL Community Room Usage	30
	255



Websites

Sessions	Users	Page Views
HPL	2,075	1,410
LY Month	2,396	1,716
TY Month	25,673	17,404
YTD	447	232
BCHP	4,470	1,848
TY Month		2,654
YTD		35,047

* Net Promoter Score based on patron feedback on weekly email survey (started week of 8/15/21); 80+ = world class, 50-79 = excellent, 20-49 = favorable, 0-19 = good



Regular Council Agenda Item Memorandum

To: City Council
From: Assessing Department
Subject: Assessing Report
Meeting Date: July 2024

Recommended Action:

Background Information:

Over the last month we have been working on the following:

- In the process of visiting all open building permits
- Reviewing the sales study for the 2024 assessments
- July Board of Review, July 17 at 11 am.

If you have any questions, please feel free to contact me.

Respectfully submitted,

Debbie Rashid

Financial Implications:

Attachments:

June 20, 2024
YMCA Updates for the City of Hastings

CAMP

- We are wrapping up staff training from June 7 – June 21. This year we have 8 international staff from the UK, Hungary, Mexico and Spain; American camp staff = 5
- Kitchen = Jay + 6, including 3 HS students
- Maintenance = Scott + 5, including 2 HS students
- As of June 20, we have 412 unique campers (505 registrations) and 69 openings; last year total we had 431 unique campers (541 registrations)

OUTREACH and RECREATION

- Many of our outreach staff and community builders are back for another summer of Playground, B. Bus and Y on the Fly, Golf, Tennis and more
- Gina has 14 staff (so far) who started programs June 10th.
- We are supported by 4 school districts, Summer Food programs, and the Partners for Youth annual campaign.

Y-TIME CHILDCARE

- Marci and Shay are back at it for their 5th summer together at the Nazarene Church.
- There are 41 families signed up (12 preschool and 29 school age)
- We are still trying to hire PT staff to fill up our rosters. (could add 2 PS and 7 SA spots w/ 2 more staff)
- STEM learning is a component that keeps our funding levels high from the State Alliance.

FACILITY AND MAINTENANCE

- Camp looks amazing. We're sticking to our Master Plan, and the list continues to grow with possibilities to improve areas and space.
- The new building site is coming along. The new construction calendar should be available mid-summer.

COMMUNITY ENGAGEMENTS

- Megan graduated from Leadership Barry County.
- The B. Bus joined the HPL for summer reading kick-off.
- We had a bus/tent at Very Barry.
- Flexfab health fair representation.
- We had 3 Youth Quest Staff join our summer staff challenge course training.
- I brought a few international staff to Rotary.
- Youth Quest is scheduled this weekend for the first time in 5 years

Respectfully submitted,
Jon Sporer, CEO
Nichole Lyke, YMCA Board Secretary

City of Hastings
Downtown Development Authority
DRAFT Meeting Minutes
June 20, 2024

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:01 a.m. by Woods.

Roll Call –

Present: Baker, Button, Hatfield, Peterson, Tossava, Wiswell, Woods

Absent: Albrecht, Ulberg

City Staff and Appointees: Hoke, King, Ponsetto, Resseguie

Others Present: Nichole Lyke (BCCEDA), Steve Arnest (Outfront Media)

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda –

Wood suggested that Item 9A. be moved forward on the agenda, so Lyke could leave to attend another meeting

Motion by Wiswell, second, by Hatfield, to approve the agenda as modified

All ayes, motion carried

4. Approval of Minutes –

Motion by Wiswell, second by Tossava, to approve the minutes of the May 16, 2024, DDA meeting as presented.

All ayes, motion carried

5. Financial Statements & Budget for Review –

King said the budget information included in the DDA packet was updated through May 31, 2024. He also said that work would begin on Parking Lot 8 as soon as the streetscape project was completed in July.

6. Façade and BEIG Update-

King said the façade grant spreadsheet has been updated through May 31, 2024. As requested at the May 16th meeting, staff has prepared a spreadsheet reflecting yearly façade grant expenditures dating to June 30, 2015. He said the spreadsheet indicates the aggregate amount of the façade grant committed funds that underspent since 2015. And, as with all line-item budget categories, budgeted dollars not spent during the fiscal year budgeted are added to the fund balance.

7. Open Public Comment and Discussion – None

9. New Business

A. Barry County Chamber of Commerce and EDA Request of \$250.00 for Small Business Bootcamp Workshop Segment 3 Sponsorship-

Motion by Tossava, second by Hatfield, to approve the expenditure of \$250.00 to sponsor Segment 3 of the Small Business Bootcamp Workshop.

Ayes: Baker, Button, Hatfield, Peterson, Tossava, Woods

Nays: Wiswell

Absent: Albrecht, Ulberg

6 in favor, 1 against, motion carried

8. Old Business-

A. Billboard Marketing Presentation by Steve Arnest from Outfront Media-

Arnest answered questions from the DDA board about the DDA’s current contract and a potential contract for 2024-2025.

Motion by Wiswell, second by Hatfield, to approve the expenditure of \$24,050.00 for static and digital billboard and mobile advertising for the 2024- 2025 fiscal year.

Ayes: Beker, Button, Hatfield, Peterson, Wiswell, Woods

Nays: Tossava

Absent: Albrecht, Ulberg

6 in favor, 1 against, motion carried

B. Streetscape Update-

King gave an update and answered questions about the streetscape project.

C. Street Banner Discussion-

The board discussed the City’s current street banner policy and the possibility of making changes to that policy.

Button left the meeting at 9:17 a.m.

Hatfield left the meeting at 9:21 a.m.

9. New Business-

B. Consider conducting PA 57 of 2018 Informational Meeting at the July 18, 2024, DDA Meeting.

It was the consensus of the board to conduct PA 57 of 2018 Informational Meeting during the July 18, 2024 meeting

10. DDA Member Comment – None

11. Open Public Comment and Discussion – None

12. Adjournment

Motion by Tossava, second by Baker, to adjourn.

All ayes, motion carried.

Meeting adjourned at 9:25 a.m.

Patty Woods, Chair

Deb Button, Secretary

**Hastings Public Library Board of Trustees
Minutes**

Date: July 1, 2024 – 4:30PM

**Location: Hastings Public Library, 227 E. State St., Hastings, MI 49058
Community Room**

1. CALL TO ORDER

The Meeting was called to order by Chloe Kelly at 4:33 p.m.

- Board members present: Jane Cybulski, Carol Dwyer, Sam Cale, Chloe Kelly, Rebecca Lectka, Norm Barlow, Kelli Newberry and Cloe Oliver. Not present was Brenda Stacy.
- Also present were Peggy Hemerling and David Edelman.

2. AGENDA: Kelly Newberry motioned to approve agenda as amended for new business item, seconded by Sam Cale. Motion approved.

3. MINUTES: Norm Barlow motioned to approve the May 6, 2024, minutes, seconded by Rebecca Lectka. Motion approved.

4. FINANCIALS:

- a. April and May 2024 Invoices and Budget Reports: Cloe Oliver motioned to approve the financials, seconded by Rebecca Lectka. Motion approved.

5. LIBRARY DIRECTOR REPORTS: May and June 2024

6. COMMITTEES

- a. Budget and Finance –
- b. Building and Grounds – Set meeting for July 16th, 3:00 p.m.
- c. Personnel – Set meeting on July 9th, 4:30 p.m.
- d. Policy – Set meeting on August 20th, 3:00 p.m.
- e. Marketing-

7. NEW BUSINESS

- a. Sam Cale motioned to allowing the library to be closed on October 16, 2024 for staff training. Seconded by Cloe Oliver. Motion passed.

8. BOARD MEMBER COMMENTS

- a. Sam Cale comments on how impressed he is by how much the library staff does.

8. NEXT MEETING DATE

- a. Next board meeting on Monday, August 5, 2024, at 4:30 p.m.

9. ADJOURNMENT: Meeting was adjourned at 4:57 p.m.