



City of *Hastings* Michigan

(269) 945-2468  
FAX (269) 948-9544

201 E. State Street 49058

Regular Council Meeting  
February 10, 2025  
Executive Summary

Item #	Summary
10A-D	<p><b>Description:</b> Items for Action by Unanimous Consent</p> <p><b>Recommended Action:</b> Motion to approve the consent agenda as presented.</p>
11A	<p><b>Description:</b> 2025 MIOSHA Grant Execution</p> <p><b>Recommended Action:</b> Motion to approve the Fire Chief to execute a grant contract with MIOSHA to accept the awarded grant of <b>\$5,000</b>.</p>

**City Council Agenda**  
**February 10, 2025**

1. Regular meeting called to order at 7:00 PM
2. Oath of Office: Ann Devroy – City Council 3<sup>rd</sup> Ward Councilmember
3. Roll call
4. Pledge to the flag
- \* 5. Approval of the agenda
- \* 6. Approval of the minutes of the January 27, 2025, regular meeting
  - A. Approval of the minutes of the January 27, 2025, special meeting
  - B. Approval of the minutes of the January 27, 2025, closed session meeting
- √ 7. Public Hearings: (None)
8. Public Comment
9. Formal Recognitions and Presentations:
  - A. Presentation from Dave Hatfield, Barry County Commissioner.
  - B. Presentation from Justin Smith for Hammond Hill Disc Golf Updates.
- √ 10. Items for Action by Unanimous Consent:
  - \* A. Request from Ken Taylor, President of Hastings Hardball/Softball Club, for use of Bob King and Fish Hatchery baseball fields for dates listed on attached letter.
  - \* B. Request from TangleTown Steering Committee to host “Spring Fling at Bob King” fundraising and promotional event on Saturday, May 17, 2025 from 10:30 AM to 2:00 PM.
  - \* C. Motion to approve, under the direction of staff, the request from Pavement Ends, Inc. to conduct the 16<sup>th</sup> annual Barry Roubaix Killer Gravel Road Race on **Saturday, April 12, 2025**, commencing and finishing in the City of Hastings.
  - \* D. Receive and place on file six (6) invoices totaling **\$72,814.65**.

- √ 11. Items of Business:
    - \* A. Motion to approve the Fire Chief's request to execute a grant contract with MIOSHA to accept the awarded grant of **\$5,000**, with a dollar-for-dollar match.
  - 12. Staff Presentations and Policy Discussions
    - A. Social Media Policy Review
  - 13. City Manager Report:
    - \* A. Fire Chief Jordan Monthly Report
    - \* B. Library Director Edelman Monthly and Annual Reports
  - √ 14. Reports and Communications:
    - \* A. Hastings Public Library Board of Trustees DRAFT Minutes – February 3, 2025
    - \* B. 2024 Building Permit Report
  - 15. Public Comment:
  - 16. Mayor and Council comment:
  - 17. Adjourn
- \* Items with enclosures.  
√ Motion under agenda heading requires roll call vote.

#### Guidelines for Public Comment

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

**City of Hastings**  
COUNTY OF BARRY, STATE OF MICHIGAN

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**City Council Workshop Minutes**  
**January 27, 2025**

1. Regular meeting called to order at 6:00 PM
2. Roll call  
  
Council members Present: Barlow, Brehm, McLean, Nesbitt, Resseguie, Rocha, Stenzelbarton and Tossava.  
  
City Staff and Appointees Present: Moyer-Cale, Boulter, Jordan, King and Perin.
3. Pledge to the flag
4. Approval of the agenda  
  
Motion by Brehm, with support from Resseguie, to approve the agenda as presented.  
All ayes. Motion carried.
5. Third (3<sup>rd</sup>) Ward Councilmember Interviews:
  - A. Ann Devroy – Start 6:02 PM/End 6:11 PM
  - B. Charles Hertzler – Start 6:11 PM/End 6:20 PM
6. Public Comment:  
  
Adam Heikkila, owner of iGeek Phone Repair, stated support for Charles Hertzler.
7. Council Questions/Deliberation:  
  
Jon Rocha question: What is the one biggest problem to address in the City of Hastings?  
  
Devroy – City roads.  
  
Hertzler – City roads.
8. Adjourn:  
  
Motion by McLean, with support from Barlow, to adjourn meeting.  
  
All ayes. Motion carried. Meeting adjourned at 6:23 PM.

Read and Approved:

\_\_\_\_\_  
David J. Tossava, Mayor

\_\_\_\_\_  
Linda Perin, City Clerk

DRAFT

**City of Hastings**  
COUNTY OF BARRY, STATE OF MICHIGAN

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**City Council Minutes**  
**January 27, 2025**

1. Regular meeting called to order at 7:00 PM
2. Roll call  
  
Council members Present: Barlow, Brehm, McLean, Nesbitt, Resseguie, Rocha, Stenzelbarton and Tossava.  
  
City Staff and Appointees Present: Moyer-Cale, Boulter, Edelman, Jordan, King, Perin, Tate and Wood.
3. Pledge to the flag
4. Approval of the agenda  
  
Motion by Rocha, with support from McLean, to approve the agenda as presented.  
All ayes. Motion carried.
5. Approval of the minutes of the January 13, 2025 regular meeting  
  
Motion by Resseguie, with support from McLean, to approve the minutes of the January 13, 2025 regular meeting.  
  
Ayes: Barlow, Brehm, McLean, Nesbitt, Resseguie, Rocha, Stenzelbarton and Tossava  
Nays: None  
Motion carried.
6. Public Hearings: (None)
7. Public Comment:  
  
Michael Lyons, resident of Hastings, spoke against adding fluoride to City water.
8. Formal Recognitions and Presentations:
  - A. Presentation from Dave Hatfield, Barry County Commissioner. (Absent)
  - B. Presentation from Jon Sporer, YMCA CEO/Executive Director.  
  
Discussion held about YMCA activities.
9. Items for Action by Unanimous Consent:

- A. Consider request from Erin Quada, Youth Services Librarian for Hastings Public Library, to host a "Touch a Truck" event for the Summer Reading Program on Wednesday, June 11, 2025, in Parking Lot 3.

Motion by Stenzelbarton, with support from Resseguie, to approve request to host a "Touch a Truck" event for the Summer Reading Program on Wednesday, June 11, 2025, in Parking Lot 3.

Discussion was held.

Ayes: Barlow, Brehm, McLean, Nesbitt, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Motion carried.

- B. Motion to hold a Council workshop on February 10, 2025, at 6:00 PM to discuss Council's goals for the upcoming fiscal year.

Motion by McLean, with support from Nesbitt, to hold a Council workshop on February 10, 2025, at 6:00 PM to discuss Council's goals for the upcoming fiscal year.

All ayes. Motion carried.

10. Items of Business.

- A. Deliberation and selection of Third Ward Councilmember.

Council marked and signed ballots. Collected by City Clerk Perin.

Six (6) votes in support of Ann Devroy. Two (2) votes in support of Charles Hertzler.

Motion by Brehm, with support from McLean, to confirm vote for Ann Devroy as newly elected Third Ward Councilmember.

Ayes: Barlow, Brehm, McLean, Nesbitt, Resseguie, Rocha, Stenzelbarton and Tossava

Nays: None

Motion carried.

- B. Motion to approve the purchase of eleven (11) sets of wildland protective clothing from Axes and Iron as part of the VFC (Volunteer Fire Capacity) grant from DNR, for the total cost of **\$10,670.73**.

Motion by Nesbitt, with support from Brehm, to approve the purchase of eleven (11) sets of wildland protective clothing from Axes and Iron as part of the VFC (Volunteer Fire Capacity) grant from DNR, for the total cost of **\$10,670.73**.

Discussion was held.

Ayes: Barlow, Brehm, McLean, Nesbitt, Resseguie, Rocha, Stenzelbarton and Tossava  
 Nays: None  
 Motion carried.

- C. Motion to approve the two-year Recreation Agreement with the YMCA for the total sum of **\$70,000**.

Motion by Nesbitt, with support from McLean, to approve the two-year Recreation Agreement with the YMCA for the total sum of **\$70,000**.

Discussion was held.

Ayes: Barlow, Brehm, McLean, Nesbitt, Resseguie, Rocha, Stenzelbarton and Tossava  
 Nays: None  
 Motion carried.

- D. Motion to approve **Resolution 2025-01** to enter an agreement with MDOT for Surface Transportation Improvements on East State Street.

Motion by Barlow, with support from Brehm, to approve **Resolution 2025-01** to enter an agreement with MDOT for Surface Transportation Improvements on East State Street.

Discussion was held.

Ayes: Barlow, Brehm, McLean, Nesbitt, Resseguie, Rocha, Stenzelbarton and Tossava  
 Nays: None  
 Motion carried.

11. Staff Presentations and Policy Discussions

- A. Purchase Ordinance Amendment Consideration.

Discussion was held on recommendations on new thresholds.

Criteria for Draft Ordinance for First Reading:

Local Preference – 5%

Sealed Bids - \$15,000

Department Heads - \$1,000

Council approval to be determined.

12. City Manager Report:

- A. Police Chief Boulter Monthly and Annual Reports  
 B. City Clerk/Treasurer Perin Monthly Financial Reports  
 C. Community Development Director King Monthly and Annual Reports



## 13. Reports and Communications:

## A. DRAFT DDA Meeting Minutes – January 16, 2025

Motion by Resseguie, with support from McLean, to accept item A and place on file.

All ayes. Motion carried.

## 14. Public Comments:

Comments from Charles Hertzler, Hastings resident, thanking Council for Third Ward Councilmember consideration, and for votes received. Inquired about interview questions, and their availability.

## 15. Mayor and Council comments:

Comments from Linda Perin, confirming that Councilmember interview questions were sent on January 6, 2025.

Comments from Resseguie and Tossava.

## 16. Closed Session

## A. Motion to go into Closed Session under PA 267 of 1976, Section 15.268-8(h) to consider material exempt from disclosure by state or federal statute (to receive privileged attorney-client communication).

Motion by McLean, with support from Brehm, to go into Closed Session under PA 267 of 1976, Section 15.268-8(h) to consider material exempt from disclosure by state or federal statute (to receive privileged attorney-client communication).

Ayes: Barlow, Brehm, McLean, Nesbitt, Resseguie, Rocha, Stenzelbarton and Tossava.

Nays: None

Motion carried. City Council meeting adjourned at 8:05 PM to enter Closed Session.

Returned to Open Session at 8:55 PM.

## 17. Adjourn:

Motion by Barlow, with support from Nesbitt, to adjourn meeting.

All ayes. Motion carried. Meeting adjourned at 8:55 PM.

Read and Approved:

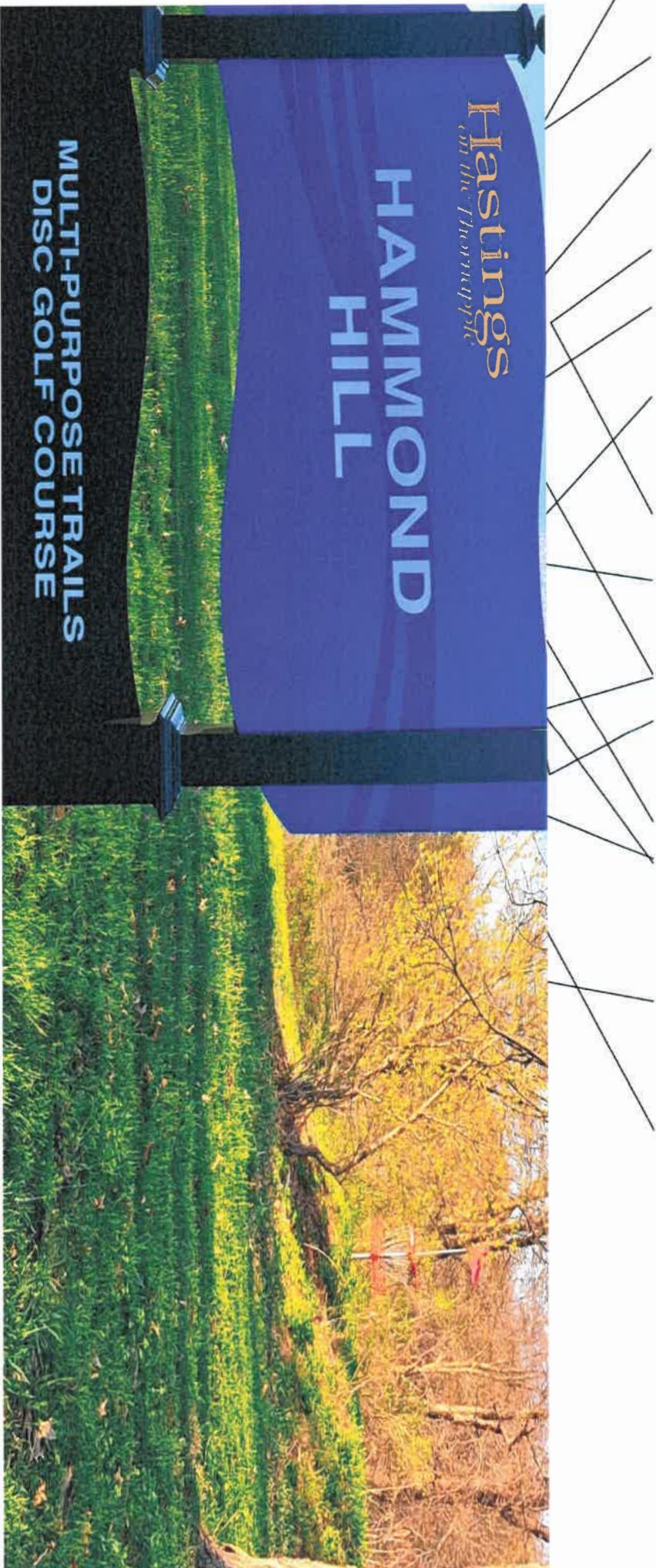
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David J. Tossava, Mayor

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Linda Perin, City Clerk

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HAMMOND HILL UPDATE 2025

# KEYPOINTS

UPDATED TRAFFIC

SUCCESS

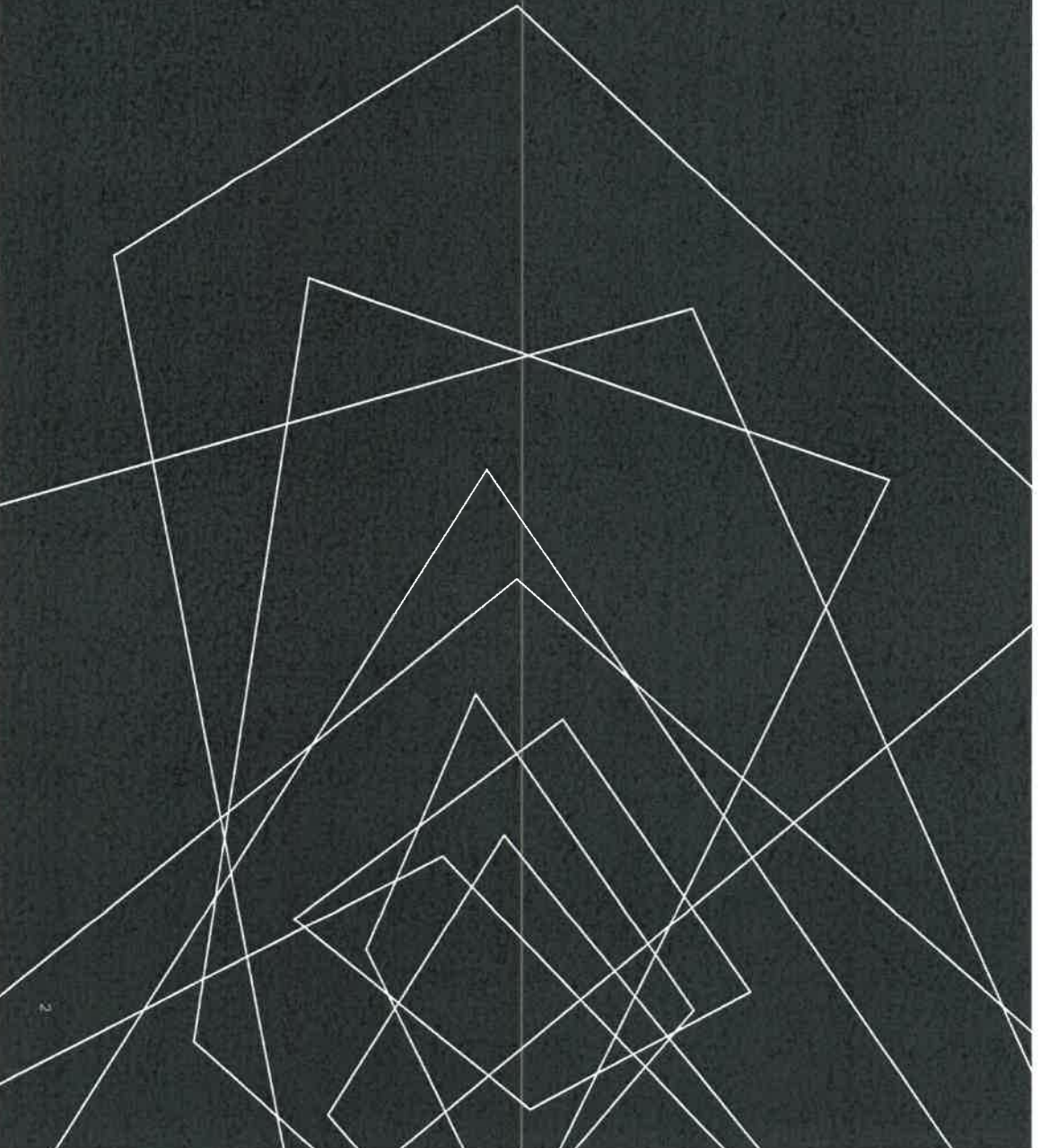
UPGRADES

MICHIGAN PRO STATES

TENATIVE LAYOUT LOOP 1

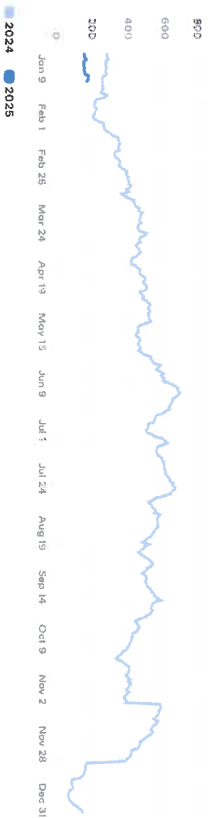
GOALS

OPEN TO QUESTIONS



# Hammond Hills

Play counts from last year and this year \*  
January 1, 2024 to January 14, 2025



## Stats from the past year

January 14, 2024 to January 14, 2025

- Play count**  
5,668
- Unique players**  
1,637
- Recreation hours**  
11,399
- Miles walked**  
11,171
- Steps taken**  
25,168,729
- Calories burned \*\***  
3,094,546

## Where players are coming from



## More about disc golf

- There are 16,085 public courses available on UDisc as of September 26, 2024.
- There are disc golf courses in 87 countries.
- In 2023 on UDisc:
  - 21.9 million rounds of disc golf were scored.
  - 1.4 million disc golfers used the app.
  - 42.4 million recreation hours were spent on the course.

Stats and information powered by **UDisc**

### What is disc golf?

Disc golf is similar to traditional golf, with players throwing discs or metal baskets instead of hitting balls into holes. This lifetime activity offers a low-cost, environmentally friendly form of recreation that is accessible to all ages and skill levels.

### What is UDisc?

UDisc is the leading disc golf app on both Apple and Android devices. Players can find courses, get a map of the course, keep score, track their rounds, find events and much more.

### Where does this data come from?

Everything on this sheet is collected from players that choose to track their disc golf rounds with UDisc. While there are many disc golfers worldwide, the number of players who use UDisc varies by region, so comparing these statistics against local survey data is the best way to extrapolate their findings.

\* Casual rounds, league rounds, and tournament rounds are all included as "recreation rounds" in this report. Each point on the chart represents the total plays over the previous 28 days.

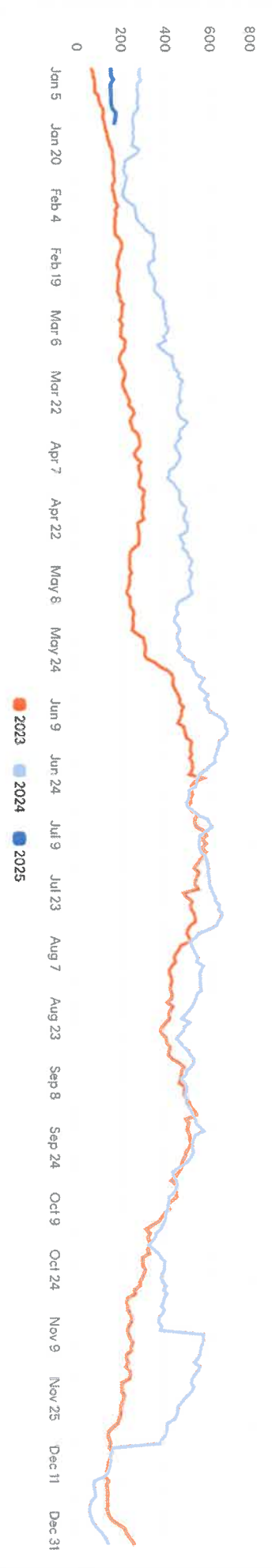
\*\* Calorie calculation is based off an average adult weight of 150lbs. Calories burned = MET (3.5) x 3.5 x Weight (150) / 200 x hours spent x 60  
Hermon, S.D., et al. (2024). *Journal of Sport and Health Sciences*, 13(1), 6-12.  
Kornfeld, J. (n.d.). *NASNA*. <https://www.nasna.org/medialib/seguidadentilsig-english-usa>

# 2024 STATISTICS

# UDISC PLAY COUNT

## Lifetime stats

Play count	Recreation hours	Unique players	Steps taken
<b>18,881</b>	<b>38,025</b>	<b>3,476</b>	<b>87,632,941</b>





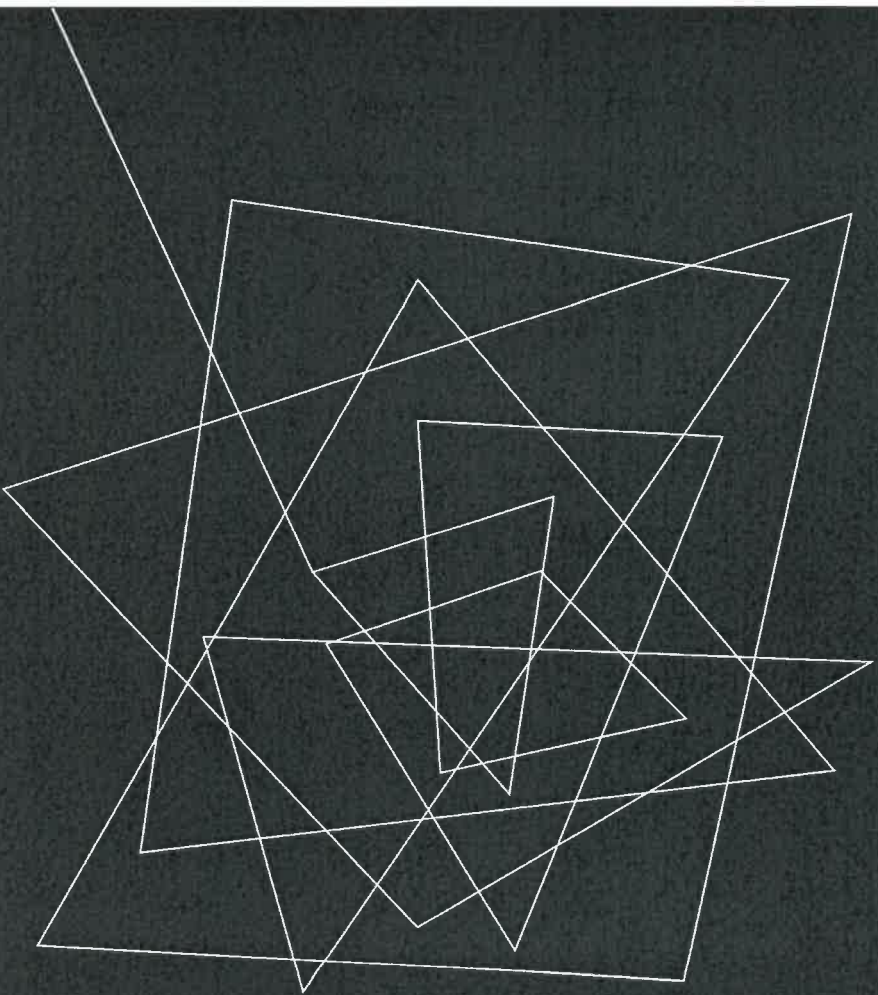
TM

2024 SUCCESS

**Past events**

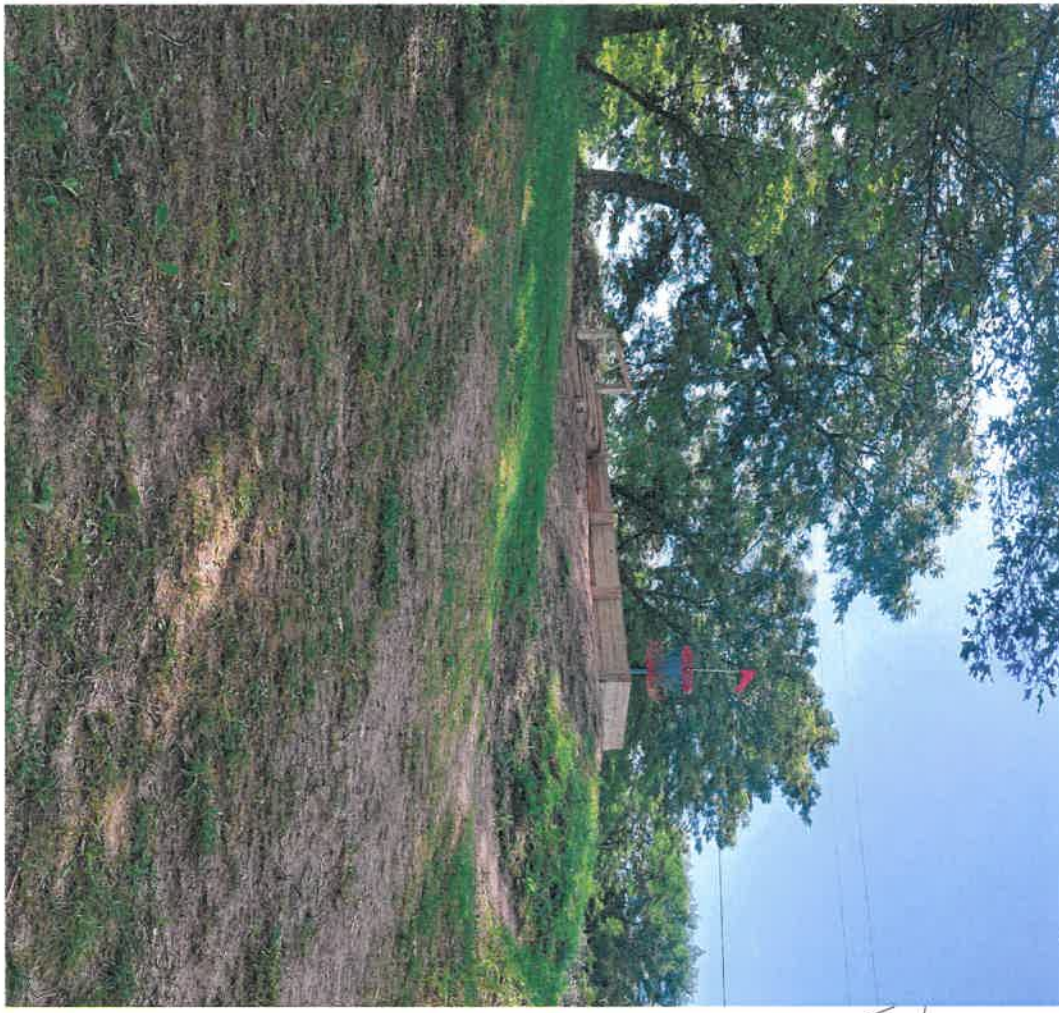
November 9	<p><b>TOURNAMENT</b> <b>Hammond Hill 2024 MVP Space Race</b> - 2024                      hosted by Hammond Hill DG</p>		
October 5	<p><b>TOURNAMENT</b> <b>GRDOD Fall Color Classic 2024</b> - 2024                      hosted by Grand Rapids Dogz of Disc</p>		
September 20-22	<p><b>TOURNAMENT</b> <b>9th Annual Champions of the Galaxy</b> - 2024                      hosted by Home Team Disc Golf</p>		C/B-tier Added cash: \$250
September 14	<p><b>TOURNAMENT</b> <b>Hammond Hill Tough Person Challenge 2024</b> presented by Discraft                      hosted by Great Lakes Disc</p>		C-tier
August 5	<p><b>TOURNAMENT</b> <b>2024 AM Worlds Flex Start: Climb Like a Goat</b> presented by Gordon Water Systems                      Hosted by Disc Golf</p>		C-tier
August 3	<p><b>TOURNAMENT</b> <b>3rd Annual Dubs For Life Charity Event</b> - 2024                      hosted by Discraft</p>		
July 31	<p><b>TOURNAMENT</b> <b>Mid Summer Flex at Hammond Hill Powered by: Great Lakes Disc</b> - 2024                      hosted by St. Louis Traveling League</p>		C-tier
July 29	<p><b>TOURNAMENT</b> <b>Hammond Hill MVP Circuit Challenges</b> - 2024                      hosted by Hammond Hill DG</p>		
July 20	<p><b>TOURNAMENT</b> <b>Queen of the Hills - MW's #5</b> - 2024                      hosted by Hammond Hill DG</p>		C-tier
July 13	<p><b>TOURNAMENT</b> <b>2024 NADGT Exclusive @ Hammond Hill</b> - 2024                      hosted by National Amateur Disc Golf Tour</p>		B-tier
June 23	<p><b>TOURNAMENT</b> <b>Hammond Hill MVP Glitch</b> - 2024                      hosted by Hammond Hill DG</p>		
June 15-16	<p><b>TOURNAMENT</b> <b>River City Open presented by Discraft - Am</b> - 2024                      hosted by Great Lakes Disc</p>		A-tier
June 9	<p><b>TOURNAMENT</b> <b>Hammond Hill Trilogy Challenge</b> - 2024                      hosted by Hammond Hill DG</p>		
June 2	<p><b>TOURNAMENT</b> <b>Hastings Disc Golf Grand Prix presented by Discraft (All Pro, MA2, MA3, AM1, FA)</b> - 2024                      hosted by Great Lakes Disc</p>		B-tier Added cash: \$1,000
June 1	<p><b>TOURNAMENT</b> <b>Hastings Disc Golf Grand Prix presented by Discraft (MA1, MA3)</b> - 2024                      hosted by Great Lakes Disc</p>		B-tier
May 25	<p><b>TOURNAMENT</b> <b>Club Dead Match Play Challenge #3</b> - 2024                      hosted by Club Dead</p>		
May 18	<p><b>TOURNAMENT</b> <b>Chasing Chains Charity Event</b> - 2024                      hosted by Head to Head Disc Golf</p>		
May 5	<p><b>TOURNAMENT</b> <b>Hammond Hill Discgolf</b> - 2024                      hosted by Hammond Hill Discgolf</p>		
May 4	<p><b>TOURNAMENT</b> <b>HomeTeam presents Side Game Showcase @ Hammond Hill</b> - 2024                      hosted by Home Team Disc Golf</p>		
April 20	<p><b>TOURNAMENT</b> <b>GRDOD April Aulkyzer 2024 Sponsored by Dynamic Disc</b> - 2024                      hosted by Grand Rapids Dogz of Disc</p>		C-tier Added cash: \$250
March 30	<p><b>TOURNAMENT</b> <b>Battle at Hammond presented by Discraft</b> - 2024                      hosted by Great Lakes Disc</p>		C-tier





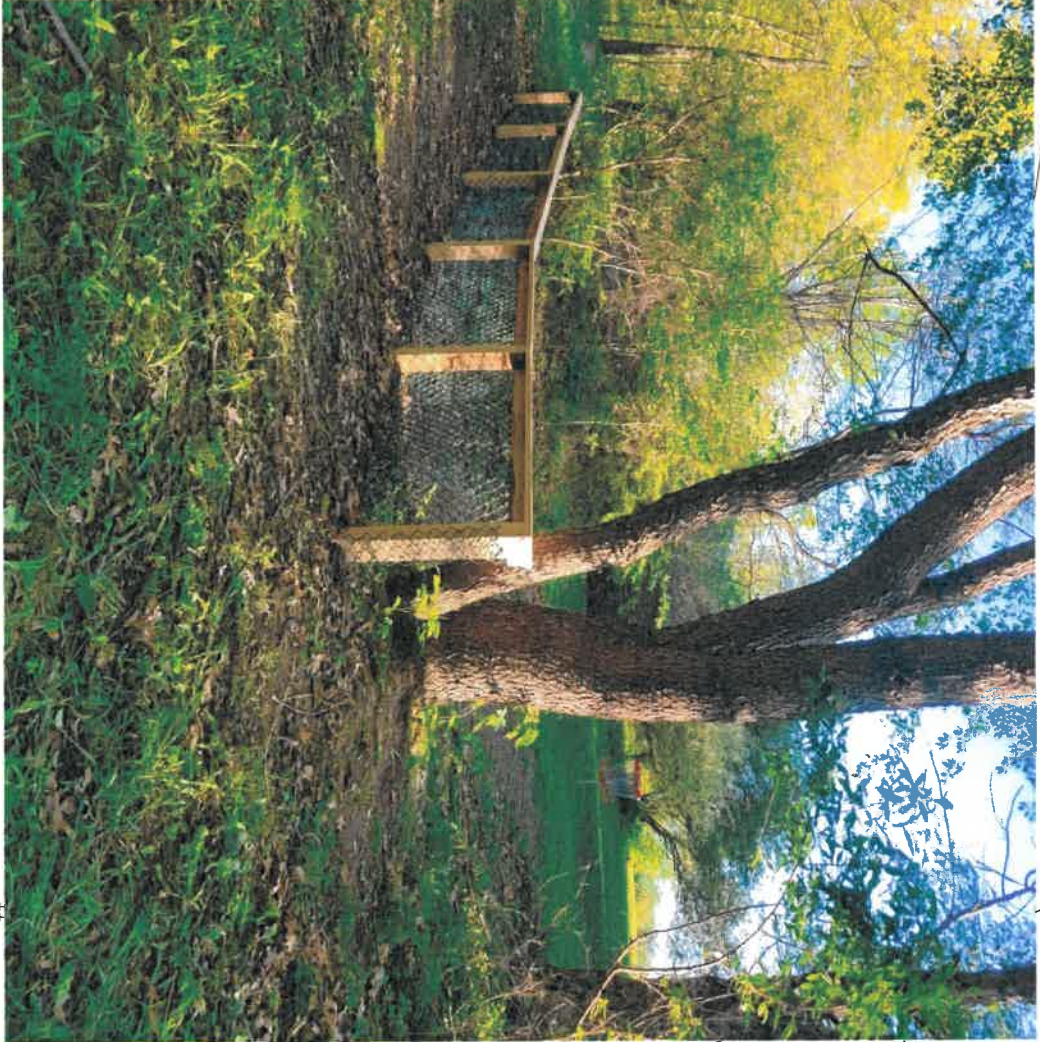
# UPGRADES

HOLE 2 MOUND















FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

11/8/2024

Dear MDGO Pro States Selection Committee,

On behalf of the YMCA of Barry County, I am pleased to offer our support for Great Lakes Disc's proposal to host the Michigan Professional State Disc Golf Championship at Hammond Hills from 2025 through 2029. Our organization strongly believes that this event will not only showcase the sport of disc golf at the highest level but will also foster community engagement, promote outdoor recreation, and boost local economic activity.

The YMCA of Barry County has a long-standing commitment to promoting wellness and encouraging active lifestyles across our community. We recognize disc golf as an accessible sport that invites participants of all ages and abilities. Hammond Hills, as one of Michigan's top-rated courses, offers an exceptional setting for athletes to challenge their skills and immerse themselves in the natural beauty of our region.

We are confident that hosting the Michigan Professional State Championship at Hammond Hills would bring positive visibility to both Great Lakes Disc and the Barry County community. Our community takes great pride in Hammond Hills as a premier destination for outdoor sports, and this event would undoubtedly highlight its unique terrain and technical course layout to a wide audience. Moreover, a multi-year event commitment from 2025 to 2029 would foster significant tourism, benefiting local businesses and creating a lasting impact.

The YMCA of Barry County is eager to contribute to the success of this prestigious championship. We are also excited about the potential for community programming, clinics, and outreach events that could be held in tandem with the championship, further connecting residents with the sport of disc golf.

Thank you for considering our community as a venue for this esteemed tournament. We look forward to the opportunity to support Great Lakes Disc and work together to make the Michigan Professional State Championship a memorable and impactful event for all participants.

Warm regards,

Jon Sporer

CEO/Executive Director

jon@ymcaofbc.org

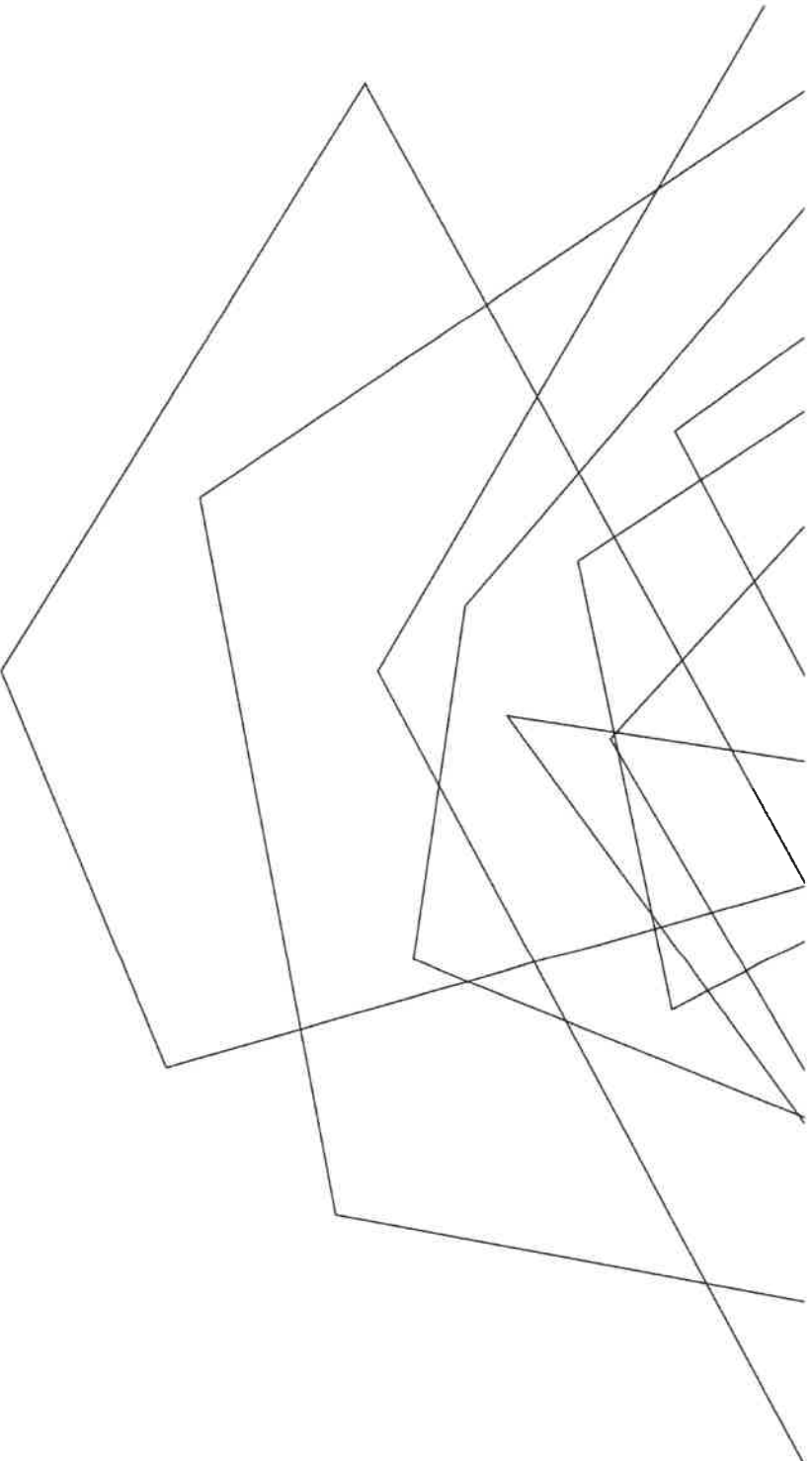
**YMCA OF BARRY COUNTY**

P.O. Box 252  
2035 Inquois Tr.  
Hastings, MI 49058  
269-945-4574 office@ymcaofbarrycounty.org  
www.ymcaofbarrycounty.org

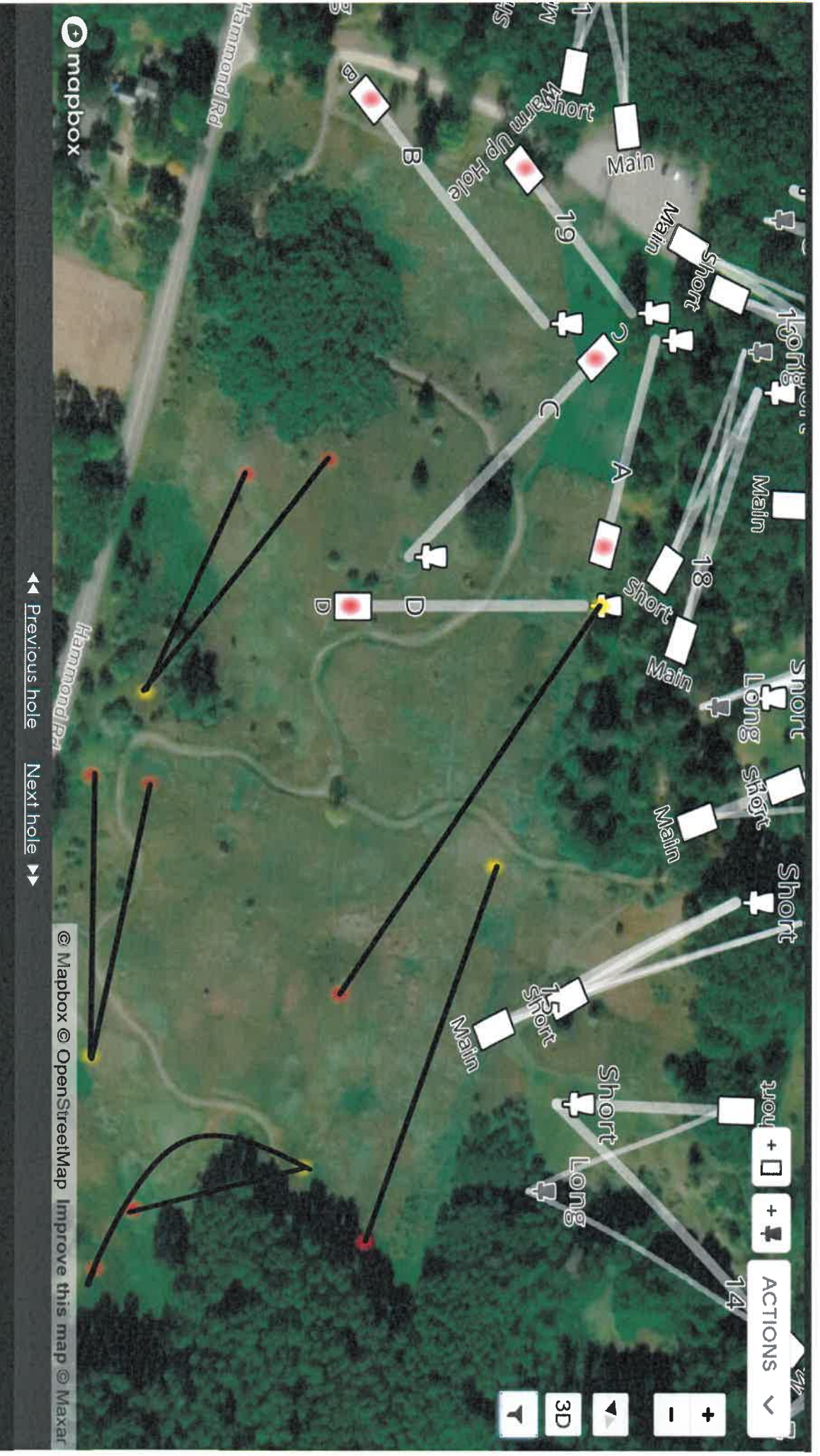


PRO STATES





## TENTATIVE LOOP 1 EXPANSION

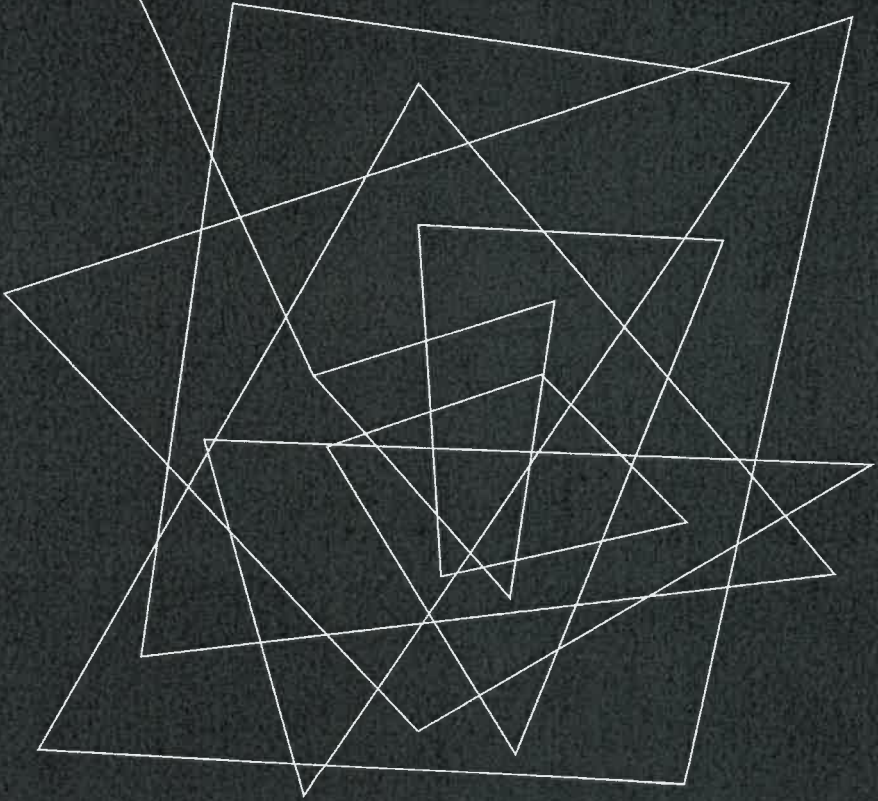


Mapbox

Previous hole Next hole

Mapbox © OpenStreetMap Improve this map © Maxar

Map navigation controls including zoom in (+), zoom out (-), 3D view, and an ACTIONS menu.



GOALS

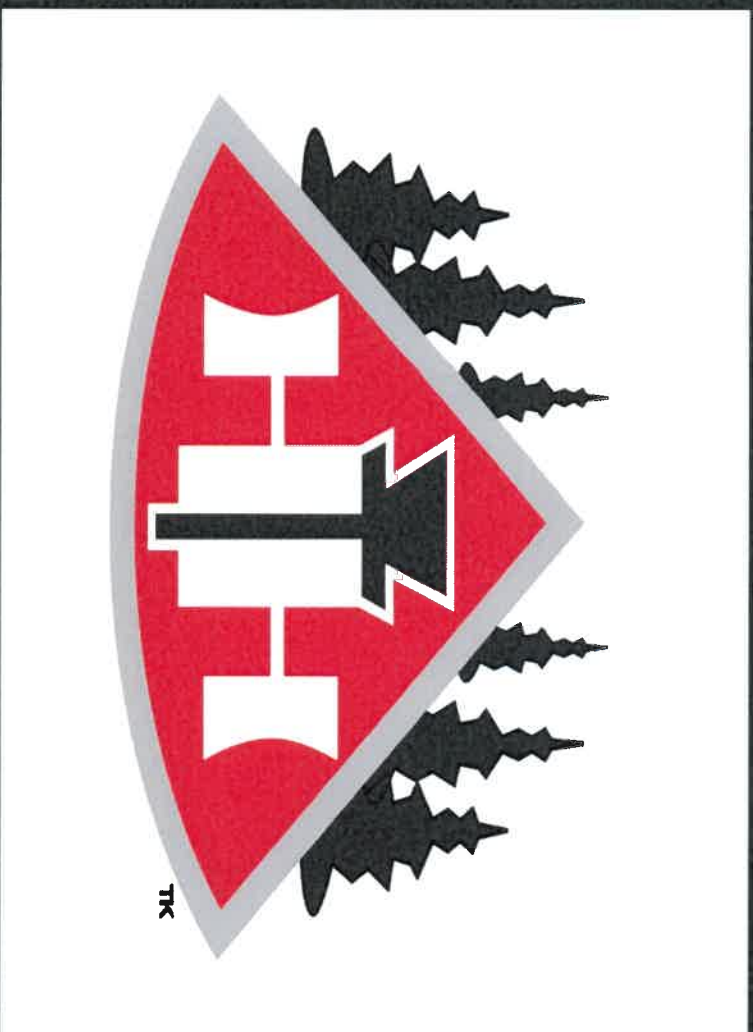
# GOALS

- Finish retaining walls
- Repair 13s mound
- Tee Shelters
- Modify the rest of the benches
- Kiosk
- Parking
- Finish the first 9 hole loop expansion to feature at Pro States
- Woodchip distribution
- New mower

# HOLE 13 MOUND PERSPECTIVE



QUESTIONS?





THANK YOU FOR  
YOUR TIME!!

Justin Smith

[jutinplus1@yahoo.com](mailto:jutinplus1@yahoo.com)

[jsqs2214@gmail.com](mailto:jsqs2214@gmail.com)

(269) 804-2381

1/1/2025

Hastings Hardball/Softball Club

**10A**

Phone: 269-209-6600 Ken (President)

616-292-2795 Sarah (Vice President)

To whom it may concern,

I am writing on the behalf of The Hastings Hardball/Softball Club.

I would like to request the use of baseballs fields at Fish Hatchery & Bob King Park where available.

I have been in touch with Gina at the YMCA about her needs for the fields as well. Shes advised that she would communicate with us if any others dates open up once she has teams filled.

Here are the range of dates and times that we would like to request:

**Fish Hatchery**

**March 10<sup>th</sup>- May 23<sup>rd</sup>**

**Monday through Friday 4-8pm**

**May 26<sup>nd</sup> - July 30<sup>th</sup>**

**Monday, Wednesday, Thursday, Friday 4-8pm**

**June 21<sup>st</sup>&22<sup>nd</sup>, June 28<sup>th</sup>&29<sup>th</sup>**

**Saturday,Sunday 8am-10pm**

**Bob King**

**March 10<sup>th</sup>-May 20<sup>st</sup>**

**Monday through Friday 4-8pm**

**May 22<sup>th</sup>- June 30<sup>th</sup>**

**Monday, Wednesday, Thursday, Friday 4-8pm**

**June 21<sup>st</sup>&22<sup>nd</sup>, June 28<sup>th</sup>&29<sup>th</sup>**

**Saturday,Sunday 8am-10pm**

Thank you, Please let me know if you have any questions or concerns. We look forward to another great year of baseball and softball!

Ken Taylor





**City of Hastings  
Special Event Application**

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

**Section 1: Applicant/Organization Information**

TangleTown Steering Committee

Applicant/Organization Name	Phone
-----------------------------	-------

Sarah Moyer-Cale	smoyer-cale@hastingsmi.gov
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Contact Name	Phone	Email
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Street	City	State	Zip
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Contact person on day of event (if different than above)	Phone
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**Section 2: Event Information**

Spring Fling at Bob King

Name of Event

fundraising and promotion of TangleTown playscape reconstruction

Description of Event

Saturday, May 17, 2025	10:30 am - 2:00pm
------------------------	-------------------

Event Dates	Time (From/To)
-------------	----------------

May 17, prior to event start	upon completion
------------------------------	-----------------

Set up Date(s) and Time(s)	Clean Up Date(s) and Time(s)
----------------------------	------------------------------

Location(s) of Event

Estimated number of volunteers

Estimated daily attendance (if known)

### Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- Road closure
  - If checked, please provide a proposed detour route.
- Closure of public parking area
- Use of park area
- Firepits/open flame
- Fireworks or pyrotechnics
  - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)
  - If yes, provide copy of Health Department Food Service License
- Temporary structures (including tents or pavilions)
- Music
  - If yes, what time will music begin and end? \_\_\_\_\_
  - If yes, what type of music is proposed? Live – Acoustic   Live - Amplification   Recorded Loudspeakers or public address system
- Parade
- Race (ex: 5K)
- Vendors/sale of goods
- Carnival rides
  - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- Signs or banners
- Animals/petting zoo
- Portable restroom facilities
- Donation collection/free will offering
- Other \_\_\_\_\_
- Alcohol
  - If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
  - If yes, provide a copy of Michigan Liquor Control License.
  - If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
  - If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

Please describe how garbage will be managed?

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**Section 4: Site & Event Plan**

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.

**Section 5: Acknowledgements and Hold Harmless Agreement**

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

N/A

---

Printed Name of Applicant & Name of Organization

---

Signature

Date

**Section 6: City Review – For Office Use Only**

**A. Police Department Review:**

Will this event require additional officers and/or equipment? If yes, please describe:

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Other Comments:

**B. Public Services Director Review**

Will this event require the use of any of the following municipal equipment?

Trash receptacles     Barricades     Traffic cones     Restroom Cleaning  
 Fencing     Water or Electric     Other

Will this event require additional staff? If yes, please describe:

---

Other Comments:

**C. Fire Chief Review**



Comments:

**D. Community Development Department Review**

Comments:

Date of Meeting for Council Approval \_\_\_\_\_ Approved?  Yes  No



-  Picnic Table
-  Food Truck



# Regular Council Agenda Item Memorandum

**To:** Mayor Tossava and City Council

**From:** Dan King

**Subject:** Barry Roubaix 2025 Request

**Meeting Date:** February 10, 2025

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## Recommended Action:

Motion to approve, under the direction of staff, the request from Pavement Ends, Inc to conduct the 16<sup>th</sup> annual gravel road race on Saturday April 12, 2025, commencing and finishing in the City of Hastings.

## Background Information:

2025 will mark the 16<sup>th</sup> annual Barry Roubaix Killer Gravel Road Race. The event sold out in less than two (2) days with over 5,100 registered racers. The organizers have always been committed to growing the race at a manageable level. There were over 4,800 registrants for the 2024 race. The Hastings Rotary Club will once again secure the liquor license and Rotary volunteers will do the serving of the refreshments both on race day Saturday the 12<sup>th</sup> of April, as well as the B4 Barry-Roubaix kick-off party on the evening of Friday April 11<sup>th</sup>.

Staff have met with the race organizers and have no concerns.

## Financial Implications:

Pavement Ends, Inc/Barry Roubaix are billed for direct expenses incurred by the City of Hastings.

## Attachments:

- Barry Roubaix Request Letter and Special Event Application



December 3, 2024

Mayor David Tossava  
City Council Members  
201 E. State Street  
Hastings, MI 49508

Re: 2025 Blackrocks Brewery Barry-Roubaix Bike Race and Street Party

Dear Mayor and Council Members:

We are writing to you on behalf of Pavement Ends Inc. requesting permission to hold the 16<sup>th</sup> annual Barry-Roubaix bike race in the City of Hastings on April 12, 2025.

The 2024 event was another huge success in all respects. The event sold out in less than 2 days with over 5,100 registered racers. We had spectacular race day weather, leading to record race day participants and spectators (estimated at over 7,000). We continue to be committed to growing the event at a manageable rate that does not compromise the racer's safety / experience or have any negative impact on the City of Hastings. With that said, we have increased the 2025 race capacity to 5,400 (+300) which is a 6% increase over 2024.

We made several changes to the 2024 event that proved very beneficial. First was our Friday evening B4 Barry-Roubaix kick-off party, that had approximately 400 people enjoying bikes, bonfires and beverages in town. The Friday event was beneficial for the Hastings Rotary who sold additional beverages, as well as the city seeing more racers coming to town early and making a longer weekend of the event. The other change was adjusting the finish chute (turning and ending on Center St. and Jefferson). This change provided the expansion of the after-party / awards area and the feedback from racers was that they liked it better than the old finish.

We need to thank the City of Hastings for the continued support of the Barry-Roubaix event and the cycling community. The city officials, city DPS team and law enforcement continue to go above and beyond, meeting with our team each year to plan and discuss event improvements and ideas. Their involvement in planning and execution shows their pride in showcasing the city and helping us put on a top-level event. Thank you!

We've also forged some special relationships and friendships with numerous organizations in Barry County. We have over 35 organizations involved with 350 paid volunteers helping us put on the event. In return for the support the event contributes over \$40,000 annually to these groups. From rider check in and corner marshals to aid station helpers, beer servers and racer SAG support, we are so thankful for the ongoing help and the wonderful partnerships we've developed.



For 2025 our top priority remains the safety of our participants, volunteers, spectators and the general public. We continue to work closely with City officials, Police, DPS, along with Barry County Emergency dispatch and the Barry County Road Commission to make the event as safe as possible for participants and residents.

We have been informed that Green Street will have construction in the Spring and possibly affect the start / finish route. We will have a backup plan (option 2) in place that is agreed upon by City officials that will allow the event to continue no matter the extent of construction. In the meantime, we will work off the 2024 city street closures and soft closed barricades plan (option 1) until we have a better understanding of the scope and impact of the Green St. project.

We have included with our request the proposed citywide (hard and soft) road closings for race day (appendix option 1). The M37 detour and street closing barricades will be put in place starting at 6:00 AM on race day. Our goal is to have the detour and street closings all re-opened by 5:30 - 6 PM with the exception of the finish and after party area around Church ST., Center and Court Streets which will remain closed until 8 pm. We will once again work closely with the city to determine the appropriate street closings and course intersection control, paying close attention to traffic flow and bike / auto interaction.

Once we know the impact of the Green Street project, we'll present our option 2 plan for the race start / finish and any updates to the road closures.

As with previous events, The Barry-Roubaix race organizers are seeking assistance from the City DPS team with the placement of City owned road closing barricades and the task of closing streets and the MDOT highway re-route, along with; traffic cones, trash barrels, picnic tables and the street party bonfire rings. We also request assistance from City Police on race day with road closures and traffic management around the city, as well as general presence around the after-party area.

We will ensure the proper number of portable toilets to be rented and strategically placed to support packet pick up, parking around the city, race start and awards area (usually 1 per 75 people attending). This will include handicap accessible portable toilets and several hand washing stations. We will stage approximately 20 trash barrels provided by the city throughout the race start and finish area and empty throughout the day as necessary. A larger dumpster will be rented and located near the event to serve as an overflow for trash removal.

We will clean up the event area and streets of trash and restore the area to its original condition upon completion of the event.

Please note that the City of Hastings will be named as an additional insured for the event in its entirety.

Thank you for continuing to partner with us for the Barry-Roubaix. Should you have any questions regarding this event please contact us at any time.

Best regards,

Scott TenCate - Co-Race Director, Barry Roubaix / Pavement Ends Inc.

Matt Acker – Co-Race Director Barry Roubaix / Pavement Ends Inc.



City of Hastings  
Special Event Application

The City of Hastings values the unique events and gatherings that make our community special. The City has created this application form to help organizations provide adequate information for their requests to be considered. Please contact the Community Development Department with any questions or concerns about this form.

**Section 1: Applicant/Organization Information**

PAVEMENT ENDS 616-292-2395  
Applicant/Organization Name Phone

SCOTT TenCate 616 292-2395 Tenner@BarryRoubaix.COM  
Contact Name Phone Email

6575 Smile Rd Ada MI 49301  
Street City State Zip

\_\_\_\_\_  
Contact person on day of event (if different than above) Phone

**Section 2: Event Information**

BARRY ROUBAIX  
Name of Event

GRAVEL BIKE RACE  
Description of Event

4/11/25 ~~NOON~~ AND 4/12/25 NOON - 7pm  
Event Dates Time (From/To)

4/11/25 9AM 4/12 + 4/13  
Set up Date(s) and Time(s) Clean Up Date(s) and Time(s)

Downtown Hastings (area around Church & Center)  
Location(s) of Event

360

Estimated number of volunteers

7,000

Estimated daily attendance (if known)

### Section 3: Event Details

Please indicate if any of the following will be a part of your event area:

- Road closure
  - If checked, please provide a proposed detour route.
- Closure of public parking area
- Use of park area
- Firepits/open flame
- Fireworks or pyrotechnics
  - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- Food and/or non-alcoholic beverage service or sales (if yes, contact Barry County Health Department)
  - If yes, provide copy of Health Department Food Service License
- Temporary structures (including tents or pavilions)
- Music
  - If yes, what time will music begin and end? 1 PM - 6 PM
  - If yes, what type of music is proposed? Live - Acoustic Live - Amplification Recorded  
Loudspeakers or public address system
- Parade
- Race (ex: 5K)
- Vendors/sale of goods
- Carnival rides
  - If yes, provide a copy of liability insurance listing the City as an additional insured party.
- Signs or banners
- Animals/petting zoo
- Portable restroom facilities
- Donation collection/free will offering
- Other \_\_\_\_\_
- Alcohol
  - If yes, provide copy of liquor liability insurance with the City listed as an additional insured.
  - If yes, provide a copy of Michigan Liquor Control License.
  - If yes, describe measures to be taken to prohibit the sale of alcohol to minors (use separate pages if necessary).
  - If the alcohol is being served in the Social District, a Council Resolution suspending the district is required.

Please describe how garbage will be managed?

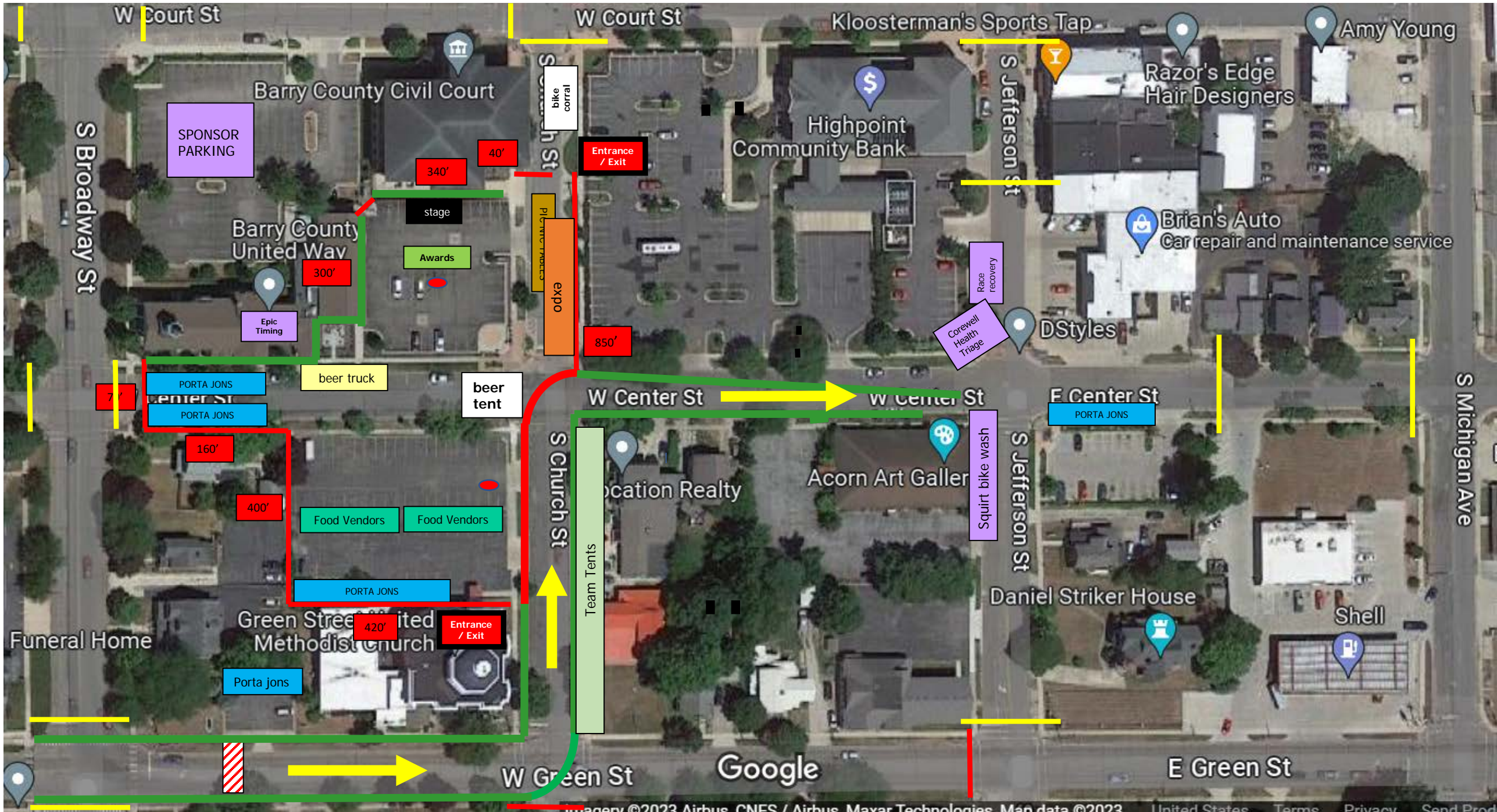
10 x 20 Dumpster Rented  
20 Garbage Bins Staged around area

**Section 4: Site & Event Plan**

Please prepare a site plan that includes the following information:

Location of all temporary structures, food/concessions, booths, portable restrooms, road closures, barricades, music, event signage, garbage cans, and other event locations. Include location of exit pathways.

ATTACHED



SPONSOR PARKING

PORTA JONS  
PORTA JONS

beer truck

beer tent

Food Vendors  
Food Vendors

PORTA JONS

Porta jons

expo

Awards

stage

Team Tents

Entrance / Exit

340'

300'

850'

160'

400'

420'

Entrance / Exit

40'

S Church St

W Court St

W Center St

W Green St

Kloosterman's Sports Tap

Highpoint Community Bank

Acorn Art Galler

Google

S Jefferson St

S Jefferson St

E Center St

Daniel Striker House

E Green St

Razor's Edge Hair Designers

Brian's Auto  
Car repair and maintenance service

DStyles

Race recovery

Corewell Health Triage

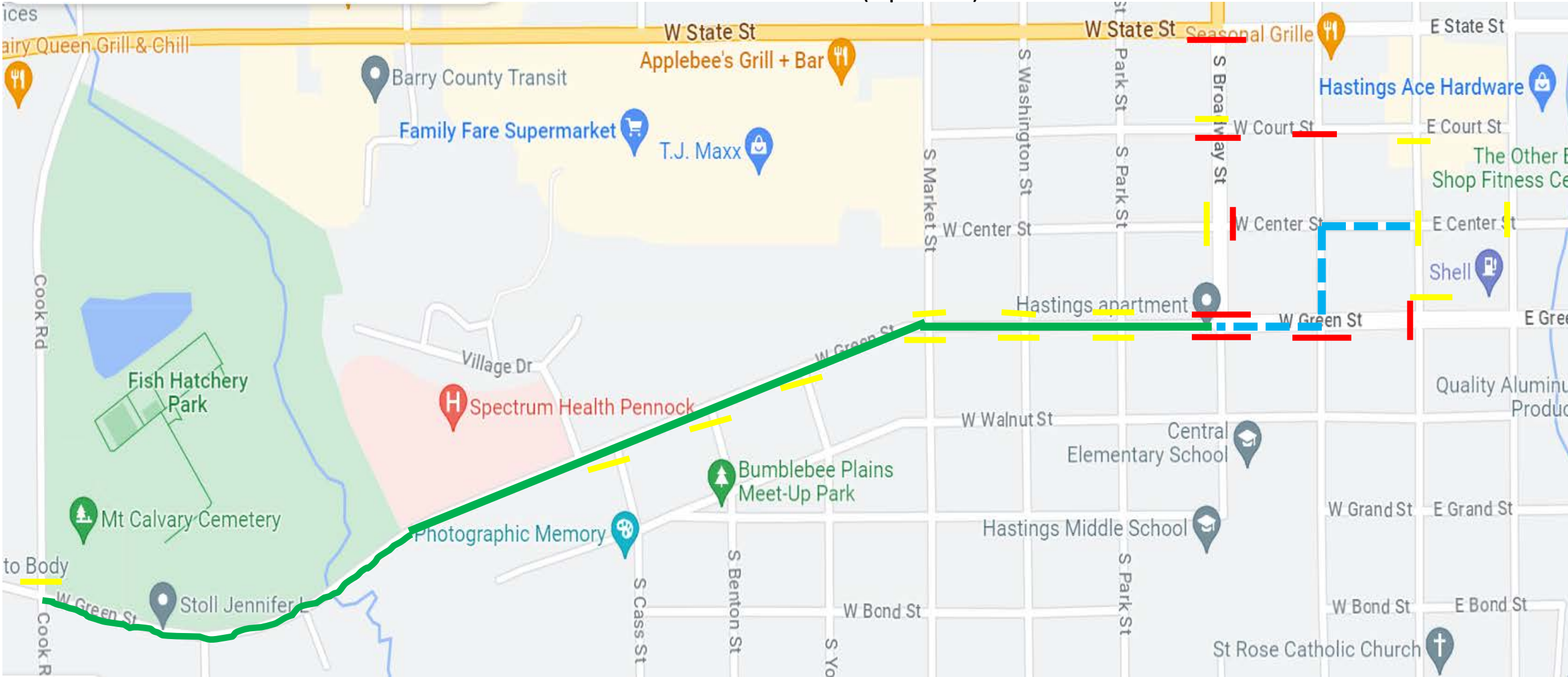
Squirt bike wash

Shell

S Michigan Ave

Amy Young

# 2025 Street hard & soft closures (Option 1)



Hard close barricades

Soft close barricades  
and / or corner marshals

Start / Finish route

Finish chute

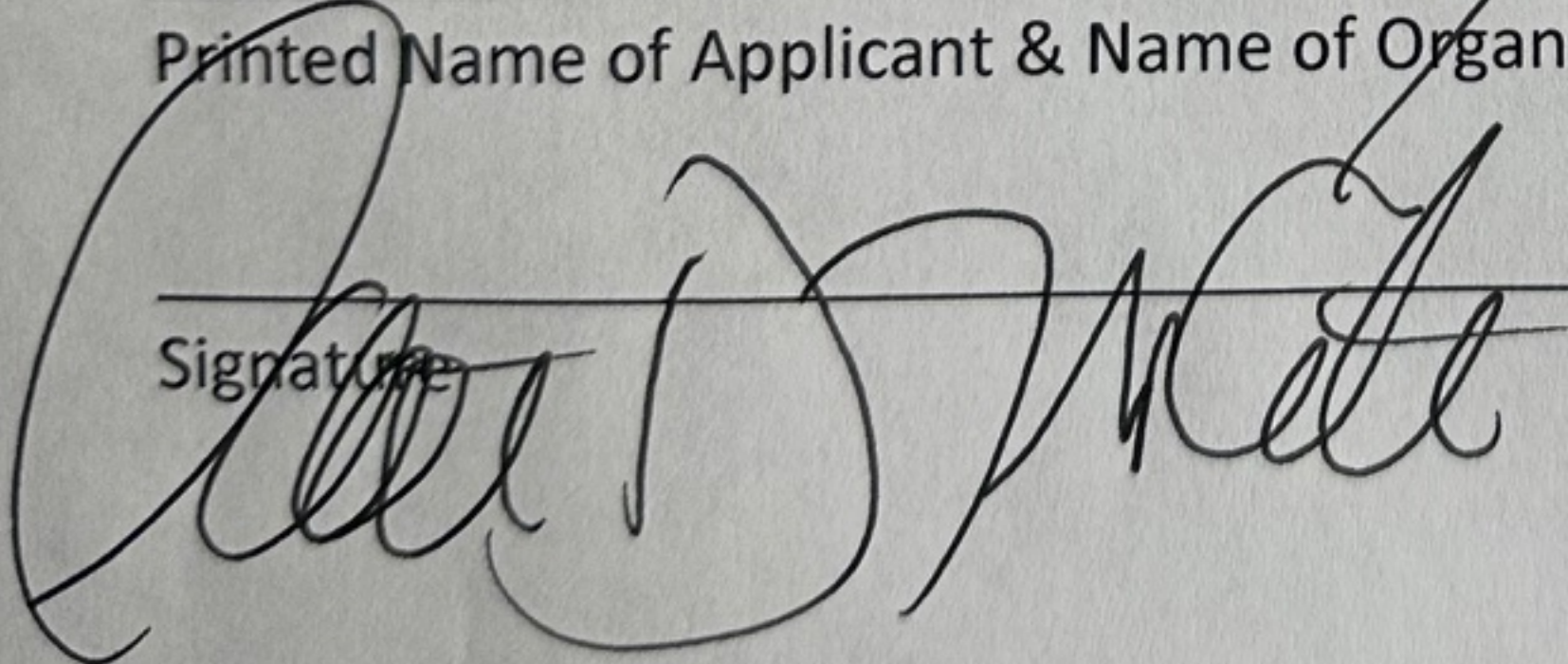
**Section 5: Acknowledgements and Hold Harmless Agreement**

The Applicant understands and agrees to the following:

1. This application is subject to review by various city departments and must be approved by the City Council. Failure to submit this application in a timely manner may delay approval or result in the denial of the application. Submission of the application does not guarantee an approval. The City may require conditions on the approval of any application.
2. The applicant must comply with all local and applicable state laws and policies. The Applicant acknowledges that approval of the special event does not relieve the applicant from meeting any requirements of law or those of other bodies or agencies applicable to the event.
3. The Applicant agrees to clean up and restore the area in the condition it was found prior to the event. The City is not responsible for equipment or personal items left on public property.
4. The Applicant acknowledges that they shall not discriminate against any employee or applicant for employment because race, color, religion, sex, national origin, age, disability, or any other applicable status protected by federal, state, or local law. The Applicant further agrees that it will comply with the Civil Rights Act of 1973, as amended, and the Michigan Civil Rights Act of 1976 (78. Stat 252 and 1976 PA 453) and will require the same of any consultant or sub-contractor involved in hosting the event.
5. Upon approval of the event, the Applicant agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from any act or omission by the applicant, its agents, employees, contractors, and volunteers, and violation of state or federal law, and any other acts of the applicant or attendees causing personal injury or property damages in connection with this event.
6. A breach in any of the above may result in the denial of the application or revocation of an approval by the City.

Scott TenCate / Pavement Ends Inc.

Printed Name of Applicant & Name of Organization



Signature

12-12-24

Date

**Section 6: City Review – For Office Use Only**

**A. Police Department Review:**

Will this event require additional officers and/or equipment? If yes, please describe:

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Other Comments:

**B. Public Services Director Review**

Will this event require the use of any of the following municipal equipment?

Trash receptacles     Barricades     Traffic cones     Restroom Cleaning

Fencing     Water or Electric     Other

Will this event require additional staff? If yes, please describe:

---

Other Comments:

**C. Fire Chief Review**

Comments:

**D. Community Development Department Review**

Comments:

Date of Meeting for Council Approval \_\_\_\_\_ Approved?  Yes  No



**Summary - City of Hastings Invoices  
City Council Meeting  
February 10, 2025**

No.	Vendor	Amount	Description (with date paid)
1	USALCO	\$6,181.38	Liquid Alum Sulfate (Jan 23, 2025)
2	Civic Systems	\$6,304.00	Software Support and Maintenance (Jan 23, 2025)
3	Detroit Salt Company	\$6,652.14	Road Rock Salt (Jan 23, 2025)
4	Wickham Cemetery Care	\$10,824.54	Cemetery Contracted Services (Jan 23, 2025)
5	Kellogg Comm. Col.	\$12,902.59	Police Academy Training (Jan 23, 2025)
6	Gabridge & Company	\$29,950.00	Financial Statement Audit Report (Jan 23, 2025)
<b>6</b>	<b>Invoices</b>	<b>\$72,814.65</b>	



# Regular Council Agenda Item Memorandum

**To: City Council**

**From: Fire Chief Mark Jordan**

**Subject: 2025 MIOSHA grant execution**

**Meeting Date: 2/10/2025**

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## Recommended Action:

Motion to approve the Fire Chief to execute a grant contract with MIOSHA to accept the awarded grant of **\$5,000** with a dollar-for-dollar match.

## Background Information:

In January 2025, the department applied for a \$10,000 50% matching grant for the 2025 MIOSHA personnel safety grant. The grant was written to purchase structural firefighting clothing. The department has been awarded the grant. We need to execute a binding contract with the department of labor and economic opportunity to follow stipulations outlined in the contract. This is a reimbursement grant meaning we will purchase the approved clothing up to \$10,000 and will be reimbursed no more than \$5,000,

## Financial Implications:

The matching funds are available in the 2025 budget.

## Attachments:

- Contract

GRANT NO. **25-112 MIWISH**

GRANT BETWEEN  
THE STATE OF MICHIGAN  
DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY  
AND  
**City of Hastings Fire Department**

GRANTEE/ADDRESS:

Mark Jordan  
Fire Chief  
City of Hastings Fire Department  
110 East Mill Street  
Hastings, MI 49058

GRANT ADMINISTRATOR/ADDRESS:

Dan Perri  
Acting Grant Administrator  
MIOSHA  
Department of Labor and Economic Opportunity  
530 W. Allegan Street  
P. O. Box 30643  
Lansing, MI 48909  
517-284-7779

GRANT PERIOD: **February 12, 2025 to June 12, 2025**

TOTAL AUTHORIZED BUDGET: **\$5,000**

State Contribution: **\$5,000**

SIGMA Vendor I.D.: **CV0047684**  
SIGMA Payment Address Code: **009**

ACCOUNTING DETAIL: Accounting Template No.: 1866747T004

## GRANT

This is Grant 25-112 MIWISH between the Department of Labor and Economic Opportunity (Grantor), and the City of Hastings Fire Department, subject to terms and conditions of this grant agreement (Agreement).

### **1.0 Statement of Purpose**

This grant will allow for the purchase of full firefighting PPE ensembles (pants, coat, hood, boots, and helmet).

### **1.1 Statement of Work**

The Grantee agrees to undertake, perform, and complete the services described in the Grantee's Application, Attachment A.

### **1.2 Detailed Budget**

- A. This Agreement does not commit the State of Michigan (State) or the Department of Labor and Economic Opportunity (LEO) to approve requests for additional funds at any time.
- B. The Grantee agrees that all funds shown in the Budget are to be spent as detailed in the Budget.

### **1.3 Payment Schedule**

The maximum amount of grant assistance offered is \$5,000. A payment of 100% will be made upon proof of receipt as well as proof of implementation and/or installation. Proof of implementation and/or installation may be in the form of pictures, video or other format showing that the product is being used. This information must be received within 120 days of signature of both parties authorizing this agreement.

### **1.4 Reserved**

## PART II - GENERAL PROVISIONS

### **2.1 Project Changes**

Grantee must obtain prior written approval for project changes from the Grant Administrator. **See Section 1.2, Detailed Budget.**

### **2.2 Delegation**

Grantee may not delegate any of its obligations under the Grant without the prior written approval of the State. Grantee must notify the State at least 90 calendar days before the proposed delegation and provide the State any information it requests to determine whether the delegation is in its best interest. If approved, Grantee must: (a) be the sole point of contact regarding all contractual project matters, including payment and charges for all Grant Activities; (b) make all payments to the subgrantee; and (c) incorporate the terms and conditions contained in this Grant in any subgrant with a subgrantee. Grantee remains responsible for the completion of the Grant Activities, compliance with the terms of this Grant, and the acts and omissions of the subgrantee. The State, in its sole discretion, may require the replacement of any subgrantee.

### **2.3 Reserved**

### **2.4 Share-in-savings**

The Grantor expects to share in any cost savings realized by the Grantee. Therefore, final Grantee reimbursement will be based on actual expenditures. Exceptions to this requirement must be approved in writing by the Grant Administrator.

### **2.5 Order of Spending**

Unless otherwise required, Grantee shall expend funds in the following order: (1) private or local funds, (2) federal funds, and (3) state funds. Grantee is responsible for securing any required matching funds from sources other than the State. The grantee is responsible for a dollar-for-dollar match of the state contribution.

### **2.6 Reserved**

### **2.7 Accounting**

The Grantee shall adhere to the Generally Accepted Accounting Principles and shall maintain records which will allow, at a minimum, for the comparison of actual outlays with budgeted amounts. The Grantee's overall financial management system must ensure effective control over and accountability for all funds received. Accounting records must be supported by source documentation including, but not limited to, balance sheets, general ledgers, time sheets and invoices. The expenditure of state funds shall be reported by line item and compared to the Budget.

## **2.8 Records Maintenance, Inspection, Examination, and Audit**

The State or its designee may audit Grantee to verify compliance with this Grant. Grantee must retain and provide to the State or its designee upon request, all financial and accounting records related to the Grant through the term of the Grant and for 4 years after the latter of termination, expiration, or final payment under this Grant or any extension (“Audit Period”). If an audit, litigation, or other action involving the records is initiated before the end of the Audit Period, Grantee must retain the records until all issues are resolved.

Within 10 calendar days of providing notice, the State and its authorized representatives or designees have the right to enter and inspect Grantee's premises or any other places where Grant Activities are being performed, and examine, copy, and audit all records related to this Grant. Grantee must cooperate and provide reasonable assistance. If any financial errors are revealed, the amount in error must be reflected as a credit or debit on subsequent invoices until the amount is paid or refunded. Any remaining balance at the end of the Grant must be paid or refunded within 45 calendar days.

This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant Activities in connection with this Grant.

If the Grantee is a governmental or non-profit organization and expends the minimum level specified in OMB Uniform Guidance (\$750,000 as of December 26, 2013) or more in total federal funds in its fiscal year, then Grantee is required to submit an Audit Report to the Federal Audit Clearinghouse (FAC) as required in 200.36.

## **2.9 Competitive Bidding**

The Grantee agrees that all procurement transactions involving the use of state funds shall be conducted in a manner that provides maximum open and free competition. When competitive selection is not feasible or practical, the Grantee agrees to obtain the written approval of the Grant Administrator before making a sole source selection. Sole source contracts should be negotiated to the extent that such negotiation is possible.

## **3.0 Liability**

The State is not liable for any costs incurred by the Grantee before the start date or after the end date of this Agreement. Liability of the State is limited to the terms and conditions of this Agreement and the grant amount.

## **3.1 Reserved**

## **3.2 Safety**

The Grantee, and all subgrantees are responsible for ensuring that all precautions are exercised at all times for the protection of persons and property. Safety provisions of all

Applicable Laws and building and construction codes shall be observed. The Grantee, and every subgrantee are responsible for compliance with all federal, state and local laws and regulations in any manner affecting the work or performance of this Agreement and shall at all times carefully observe and comply with all rules, ordinances, and regulations. The Grantee, and all subgrantees shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of this Agreement.

### **3.3 General Indemnification**

Grantee must defend, indemnify and hold the State, its departments, divisions, agencies, offices, commissions, officers, and employees harmless, without limitation, from and against any and all actions, claims, losses, liabilities, damages, costs, attorney fees, and expenses (including those required to establish the right to indemnification), arising out of or relating to: (a) any breach by Grantee (or any of Grantee's employees, agents, subgrantees, or by anyone else for whose acts any of them may be liable) of any of the promises, agreements, representations, warranties, or insurance requirements contained in this Grant; (b) any infringement, misappropriation, or other violation of any intellectual property right or other right of any third party; (c) any bodily injury, death, or damage to real or tangible personal property occurring wholly or in part due to action or inaction by Grantee (or any of Grantee's employees, agents, subgrantees, or by anyone else for whose acts any of them may be liable); and (d) any acts or omissions of Grantee (or any of Grantee's employees, agents, subgrantees, or by anyone else for whose acts any of them may be liable).

The State will notify Grantee in writing if indemnification is sought; however, failure to do so will not relieve Grantee, except to the extent that Grantee is materially prejudiced. Grantee must, to the satisfaction of the State, demonstrate its financial ability to carry out these obligations.

The State is entitled to: (i) regular updates on proceeding status; (ii) participate in the defense of the proceeding; (iii) employ its own counsel; and to (iv) retain control of the defense if the State deems necessary. Grantee will not, without the State's written consent (not to be unreasonably withheld), settle, compromise, or consent to the entry of any judgment in or otherwise seek to terminate any claim, action, or proceeding. To the extent that any State employee, official, or law may be involved or challenged, the State may, at its own expense, control the defense of that portion of the claim.

### **3.4 Termination**

#### **A. Termination for Cause**

The State may terminate this Grant for cause, in whole or in part, if Grantee, as determined by the State: (a) endangers the value, integrity, or security of any location, data, or personnel; (b) becomes insolvent, petitions for bankruptcy court proceedings, or has an involuntary bankruptcy proceeding filed against it by any creditor; (c) engages in any conduct that may expose the State to liability; (d) breaches any of its material duties or obligations; or (e) fails to cure a breach within the time stated in a notice of breach. Any reference to specific breaches

being material breaches within this Grant will not be construed to mean that other breaches are not material.

If the State terminates this Grant under this Section, the State will issue a termination notice specifying whether Grantee must: (a) cease performance immediately, or (b) continue to perform for a specified period. If it is later determined that Grantee was not in breach of the Grant, the termination will be deemed to have been a Termination for Convenience, effective as of the same date, and the rights and obligations of the parties will be limited to those provided in Subsection B, Termination for Convenience.

The State will only pay for amounts due to Grantee for Grant Activities accepted by the State on or before the date of termination, subject to the State's right to set off any amounts owed by the Grantee for the State's reasonable costs in terminating this Grant. The Grantee must pay all reasonable costs incurred by the State in terminating this Grant for cause, including administrative costs, attorneys' fees, court costs, transition costs, and any costs the State incurs to procure the Grant Activities from other sources.

**B. Termination for Convenience**

The State may immediately terminate this Grant in whole or in part without penalty and for any reason, including but not limited to, appropriation or budget shortfalls. If the State terminates this Grant for convenience, the State will pay all reasonable costs, as determined by the State, for State approved Grant Responsibilities.

**3.5 Conflicts and Ethics**

Grantee will uphold high ethical standards and is prohibited from: (a) holding or acquiring an interest that would conflict with this Grant; (b) doing anything that creates an appearance of impropriety with respect to the award or performance of the Grant; (c) attempting to influence or appearing to influence any State employee by the direct or indirect offer of anything of value; or (d) paying or agreeing to pay any person, other than employees and consultants working for Grantee, any consideration contingent upon the award of the Grant. Grantee must immediately notify the State of any violation or potential violation of these standards. This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant Activities in connection with this Grant.

**3.6 Non-Discrimination**

Under the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101, et seq., and the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101, et seq., Grantee and its subgrantees agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex,



height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. Breach of this covenant is a material breach of this Grant.

### **3.7 Unfair Labor Practices**

Under MCL 423.324, the State may void any Grant with a Grantee or subgrantee who appears on the Unfair Labor Practice register compiled under MCL 423.322.

### **3.8 Force Majeure**

Neither party will be in breach of this Grant because of any failure arising from any disaster or acts of god that are beyond their control and without their fault or negligence. Each party will use commercially reasonable efforts to resume performance. Grantee will not be relieved of a breach or delay caused by its subgrantees. If immediate performance is necessary to ensure public health and safety, the State may immediately Grant with a third party.

### **3.9 Media Releases**

News releases (including promotional literature and commercial advertisements) pertaining to the Grant or project to which it relates must not be made without prior written State approval, and then only in accordance with the explicit written instructions of the State.

### **4.0 Website Incorporation**

The State is not bound by any content on Grantee's website unless expressly incorporated directly into this Grant.

### **4.1 Certification Regarding Debarment**

The Grantee certifies, by signature to this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal or State department or agency. If the Grantee is unable to certify to any portion of this statement, the Grantee shall attach an explanation to this Agreement.

### **4.2 Illegal Influence**

The Grantee certifies, to the best of his or her knowledge and belief that:

- A. No federal appropriated funds have been paid nor will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the

extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.

- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this grant, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The Grantee shall require that the language of this certification be included in the award documents for all grants or subcontracts and that all subrecipients shall certify and disclose accordingly.

The State has relied upon this certification as a material representation. Submission of this certification is a prerequisite for entering into this Agreement imposed by 31 USC § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Grantee certifies, to the best of his or her knowledge and belief that no state funds have been paid nor will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any State agency, a member of the Legislature, or an employee of a member of the Legislature in connection with the awarding of any state contract, the making of any state grant, the making of any state loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any state contract, grant, loan or cooperative agreement.

#### **4.3 Governing Law**

This Grant is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles, and all claims relating to or arising out of this Grant are governed by Michigan law, excluding choice-of-law principles. Any dispute arising from this Grant must be resolved in Michigan Court of Claims. Grantee consents to venue in Ingham County, and waives any objections, such as lack of personal jurisdiction or forum non conveniens. Grantee must appoint agents in Michigan to receive service of process.

#### **4.4 Compliance with Laws**

Grantee must comply with all federal, state and local laws, rules and regulations.

#### **4.5 Disclosure of Litigation, or Other Proceeding**

Grantee must notify the State within 14 calendar days of receiving notice of any litigation, investigation, arbitration, or other proceeding (collectively, "Proceeding") involving Grantee, a subgrantee, or an officer or director of Grantee or subgrantee, that arises during the term of the Grant, including: (a) a criminal Proceeding; (b) a parole or probation Proceeding; (c)

a Proceeding under the Sarbanes-Oxley Act; (d) a civil Proceeding involving: (1) a claim that might reasonably be expected to adversely affect Grantee's viability or financial stability; or (2) a governmental or public entity's claim or written allegation of fraud; or (e) a Proceeding involving any license that Grantee is required to possess in order to perform under this Grant.

#### **4.6 Assignment**

Grantee may not assign this Grant to any other party without the prior approval of the State. Upon notice to Grantee, the State, in its sole discretion, may assign in whole or in part, its rights or responsibilities under this Grant to any other party. If the State determines that a novation of the Grant to a third party is necessary, Grantee will agree to the novation, provide all necessary documentation and signatures, and continue to perform, with the third party, its obligations under the Grant.

#### **4.7 Entire Grant and Modification**

This Grant is the entire agreement and replaces all previous agreements between the parties for the Grant Activities. This Grant may not be amended except by signed agreement between the parties.

#### **4.8 Grantee Relationship**

Grantee assumes all rights, obligations and liabilities set forth in this Grant. Grantee, its employees, and agents will not be considered employees of the State. No partnership or joint venture relationship is created by virtue of this Grant. Grantee, and not the State, is responsible for the payment of wages, benefits and taxes of Grantee's employees and any subgrantees. Prior performance does not modify Grantee's status as an independent Grantee.

#### **4.9 Dispute Resolution**

The parties will endeavor to resolve any Grant dispute in accordance with this provision. The dispute will be referred to the parties' respective Grant Administrators or Program Managers. Such referral must include a description of the issues and all supporting documentation. The parties must submit the dispute to a senior executive if unable to resolve the dispute within 15 business days. The parties will continue performing while a dispute is being resolved, unless the dispute precludes performance. A dispute involving payment does not preclude performance.

Litigation to resolve the dispute will not be instituted until after the dispute has been elevated to the parties' senior executive and either concludes that resolution is unlikely or fails to respond within 15 business days. The parties are not prohibited from instituting formal proceedings: (a) to avoid the expiration of statute of limitations period; (b) to preserve a superior position with respect to creditors; or (c) where a party makes a determination that a temporary restraining order or other injunctive relief is the only adequate remedy. This Section does not limit the State's right to terminate the Grant.

## **5.0 Severability**

If any part of this Grant is held invalid or unenforceable, by any court of competent jurisdiction, that part will be deemed deleted from this Grant and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining Grant will continue in full force and effect.

## **5.1 Waiver**

Failure to enforce any provision of this Grant will not constitute a waiver.

## 5.2 Signatories

The signatories warrant that they are empowered to enter into this Agreement and agree to be bound by it.

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Gregory Rivet  
Department of Labor and Economic Opportunity  
State of Michigan

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Date

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Mark Jordan  
Fire Chief  
City of Hastings Fire Department

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Date

GRANT NO. 25-112 MIWISH



# MIOSHA Workplace Improvement to Safety and Health Program (*MIWISH*)

*Investing \$500,000 in Worker Safety and Health*

## Application and Instructions

530 W. Allegan Street

P. O. Box 30643

Lansing, MI 48909

Phone: (269) 275-7155

Fax: (517) 284-7775

[www.michigan.gov/mioshagrants](http://www.michigan.gov/mioshagrants)



MICHIGAN DEPARTMENT OF  
**LABOR & ECONOMIC  
OPPORTUNITY**

## Instructions

**Your application will be returned to you if any of the following are not included:**

- All required answers and requested information listed in the application.
- A signed justification for the project resulting from a safety/health site-specific hazard survey.
- Vendor quotes for equipment to be purchased; quotes must list specific type of equipment, individual costs and quantities.

## Introduction

The MIOSHA Workplace Improvement to Safety and Health (MIWISH) Program awards employers in the state of Michigan a dollar-for-dollar match – up to \$5,000 – to qualifying employers for projects designed to reduce the risk of injury and illness to their workers, based on safety and health site-specific hazard surveys. **This is a reimbursement program. Invoices dated prior to the approved contract date are not eligible for this program.** Grants are awarded to employers that best satisfy the MIWISH goals. If the number of qualified applicants exceeds the available funds, applications will be evaluated based on a first-come, first-served policy. Grant awards are limited to one per company.

Previous MIWISH grantees are welcome to apply for a grant after January 1, 2025. This is to encourage new grantees to take advantage of this program.

If your grant is approved, you will be notified via e-mail, of the specific approval. Whether your grant application is approved or not in no way diminishes, delays, or absolves you of any obligation to abate hazards as required by law. No state funds will be distributed until all grant documents are signed by all parties; funds expended before that must not rely on grant approval.

## Qualify

To qualify, an employer must meet the following conditions:

- Have 250 employees or less company wide.
- Come under the jurisdiction of MIOSHA.
- A qualified safety professional or a safety committee must have conducted a site-specific evaluation justifying the equipment purchase.
- The grant project must be consistent with the recommendations of the safety and/or health evaluation and must directly relate to improvements that will lead to a reduction in the risk of injury or disease to employees.
- The employer must have the knowledge and experience to complete the project and must be committed to its implementation.
- The employer must be able to match the grant money awarded and all estimated project costs must be covered.

Preference will be given to employers with grant applications related to MIOSHA's 2024-2028 Strategic Plan, including the high hazard industries identified. In addition, preference will also be given to employers with grant applications related to any current MIOSHA emphasis programs.

Consideration will also be given for projects in other areas not targeted in the Strategic Plan. All projects will be evaluated based on the specific hazards addressed.

The Department of Labor of Economic Opportunity (LEO) reserves the right to request additional information, if necessary. Questions may be directed to MIOSHA CET Grants by: telephone at (269) 275-7155; fax to (517) 284-7775; or email at [LEO-CETGrants@michigan.gov](mailto:LEO-CETGrants@michigan.gov).

**Completed application packets should be scanned and e-mailed to:  
LEO-CETGrants@michigan.gov**



## Application

*All requested information is required.*

### Company Information

SIGMA Vendor/Customer Number: CV0047684 \_\_\_\_\_

Company Name: City of Hastings Fire Department

Contact Person: Mark Jordan \_\_\_\_\_

Title: Fire Chief \_\_\_\_\_

Worksite Address: 110 East Mill Street, Hasting, MI 49058 \_\_\_\_\_

SIGMA Address ID: 009 \_\_\_\_\_

E-Mail Address: mjordan@hastingsmi.gov \_\_\_\_\_

Phone: 269-945-5384 Ext 3 \_\_\_\_\_ Fax: \_\_\_\_\_

NAICS: 922160 \_\_\_\_\_ Type of Business: Fire/EMS Department \_\_\_\_\_

Go to [www.census.gov/eos/www/naics](http://www.census.gov/eos/www/naics) for assistance in determining NAICS codes entries.

Number of Employees Company-Wide: 19 \_\_\_\_\_

### NOTICE TO GRANTEE

To be awarded a grant and receive payment from the State of Michigan, you must be registered as a vendor with the **SIGMA Vendor Self Service (VSS)** payment system. If you are not currently registered, please do so prior to submitting your application at the link below.

[www.michigan.gov/SIGMAVSS](http://www.michigan.gov/SIGMAVSS)

## Project Description

- A. Detailed project description** (“project” means what you want to purchase with your grant money) - Explain what equipment you are buying and why. Explain how it implements the safety and/or health recommendations made in the attached site-specific hazard evaluation. The description must include all project activities.

The department currently has 19 members that are paid on call. Keeping the protective clothing within MIOSHA guidelines is a constant struggle. We currently have 4 members whose PPE is at the 10-year point and is in line to be replaced. Purchasing this PPE will ensure safety when firefighting or responding to any emergency call within our district. The cost per set is for a full PPE ensemble, Pants, Coat, Hood boot and Helmet

- B. Technical verification** - Explain the MIOSHA regulations, standards or best practices your project will meet. MI Osha Part 74 firefighting standards R 408.17431 Personal protective equipment. Rule 7431. (1) An employer shall ensure that all emergency service personnel use PPE appropriate for the hazards involved when performing emergency operations. The supplied PPE must not exceed 10 years in age from date of manufacture and be free of damage.

- C. Implementation schedule with all timelines** - Explain when you are going to order, receive and install the equipment. You are allowed 120 days from the date of the last signature on the grant agreement to finish your project. Can you meet this deadline? If not, please explain why. \*Note: You are required to provide adequate documentation before funds can be reimbursed (i.e., photograph, training resources, receipt of payment, etc.). Please note: **A cancelled check will not be accepted as proof of payment.**

The protective clothing applied for on this grant is made for each member, the currently delivery time for delivery is approximately 18 week from day the order is placed we will be able to show a n order confirmation with a projected delivery date within the 120 days Once the PPE arrives they will be placed into service immediately we would anticipate all PPE would be in service within 4 month from date of order.

**Project participants** – Give the name and address of the person(s) who will be primarily responsible for completing this project.

Mark Jordan, Fire Chief 110 E Mill Street, MI 49058  
269-945-5384 Ext 3 Mobile 269-967-9574. [Mjordan@hastingsmi.gov](mailto:Mjordan@hastingsmi.gov)

**D. Location** – Where will the equipment be used?

The equipment will be used in our fire service area, this area is 148 sq miles in 5 townships and the city of Hasting, Baltimore, Irving, Rutland and Carlton townships. We also provide mutual aid to surrounding townships

**E. Project benefits** – Describe the employees (including number) this project will benefit by reducing or preventing injuries and/or illnesses (job classifications, duties, etc.).

This project will provide up to date protection for 3 members whose PPE is expired or expiring this year. With the addition of the boots and helmets their entire PPE will exceed both NFPA and Osha standards for adequate PPE. Providing a higher level of safety for structural firefighting and rescue providing the required heat insulation along with foot and head protection. When a member has expired PPE we restrict what the member may be involved in on a scene to ensure safety of the member.

**F. Items and costs** – Describe the item(s) to be purchased, any correlating training to be conducted, and the cost of each item. You will also need to attach vendor quotes.

We are requesting 3 complete PPC ensembles for structural firefighting. This includes Pant, coat Boots, helmet and Nomex hood. The total cost of each set is \$3,308.00 for a project total of \$10,094.00 including shipping . Items are detailed in the accompanied quote.

### Costs

Total grant-eligible costs: \$10,094.00 \_\_\_\_\_

Amount requested from state grant: \$5,000 \_\_\_\_\_  
(Dollar-for-dollar match, up to \$5,000)

Amount of employer-matching funds: \$5,094.00 \_\_\_\_\_

Amount received from other sources:  
(list source and amount) \$0 \_\_\_\_\_

### Further Company Information

- Who is your workers' compensation insurance company? \_\_\_\_\_
- Have you been an employer for at least two years with at least one employee? Yes  No
- The company is a: private employer  public employer
- Who conducted the safety/health site-specific hazard evaluation (circle one answer)?
  1. In-house safety professional
  2. In-house employee safety/health committee (fill in report form and include minutes)
  3. Workers' compensation insurance carrier recommendation
  4. Private safety/health consultant
  5. Trade Association
  6. MIOSHA Workplace Safety Consultation (Safety/Health Consultant)
  7. Other: Fire Department \_\_\_\_\_

**\*\* A project justification must be attached to your application along with the handwritten signature of the person who conducted the evaluation.**

- Are you financially able to complete the employer-paid portion of the proposed project(s)?  
Yes  No

The information contained in this application is accurate and true to the best of my knowledge. I am authorized by my employer to make this request. I agree to implement and maintain the equipment purchased under this grant in accordance with manufacturers recommendations.

Mark Jordan \_\_\_\_\_  
Authorized Representative (please print)

 \_\_\_\_\_  
Authorized Representative Signature

Fire Chief \_\_\_\_\_  
Title

\_1/21/2025\_\_\_\_\_  
Date



City of *Hastings* Michigan

---

(269) 945-2468  
FAX (269) 948-9544

201 E. State Street 49058

DATE: 1/22/2025

To: MIWISH Grant Administrator.

The department strives to follow both OSHA and NFPA guidelines to stay in compliance, replacing outdated protective clothing as required. Over the past two (2) years we have been playing catch up to replace PPE every year. We currently have four (4) firefighters that are wearing PPE that is at or approaching the 10-year point and is scheduled for replacement. If we are awarded this grant, it will move us that much close to be fully in compliance with OSHA and NFPA guidelines. Having our members in compliant PPE is a must for the department and limits what we allow members to do while in outdated PPE. With these members being put into new and compliant PPE it will improve our response to residents of the district. Your consideration is appreciated.

Sincerely:

Mark Jordan

Fire Chief, CFO, CPST  
City of Hastings & BIRCH Fire Association  
201 E State Street  
Hastings Michigan 49058  
Direct: 269-945-5384  
Mobile 269-967-9574

**Allied Fire Sales & Service LLC**  
 16194 144th Ave  
 Spring Lake, MI 49456  
 +1 6162293613  
 customerservice@alliedfiresales.com  
 www.alliedfiresales.com



# Estimate

**ADDRESS**

Chief Jordan  
 Hastings Fire Department  
 110 E. Mill St  
 Hastings, MI 49058  
 United States

**ESTIMATE # 5815**  
**DATE 01/21/2025**  
**EXPIRATION DATE 02/24/2025**

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Innotex RDG 40	PIONEER™ - Color: Gold STEDAIR® 3000 DEFENDER® M NP - Color: Brass THL 240.2 TPP 43.6 See the attached configuration.	3	2,701.00	8,103.00
Hood INNO Gray 25	Nomex® 20% / Lenzing FR 80% (Shoulder/Back Bib) (8 oz/yd2) Stedair® Prevent, particulate blocking layer, air permeability 100% viscose filament (soft, superior wicking 3 LAYERS properties)	3	120.00	360.00
Cairns1044 w/ Bourks	Cairns® 1044 Deluxe Traditional Helmet • NFPA Bourks • Black Nomex ear flap • Carved eagle shield holder • Reflexite trim • Headband size (6-3/8 to 8-3/8)	3	487.00	1,461.00
Shipping:Shipping_	Estimated Shipping via Standard Ground Typically ships in 9 weeks	1	170.00	170.00

**TOTAL** **\$10,094.00**

Accepted By

Accepted Date

**TERMS: A 2 % per month (24% annual) penalty will be added on past due invoices. \$5.00 per month minimum. All legal and collection fees will be debtors responsibility. 20% restocking fee for all returned items. 3.5% will be added to all invoices paid by Credit Card.**



# Regular Council Agenda Item Memorandum

**To: Hastings City Council**

**From: Sarah Moyer-Cale, City Manager**

**Subject: Social Media Policy Review**

**Meeting Date: February 10, 2025**

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Recommended Action:

None.

Background Information:

We were requested to review the social media policy for city council members. This policy is found in Section 15 of the Council Rules of Procedure that were approved on January 13, 2025 and are as follows:

***15. Council Member Use of Social Media.** Council members shall be mindful of their position and responsibilities to the City of Hastings when using social media. Members should strive to be courteous and fair in their postings. Personal social media accounts should not be used for any official City purposes. If posting content related to the City of Hastings, Council Members should not represent themselves as a spokesperson for the City and should express only their personal views as an individual. Members who post about the City of Hastings are encouraged to add a clarifying comment to their posts such as: “The postings on this site are my own and do not necessarily reflect the views of the City of Hastings”. Members shall refrain from the use of any City logo, patch, badge, or sign on their social media without the express permission of the City Council. Members shall not use social media or any other means of communication to disclose any City material that has not already been made readily available to the public.*

I do not have any modifications to propose. The council may determine if any changes are to be made or if you would like me to set up training on this topic for the group.

Financial Implications:

None.

Attachments:

None.



City of *Hastings* Michigan

(269) 945-2468  
FAX (269) 948-9544

201 E. State Street 49058

Fire Department Council Report January 2025

The department responded to 65 calls for service: 25 in the city, 29 in the townships and 3 mutual aids. Our members spent a total of 385 hours responding to calls for service. Total calls for service YTD 65. We have issued 14 burn permits in the townships.

**Training**

Our members trained a total of 36 hours for the month of January. We spent the first meeting working and the new engine familiarized and pump operations. The second meeting of the month we focused on incident command and personnel accountability.

**Smoke/ CO detector installations**

The month of January, we visited 16 homes installing 23 smoke alarms and 12 combination CO/Fire alarms.

**Department activities**

Our call volume continues to remain steady, with a slight increase of medicals calls especially in the evening. This is due to Mercy only staffing one ambulance after 8 PM in an evening.

Our new engine went into service on January 4<sup>th</sup>, thanks to the BIRCH board for working through the purchase process to get the engine in place. This is a locally built truck made at Bryon Center. The truck carries 1000 gallons of water with a 1500 GPM pump and seats 6 members.

In January we welcomed Zander Oliver as new probation firefighter. Putting us at 20 members. We also celebrated William Dooleys 15 years of service to the city fire department.

**Chief's comments**

We continue to research grant opportunities; this year we received a DNR grant which council approved at our last meeting. On January 31<sup>st</sup> we received the MIOSHA grant this, is also a \$10,000 matching grant. This grant will be used to purchase 3 sets of structural protective firefighting clothing helmets and boots. We made some changes to the report for 2025 we now list each mutual aid department separately; this replaces a generic mutual aid category.

Respectfully,

Chief Mark Jordan





## City of Hastings Fire Department

### NFIRS Reports Analysis

1/1/2025 - 1/31/2025

#### INCIDENT TYPE CATEGORY BREAKDOWN

Code	Incident Type Series	Occurrences	Percentage
100-199	Fire/Explosion	5	8.1%
200-299	Overpressure Rupture	0	0.0%
300-399	Rescue Call	21	33.9%
400-499	Hazardous Condition	12	19.4%
500-599	Service Call	5	8.1%
600-699	Good Intent Call	13	21.0%
700-799	False Call	6	9.7%
800-899	Severe Weather/Natural Disaster	0	0.0%
900-999	Special Type/Complaint	0	0.0%
<b>Total</b>		<b>62</b>	<b>100.0%</b>

#### FIRE DISTRICT BREAKDOWN

District	Fire	EMS	Other	Total	Percentage
BALTIMORE TWP	3	0	0	3	4.8%
CARLTON TWP	0	0	0	0	0%
HASTINGS TWP	2	2	10	14	22.6%
IRVING TWP	0	0	0	0	0%
RUTLAND TWP	2	4	2	8	12.9%
WARD 1	4	5	2	11	17.7%
WARD 2	0	4	0	4	6.5%
WARD 3	1	2	2	5	8.1%
WARD 4	2	3	4	9	14.5%
<b>Total</b>	<b>14</b>	<b>20</b>	<b>20</b>	<b>54</b>	<b>87.1%</b>

#### MUTUAL AID DISTRICT BREAKDOWN

District	Fire	EMS	Other	Total	Percentage
MUTUAL AID	3	1	4	8	12.9%
<b>Total</b>	<b>3</b>	<b>1</b>	<b>4</b>	<b>8</b>	<b>12.9%</b>



## City of Hastings Fire Department

### Apparatus Summary

1/1/2025 - 1/31/2025

Total Runs for Date Range: 62

#### RESPONSE TOTALS PER APPARATUS

APPARATUS NAME	TOTAL	%
831 .....	20	32.3 %
832 .....	8	12.9 %
833 .....	0	0 %
8331 .....	0	0 %
834 .....	1	1.6 %
835 .....	36	58.1 %
836 .....	2	3.2 %
837 .....	21	33.9 %
Air Trailer .....	1	1.6 %
EM82 .....	0	0 %
Haz1 .....	0	0 %
LT1 .....	0	0 %
POV .....	9	14.5 %



## Library Director's Report February 3, 2025 Board Meeting

### Overview

Overall, January was a quiet month and a nice break from the challenges we've had since November. I want to commend the staff on how well they handled the flood, all the changes in process and procedure because of it, and their support during the personnel transitions due to Peggy's retirement. I don't think we've missed a beat and have maintained the high standards that have existed for years.

### Flood Recovery Update

Kentwood Office Supply reinstalled the desks and shelving in our workroom on Friday January 17. The only small detail remaining is some cove base molding near the employee entrance. Once Brown's Carpet One receives that and installs, we are finished.

### Insurance

Insurance provided an additional check to cover the \$1,665.00 cost for Kentwood Office. Once all of the work is complete, we will request the \$9,856.11 in recoverable depreciation.

### Staffing

Library Assistant Michaela Belcher turned in her resignation, effective January 31. She is pursuing an opportunity with KDL where she can get both more hours and benefits. Tess and Chloe are working on her replacement; see Tess's report for more information.

### Building Update

Key Cleaning started three days per week (M,W,F) as of Monday January 13. So far, they have done a good job on the bathrooms, dusting, and vacuuming. We continue to monitor the bathrooms on alternate mornings to ensure they are presentable for patrons.

TCS Plumbing replaced the defective valve on our main water line. A second valve thought to also be broken turned out to be fine.

On January 23, I met with the roofing consultant we started working with last year. We arranged for free annual inspections to keep an eye on the condition of our roof and discussed possible solutions for eventual replacement. We are still tentatively aiming for 2027, but will alter the timing depending on the roof condition. After this year's Spring or early Summer inspection, I will bring more information to the board to aid in planning.

Discussions with our electrician have led to the likely need to replace our battery backup system sooner than expected. The batteries are at end of life and the main circuit board is not functioning properly. I will bring more information to the board soon so we can get an RFQ out and potentially replace it this fiscal year.

On January 27 we sold one of the employee lockers from the backroom. The remaining unit is more than sufficient for our staff size and the space freed up will now hold shelving for Friends of the Library supplies and other stuff. Barbara made the sale happen via Facebook Marketplace.

## Staff Reports

### Assistant Director Tess Allerdin's Report

January has been off to a busy start! One of our Library Assistants, Michaela, accepted a position at another library, with her last day being January 31st. We have posted the position on Indeed to find her replacement, and are working through applications. As our new Circulation Supervisor, Chloe, is still getting acclimated to her role, I have been assisting her with reviewing applications and conducting interviews. We are hoping to fill Michaela's role as soon as possible.

Taking over book ordering led me to ask many questions about the process, and in asking my questions, we have made some changes to how books are handled once we receive them. These changes have helped streamline our processing time and keep better track of our book budgets. Erin, Marty, and I collaborated to create a process where Erin and I verify that the books we have ordered have been received, and when. Erin and Marty created three different reusable bookmarks that Erin and I can use to communicate to Marty how quickly books need to go out on the shelves, when their release dates are, and any other information that may be needed (see photo right). We are still in the pilot phase of this new process, so I have no doubt that things will need to adapt and change as we work with this new way of doing things.



Prior to the flood in the workroom, Erin and I had discussed updating our interim shelving, where books that have been recently returned live until the shelvers can put them back out on the floor. That project had been on hold until recently, when the workroom was finally put back together. We created updated labels for the interim shelves, and included space for additions to the collection, including Spanish language books, and juvenile and teen large print books. Erin and I have been working with the shelvers when they come in to update them on the new process.

I met with Kristen Rayner from Barry-Eaton District Health Department to discuss dates and times for Community Health Workers (CHWs) to come to the library to assist patrons with various resources. CHWs had been coming to the library on Fridays and setting up in the Wi-Fi Lounge prior to the new year. Starting on January 28th, they will now be coming to the library bi-weekly on Wednesday mornings.

## Youth Librarian Erin Quada's Report

Youth services jumped into 2025 with both feet! We started off strong with new collections, outreach, passive programs, and-as always- regular and special programs. The cold and wintry weather slowed us down a bit, but we made it through with lots of smiles and exclamations of delight from patrons of all ages.

### Collection

I have standing orders of **large print books for kids, tweens, and teens** that started arriving in January. Large print books are not only great for the seeing impaired, but also for reluctant readers, those with other reading challenges, and everyone else! Because they have fewer words per page, they allow for faster progress which keeps people motivated to read!

### Outreach

As part of the Reading is Fundamental (RIF) program, I once again visited the Community Action Head Start programs at both the Hastings facility and the Sue Drummond location, as well as all seven GSRP classrooms located in the elementary schools. I read the book *Bing! Bang! Chugga! Beep!* By Bill Martin, Jr. and Michael Sampson, provided a craft for the students, and then each child chose a book that they are able to add to their home library. I had wonderful help from five different volunteers and we gave away 150 books!

### Passive Programs

In the fall, Lake and I began offering consistent passive programming in both the Children's and Teen rooms with a scavenger hunt and a "Would You Rather" board, respectively. We hear the excitement when the programs are updated and the enthusiasm with which people participate. Currently on the floor in the Children's Room is also a sensory walk, where kids and caregivers can balance, hop, and more. Seeing the interaction between kids and caregivers is incredible.



## Programs

Our recurring programs, such as Itsy Bitsy Book Club, Stories & Snacks, TAB, and Rockin' Tots are continuing to go well, with new people almost every time. Our second annual Tiny Art Show is up on display and highlights the wealth of talent from patrons of all ages. We had 33 people return completed works. I shared a photo here, but I highly recommend seeing the display in person.

**If you read The Reminder dated January 25, you'll see that our Paws for Reading program made the front page!** My wonderful volunteer, Michal, and her dog, Jace, make a fantastic duo in building reading confidence and comfort with participants. We take kids of all ages for appointments and sometimes it is the older kids that enjoy it the most.



STEAM at the Library is a new program that will happen monthly, January through April. Run in partnership with 4-H, this program has a different theme each month and allows elementary aged kids to explore STEAM concepts through hands-on activities. The first program had a theme of gross science, during which we made elephant toothpaste, explored why poop splashes, and- of course- made slime! We all had a great time!

## Marketing and Programming Coordinator Barbara Haywood's Report

January was filled with lots of new programs and some old favorites. Here's a recap of a few:

- Winter Reading started and runs January 20 to March 31. Anyone can track reading for at least 15 minutes per day, on paper or via Beanstack, and be eligible for prizes.
- We had two Beekeeping Events with Gary Cruce in January, with 20 attending on Saturday, 1/4 and 10 on Monday, 1/13.
- 14 people learned how to make a cheesy boule bread with Jennifer Hamman on Saturday, 1/11. The smell of baking bread didn't bring any attendees off the street, but it did tempt everyone downstairs long after the event ended.
- 12 people attended the first Lift Every Voice Discussion of the year on Tuesday, 1/14. There was a spirited discussion on The Immortal Life of Henrietta Lacks
- Our semi-annual GameQuest, 10 hours of gaming event, was on Saturday, 1/18 with 40 attendees and was a family reunion for several families.



- This year's January Series, a FREE 10-day lecture series from Calvin University had 56 attendees through the first 8 sessions. We have long been a partner and remote viewing site for this series that aims to cultivate deep thought and conversations about important issues of the day to help make us better global citizens.
- Free Trees for Earth Day 2025 registration is open. Through a partnership with the non-profit Neighborhood Forest, kids can sign up to get a free tree to plant, with 40 already registered. This opportunity to sign up for trees will end March 15

## Circulation Supervisor Chloe Lewis' Report

The month of January was my first month working on staff at Hastings Public Library and I have enjoyed every moment!

There is so much to learn and I am eager to continue expanding my knowledge. I have already begun taking on some of the duties of the Circulation Supervisor and will gradually take on more as I grow in this role.

Throughout my training I have had ideas for areas the Library can improve in and as I get acclimated to the position I look forward to bringing a fresh set of eyes with new ideas to the table.

One of our Library Assistants, Michaela recently put in her two weeks' notice as she has accepted a job offer at a new library. Tess and I are currently in the process of interviewing several viable candidates to fill this position. Tess is heading the interviewing as I am still new to the position of Circulation Supervisor. I continue to eagerly expand my knowledge being the Interviewer and eventually taking that over as well.

## Upcoming Programs and Events

- Monday 2/3, 2/17, 2/24: Lift Every Voice Life Stories
- Tuesday 2/11: Teen Button Making
- Thursday 2/13 – Saturday 2/15: **Friends of the Library Book Sale**
- Wednesday 2/19: **Family Science Night**
- Saturday 2/22: Bread Making – Focaccia
- Tuesday 2/25: Speed Friending
- Friday 2/28: Mario Kart Tournament
- Wednesday 3/5: Genealogy for Beginners, part of the Digital Literacy Series

## **Annual Report Calendar Year 2024**

### **From the Library Director**

2024 saw a lot of change at the Library. We welcomed several new staff members while saying goodbye to long time Youth Librarian and Director Peggy Hemerling and long-time Library Assistant Megan Gould.

We installed new windows, an HVAC system, new landscaping and an irrigation system after a very successful capital fundraising campaign in 2023.

We had a great Summer Reading program, Digital Literacy series, and a large increase in programming across children's, teen, and adult programs for the calendar year.

We endured a flood in November which caused quite the commotion, but our staff was resilient, worked through it, and recovered, all with minimal interruption to patrons.

We also had a very successful Holiday season with our re-branded Holiday Market and the annual Cookies with Santa and Face Painting.

It was ..... a year.

With Peggy's retirement at the end of the year, I have become the new Director and look forward to working with everyone in the community as we take the library into the future.

Please see a recap of 2024 in the following pages.

Thank you,

David Edelman  
Director  
Hastings Public Library



## **Annual Report Calendar Year 2024**

### **LIBRARY BOARD OF TRUSTEES - 2024**

President: Chloe Kelly  
Vice-President: Kelli Newberry  
Secretary: Jane Cybulski

Members:

Sam Cale  
Carol Dwyer  
Rebecca Lectka  
Bill Nesbitt / Norm Barlow  
Cloe Oliver  
Brenda Stacy

### **HASTINGS PUBLIC LIBRARY STAFF** as of December 2024

Peggy Hemerling - Library Director  
David Edelman - Assistant Director  
Erin Quada - Youth Services Librarian  
Marty Byington - Processing Supervisor  
Tess Allerding – Circulation Supervisor  
Barbara Haywood – Marketing & Programs Coordinator

Michaela Belcher – Library Assistant  
Celeste Dyehouse – Library Assistant  
Sharon Elzinga – Library Assistant  
Ken Petto – Library Assistant  
Christie Pollet – Library Assistant  
Lake Seif – Youth Library Assistant  
Tammy Wilde – Library Assistant  
Reg Howard – Maintenance and Janitorial Services

## Annual Report Calendar Year 2024

### OPERATIONAL RECAP

Note: all data represents *fiscal* years July 1 – June 30,  
not calendar years

POPULATION SERVED:	14,285??	
	<u>2023-2024</u>	<u>2022-2023</u>
REGISTERED BORROWERS:		
City of Hastings:	3,262	3,823
Hastings Charter Township:	923	929
Rutland Charter Township:	1,210	1,305
Paid Non-residents:	<u>104</u>	<u>65</u>
Total:	5,499	6,122
COLLECTION SIZE:		
Total print books:	35,415	37,655
Total audiobooks:	1,954	1,966
Total DVDs:	4,466	4,875
Total Library of Things	111	88
Total e-books	54,055*	701,886
Total e-audiobooks	31,828*	210,224
Total e-video	0*	55,427
Total e-magazines	<u>5,442</u>	<u>3,347</u>
Total Count:	133,271	1,015,468

\* The Hoopla digital service was eliminated in July 2023 due to low usage and high cost, reducing electronic media numbers from previous years.

## Annual Report Calendar Year 2024

	<u>2023-2024</u>	<u>2022-2023</u>
<b>INTERLIBRARY LOANS:</b>		
To other libraries:	4,931	5,096
From other libraries:	<u>4,774</u>	<u>6,666</u>
Total Count:	9,705	11,762
 <b>SERVICES AND ACTIVITIES:</b>		
Number of Programs:	361	425
Program attendance:	7,076	6,351
Patron visits to building:	81,753	58,507
Volunteer hours:	2,177	2,656
Computer use in Hours:	5,749	5,054
Wi-Fi Logins:	10,602	10,604
 <b>WEB USAGE:</b>		
HPL Web Page Views:	49,552	48,541
HPL Web User Count:	19,132	17,476
History Portal Page Views:**	37,786	13,385
History Portal User Count:**	2,030	819

\*\* The Barry County History Portal website went live in November 2022.

## Annual Report Calendar Year 2024

### The Year in Review

#### Staffing

We welcomed new Youth Librarian Erin Quada in January. She helped revamp children's programming, and with Youth Assistant Lake Seif, launched many new programs for kids of all ages. Two new Library Assistants, Ken Petto and Michaela Belcher, also joined us and made immediate impacts. Michaela helped with marketing graphics and a relaunch of our Instagram account, while Ken took over magazines, supplies ordering and began assisting Reg, our custodian, with occasional library cleaning. At the end of the year we hired Chloe Lewis as the new Circulation Supervisor, starting January 2, 2025.

In December we had a bittersweet retirement celebration for Peggy Hemerling, the previous Director. Several hundred people turned out to wish her well and have a little food. Her departure led to me becoming the new Director at the request of the Board, and I then promoted Tess Allerding from Circulation Supervisor to Assistant Director.



## Annual Report Calendar Year 2024

### Programming

# ADVENTURE *BEGINS AT YOUR* LIBRARY™

### Summer Reading

Over 460 people signed up and tracked their reading to earn prizes. We offered 34 Summer Reading specific programs from May to July with over 980 attendees. Many local businesses donated money to support the programs, enabling us to do more with a limited budget. Key donors included Bright Start Pediatrics, Commercial Bank, The Hastings Elks Lodge #1965, Friends of HPL, Kiwanis of Hastings, Southside Pediatrics, Stacey Garrison DDS, and Thornapple Credit Union.

One of the best programs was a hands-on DINOSAUR experience!



### Digital Literacy

This series continues to be popular and has been expanding into evening classes to become more accessible to more people. In 2024 we covered a wide range of topics including Microsoft Excel, Cybersecurity, Editing Photos on Mobile Devices, Misinformation and Fake News, and Artificial Intelligence. We also continued Walk-in Tech Help sessions on the last Wednesday of most months to answer whatever technology questions patrons had.

### Youth

Aside from Summer Reading, youth programs were abundant in 2024. Most weeks saw two story times, with occasional science story times. Along with the ever-popular monthly LEGO club, many new programs were also introduced, including Rockin Tots (music and dance for little ones), Paws for Reading (read with a therapy dog), a six-week Teen Cuisine series, and the relaunch of the Teen Advisory Board. Teens also saw classes on neon sign making, stress balls, Boba tea, sewing, and more.

## Annual Report Calendar Year 2024

### Adult & General Interest

Not to be outdone, Barbara Haywood, adult programming coordinator also created many new successful programs. Just a few included the Lift Every Voice Discussion Series and Book Club, Speed Friending, a Puzzle Competition fundraiser with the Friends of HPL, falconry, and several classes around physical and mental well-being. We also continued our partnership with Calvin University and streamed the January Series, along with hosting the Great Decisions foreign policy discussion group in February.

### The Holidays

HPL is usually one of the key kickoff locations for the annual Jingle & Mingle celebration. For 2024, we re-branded the December 6 craft sale event as the Holiday Market and saw an estimated 625 people through the door. Another 125+ came to Face painting on Saturday morning December 7 and over 300 came to Cookies with Santa.

### Collection Updates

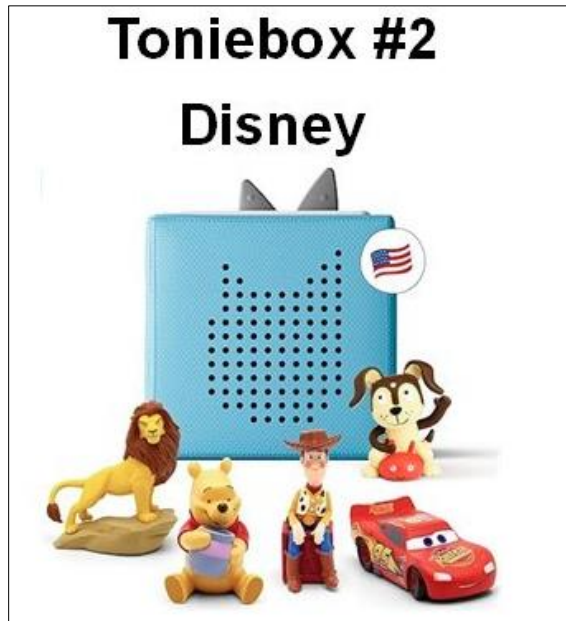
We already had some Spanish language books but expanded the collection last year in both children's and adult, with the intent to grow it continuously. This will help us provide more resources to an underserved portion of our community. We also created a new Tween Graphic section due to the overwhelming popularity of graphic novels. Lastly, we added additional items to the Library of Things Jr. collection that launched near the end of 2023. This collection has been extremely popular with many weeks where more than half of the collection was

#### Cat in the Hat



**Laurie Berkner Band**

#### Toniebox #2 Disney



checked out. Our Tonie boxes are among the most popular items, offering stories, songs, and educational content to children via fun audio devices. Additional included new content from The Cat in the Hat, the Laurie Berkner Band, and others.

## Annual Report Calendar Year 2024

One new exciting addition to the collection was our Seed Library. Using seeds donated from retailers, trusted patrons, and some purchased by the Library, we now offer patrons seeds they can plant at home to grow flowers, fruits and vegetables. Lake Seif and Sharon Elzinga spearheaded the initiative which was quite popular through the summer.



### Building & Grounds

In January, our new HVAC system was installed, followed in March by completion of the new window installation. In May, a new irrigation system was installed, along with new landscaping. That brought the window replacement project largely to an end, with a few details still being wrapped up.

During the week before Thanksgiving, some intentional vandalism blocked the entire building's waste water outflow, and when the water softener tried to flush the system overnight, there was nowhere for the water to go. The entire backroom area flooded, requiring a remediation company to remove all carpeting and some drywall and insulation. They then disinfected the area due to potential sewage contamination and ensured we were fully dried out.

After all work was completed in January 2025 to recover from the damage, the Library will have spent approximately \$40,000 on repairs, including new drywall, insulation, paint, carpet and furniture installation. Luckily insurance covered all of the expense. The police were engaged regarding the vandalism, but unfortunately, no person or persons could be definitively identified as having caused the blockage which led to the damage. The one bright side is that no materials were damaged and the impact to patrons was minimal, other than a few extra days we were closed before Thanksgiving.



With donated funds, we also installed quilt hangers to display local quilt makers' work and bring some extra color to the main library space. The quilts are changed on a quarterly basis.

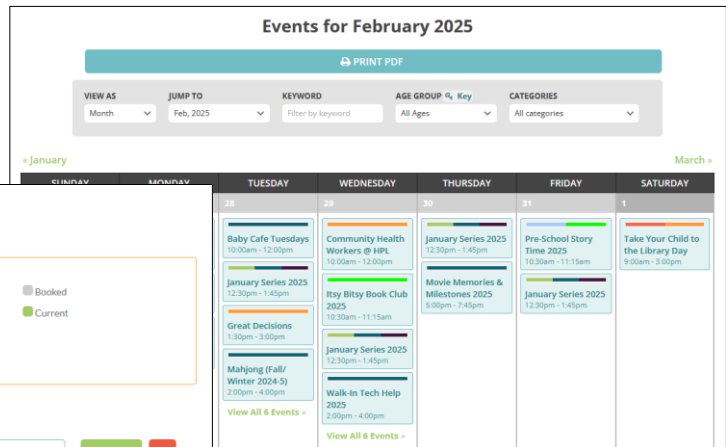
## Annual Report Calendar Year 2024

### Friends of HPL

The Friends held their twice annual book sale in February and July, raising over \$5,000 combined for the Library. They also continue to re-shelve returned books every weekday, provide assistance at programs, and sell candy throughout the year to raise additional funds. We are indebted to them for all of their support.

### Technology

In June 2024, we updated our online calendar and added online room reservations to streamline both processes. The service, provided by Michigan based LocalHop, has proven




very helpful and fully integrates into our existing website. Both our website hosting and LocalHop services are subsidized by or discounted for the Library of Michigan, saving us hundreds of dollars annually.

### Partnerships

HPL has built many strong partnerships over the years with other non-profits and government organizations. In 2024, we continued hosting the Baby Café from the Barry-Eaton Health Department and the VITA (Volunteer Income Tax Assistance) program from the United Way. We also continue to be a pickup location for Narcan overdose kits, income tax forms, and for the first time collected toys for the United Way toy drive in December.

A new partnership with the health department brought Community Health Workers to the library every other week for much for the year. They help people navigate through health and other related but non-medical needs. We also regularly host representatives from Congressman John Moolenaar's office to meet with the public.

We have partnered with Pierce Cedar Creek for years and continued that in 2024. They helped with Family Science Night, several science story times, and other events. We were a pickup location for their winter activity kits over the Christmas break when we gave out more than 400 kits to local families to keep the kids busy.





**HASTINGS PUBLIC LIBRARY**

Explore • Imagine • Grow

# ANNUAL DONATION AND VOLUNTEER REPORT

CALENDAR YEAR 2024

REPORT DATE: JANUARY 30, 2025

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## A MESSAGE FROM THE DIRECTOR

Believe it or not, another year has come and gone. The Library saw a lot of change in 2024, with new windows, an HVAC system, and landscaping. We had a great Summer Reading program led by new Youth Librarian Erin Quada filled with adventure, including DINOSAURS! Adult Programming Coordinator Barbara Haywood, Erin, and Youth Assistant Lake Seif introduced dozens of new programs across all ages. We re-branded Art @ the Library to Holiday Market and had hundreds of people come and shop for holiday gifts. The annual face painting and Cookies with Santa was as popular as always.

We had some challenges along the way too, the biggest of which was the great flood of November 2024. The staff was resilient and handled it well, though, with minimal impact to patrons. We also wished a Happy Retirement in December to Peggy Hemerling. After more than 25 years in various roles, but mostly as the Youth Librarian, and since 2017 as the Director, Peggy had a big impact on the library, the staff, and the community.

Through it all one constant remained—our dedicated cadre of volunteers and donors. Without all of you, we could not be as successful as we are in providing meaningful services to our shared community.

We are eternally grateful and cannot thank you enough for the donations of your time and money in support of our mission. Thank you,



David Edelman  
Library Director

## DONATION SUMMARY

Donations from Library supporters enable HPL to:

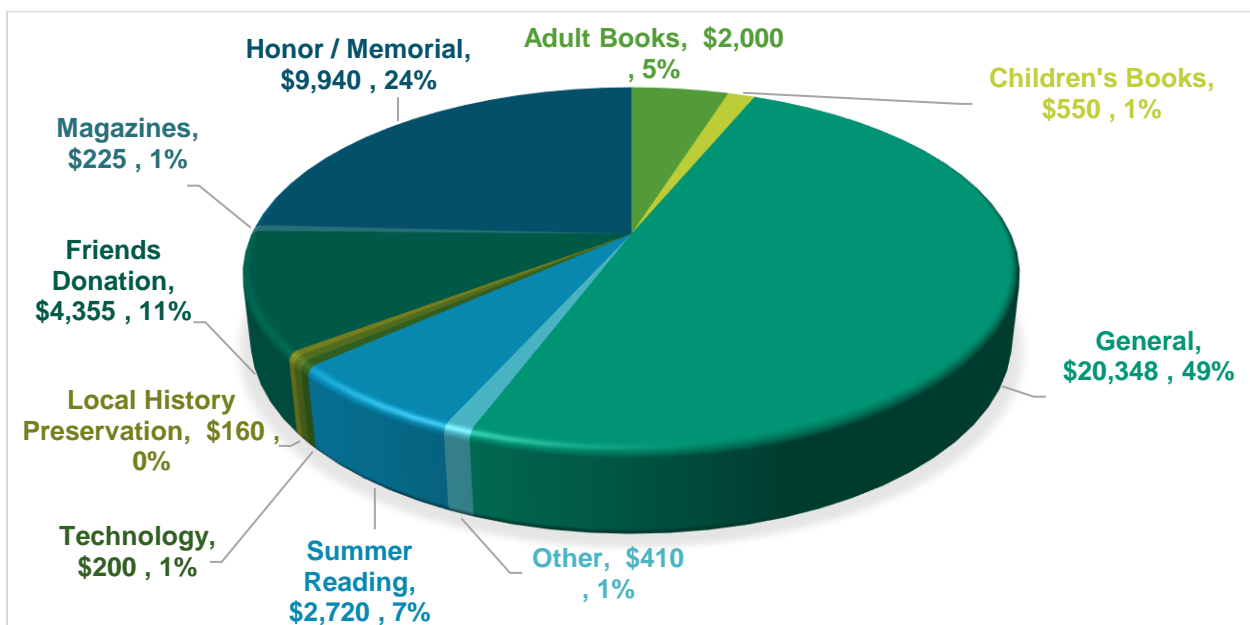
1. Offer programs and services we could not otherwise afford.
2. Buy equipment and supplies in support of programming.
3. Make our money “go farther”.

In calendar year 2024, HPL received financial donations in excess of \$41,000. Donations towards the window replacement project totaled \$165,000 and accounted for 87% of the year’s total donations.

Donated amounts are broken out below, including a percent of the total, excluding the window funds.

## HPL 2024 DONATIONS RECAP

\$41,122 Total



Some of these donations are especially notable:

- ♥ Honor and Memorial Donations of more than \$9,000:
  - Two significant library supporters passed away in 2024 and their families generously asked for donations to the library in their memory.
  - Donations for Jane Arnold, a big literacy supporter, will be used in 2025 to create a storybook walk along the river in downtown Hastings. It will start near the Library and run east towards Bliss Park.

- Donations for Bard Bloom will be used in 2025 for an undetermined project.
- ♥ Summer Reading donations of \$2,720:
  - Many other local businesses and organizations supported specific programs and initiatives including Hastings Elks Lodge #1965, Stacey Garrison DDS, Kiwanis Club of Hastings, Bright Start Pediatrics, Commercial Bank, Southside Pediatrics, and Thornapple Credit Union.
- ♥ Magazine donations of \$225 were from several library users to help us cover the ever-increasing cost of the Wall Street Journal. Thank you Jeff & Kathy D, Doris H., Karen M., Jeff & Mary D., Harold L., John N. and Barb S. for helping us keep this resource available to everyone.

## VOLUNTEER SUMMARY

We are indebted to all of our volunteers, without whom we could not provide as many services as we do for the community. In 2024 we received help from patrons, community members, and service organizations:

- ♥ Volunteers helped with landscaping maintenance and weeding.
- ♥ United Way volunteers helped with projects inside and outside for a Day of Caring.
- ♥ One volunteer helped with genealogy research and three others helped with local history organization.
- ♥ Many individuals ran programs regularly held at HPL like chess, mahjong, Dungeons & Dragons and the weekly movie night.

We especially want to thank all of the dedicated Friends of Hastings Public Library members who give so much of their time to help make our Library a special place. See more about them in the next section.

## 2024 VOLUNTEER EFFORTS

More than 15 regular volunteers and dozens of others who helped occasionally gave more than 2,350 hours of their time to the library and our community.

Some of the programs and projects they helped make possible included:

- ♥ 2024 Summer Reading Events that served more than 460 community members.
- ♥ Rain Garden and Landscaping Maintenance
- ♥ Reading is Fundamental & Reach Out and Read School Visits (over 240 hours!).
- ♥ New Item Quality Checks and Book Covering (over 220 hours!).
- ♥ Setting up and running Friends of the Library book sales.
- ♥ Dusting the Library.
- ♥ Book Re-shelving.
- ♥ Friends of the Library Book Sales.



## FRIENDS OF THE HASTINGS PUBLIC LIBRARY

Our Friends group does so much for us that we sometimes do not even realize they are doing it. They are very dedicated to supporting our mission and give so much of their time and energy to us, no matter the ask, we are forever grateful.

Without this group, many programs and library tasks would not happen at all, or would be much more challenging to execute, including:



- ♥ Summer Reading Events.
- ♥ The Holiday Market.
- ♥ Cookies with Santa.
- ♥ Book Re-shelving.
  - ♥ The Friends re-shelved **over 20,000 items** in 2024!

The Friends also hold many fundraising events throughout the year to support our efforts, helping us with varied items including supplies and equipment, books, program presenter fees, membership dues in local service organizations and library associations, and even training sessions and conference fees.

Some of 2024's fundraisers included:

- ♥ Two used book sales that raised \$5,000.
- ♥ Selling parking spaces at the annual Barry Roubaix bicycle race.
- ♥ The annual October Wine Pairing and Basket Auction at Seasonal Grille.
- ♥ Holiday Market raffles.
- ♥ Holiday Candy Sales: members donated and bagged candy all year that raised over \$900.

All of the Friends deserve recognition, but we especially want to recognize a few who devote so much of their time to HPL:

- |             |               |
|-------------|---------------|
| ♥ Judy K.   | ♥ Rita B.     |
| ♥ Tammy W.  | ♥ Diane H.    |
| ♥ Ellyn M.  | ♥ Kelli N.    |
| ♥ Ed S.     | ♥ Gwen M.     |
| ♥ Marcia S. | ♥ Pam S.      |
| ♥ Karen D.  | ♥ Patricia W. |
| ♥ Donna M.  | ♥ Tammy N.    |



## SUCCESS STORIES

2024 saw many successful projects accomplished with help from both the monetary donations and the time donations from our volunteers. Here are just a few of the projects.

## SUMMER READING

# ADVENTURE *BEGINS AT YOUR* LIBRARY™

2024's theme was Adventure Begins at Your Library, and everyone enjoyed many new programs. Patrons loved the stickers and patches they earned for reading that could go on their canvas bag from last year. Many local businesses donated to support summer reading programming, including Hastings Elks Lodge #1965, Stacey Garrison DDS, Kiwanis Club of Hastings, Bright Start Pediatrics, Commercial Bank, Southside Pediatrics, and Thornapple Credit Union. Pizza Hut and Dairy Queen again gave generously with coupons that we used as prizes for reading completion. There were a lot of happy kids with personal pizzas and ice cream cones last summer. Hungry Howie's also again provided a pizza per week as a random raffle drawing prize for parents who brought their kids to the library.

Ultimately, over \$2,700 was donated to directly support programs and the purchase of supplies needed to keep summer reading fun, while many volunteers gave their time to help make the programs a success.

Among other events, we hiked with 4-H and the Barry County Explorers, learned about rescue dogs, explored the human senses, held a teen murder mystery event and had a retro video game tournament.

The most exciting day was when dinosaurs came to visit! Kids of all ages, including the kids at heart who work at the library, got hands-on with several dinosaurs.

Luckily no one got eaten.



## EARLY LITERACY

We covered these initiatives last year as well, but they are critical and part of our core mission, so here they are again. HPL has two regular reading programs that we execute in partnership with local schools: Reading is Fundamental (RIF) and Reach Out and Read (ROAR). Both programs rely heavily on volunteers to visit schools and help kids with literacy skills. In 2024, 17 volunteers read 243 hours to kids across four elementary schools. We also gave out 390 books to the kids!

At the library, we still hold two separate story time events each week. Geneva W. from Barry County Great Start donated her time to help with the weekly Wednesday Itsy Bitsy Book Club, while Ellen H. and Emma O. from Pierce Cedar Creek Institute helped with periodic Friday Science Story Times. Regular weekly Friday preschool story time is also on our calendar.

## LIFT EVERY VOICE

Community member involvement is crucial to any library's success. Engaging the community, in ways they want to be engaged, is always a priority. One community member, Desiree H., approached Barbara Haywood, about holding some discussion sessions at the library related to helping different segments of the community get to know one another better and break down racial and other barriers. Out of that came Lift Every Voice, a series of community presentations & discussions, plus a book club. Largely organized and run by community members, with input and marketing support from Barbara, their early 2024 presentations were hugely popular, with more than 50 people attending multiple sessions. We expect 2025 will be even better when a new set of presentations debuts in February.



**Hastings Public Library Board of Trustees**  
**DRAFT Minutes**  
**Date: February 3, 2025 - 4:30PM**  
**Location: Hastings Public Library, 227 E. State St., Hastings, MI 49058**  
**Michigan Room**

1. CALL TO ORDER

The Meeting was called to order by Kelli Newberry at 4:32 p.m.

- Board members present: Jane Cybulski, Cloe Oliver, Kelli Newberry, Rebecca Lectka, Sam Cale, Norm Barlow, Carol Dwyer, Ann Devroy, Ellyn Main and observing member Brooklyn Strickland.
- Also present was David Edelman and Carol Dawe.

2. AGENDA: Approved.

3. MINUTES: Rebecca Lectka motioned to approve the amended January 6, 2025, minutes (spelling of Cloe under item 7), seconded by Sam Cale. Motion approved.

4. INTRODUCTION OF NEW BOARD MEMEBERS AND ASSIGNMENTS:

a. Ann Devroy - Hastings City

b. Ellyn Main – Hastings Township

c. Update Board Committee Assignments

1. Added Ann Devroy to the Budget and Finance Committee

2. Added Ellyn Main and Brooklyn Strickland to the Building & Grounds Committee

3. Added to the Rebecca Lectka to the Personnel Committee

4. Added Rebecca Lectka to the Marketing Committee and removed her from the policy committee.

d. Board Member Conflict of Interest Forms

5. FINANCIALS:

- a. December 2024 Invoices and Budget Report: Cloe Oliver motioned to approve the financials, seconded by Carol Dwyer. Motion approved.

6. LIBRARY DIRECTOR REPORTS:

- a. January 2025
- b. 2024 Annual Report
- c. 2024 Donation and Volunteer Recap

7. COMMITTEES

- a. Budget and Finance -



- b. Building and Grounds -
- c. Personnel -
- d. Policy- Updates to Personnel Policy for new earned sick time legislation, with other tweak and corrections
  - 1. Version 1 (major edits on pages 16-20, 24-25, 37)
  - 2. Version 2 – Includes Sick Time for Vet Visits:
- e. Marketing-

8. NEW BUSINESS

- a. Consider approving the updated Personnel Policy (version 1 or 2):
  - 1. Carol Dwyer motioned to approve version 2, seconded by Sam Cale. Motioned approved.

- b. Window Update

- 1. 1/6/25 Attorney Letter Seeking Details on BCG Proposal
  - 2. 1/14/25 BCG Response

- c. Strategic Planning Overview and Board Focus Group with Carol Dawe

9. NEXT MEETING DATE

- Next board meeting on Monday, March 3, 2025, at 4:30 p.m.

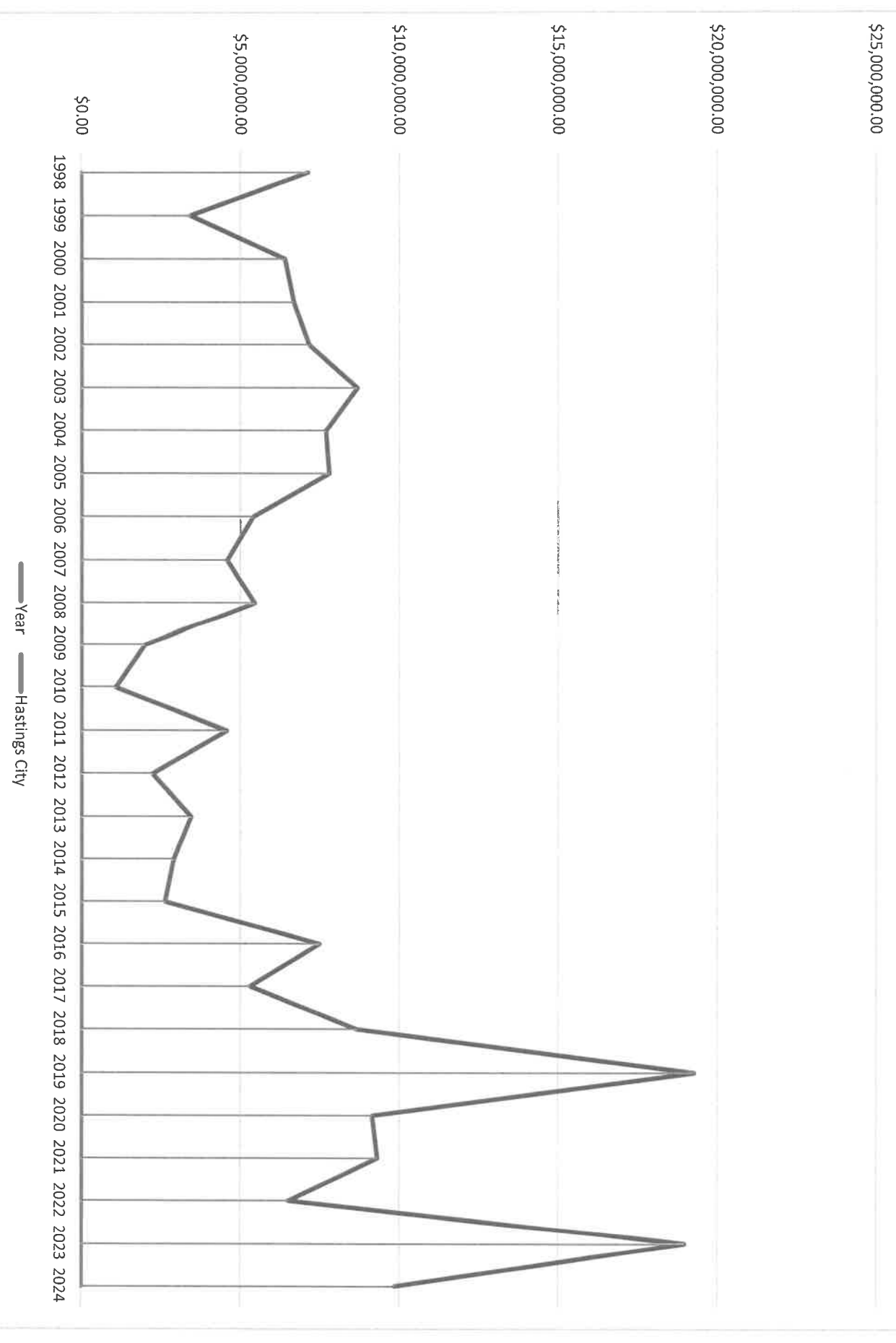
10.ADJOURNMENT: Meeting was adjourned at 6:02 p.m.

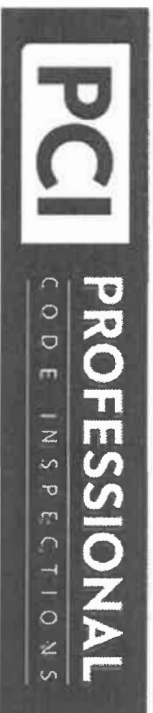
**Barry County Building Permits  
Township Summary 2022-2024**

TOWNSHIP	2022		2023		2024	
	PERMITS	PROJECTS	PERMITS	PROJECTS	PERMITS	PROJECTS
Assyria	16	\$954,810.00	17	\$1,425,643.00	22	\$2,453,983.00
Baltimore	31	\$1,596,759.00	20	\$1,632,291.00	18	\$2,260,558.00
Barry	45	\$4,730,681.00	56	\$7,568,853.40	64	\$5,625,496.86
Carlton	23	\$2,124,414.00	93	\$6,021,942.63	47	\$3,634,701.95
Castleton	19	\$1,630,545.00	36	\$1,834,641.00	13	\$264,690.00
Freeport Village	5	\$238,316.00	5	\$513,676.19	2	\$50,391.00
Hastings Township	49	\$5,046,901.00	48	\$3,032,303.15	45	\$4,446,154.00
Hastings City	85	\$6,520,533.00	128	\$18,973,813.41	113	\$9,857,683.06
Hope	63	\$7,558,034.00	67	\$9,022,932.03	76	\$8,921,426.61
Irving	77	\$9,630,204.00	180	\$9,891,243.99	60	\$8,693,121.07
Johnstown	35	\$2,352,390.00	42	\$2,841,891.00	42	\$11,676,716.19
Maple Grove	23	\$2,016,473.00	13	\$1,468,318.00	31	\$2,765,431.26
Middleville Village	81	\$7,971,815.00	174	\$5,973,627.00	64	\$14,225,798.82
Nashville Village	5	\$1,120,000.00	14	\$5,485,145.00	7	\$122,500.00
Orangeville	63	\$7,657,813.00	80	\$5,496,652.43	75	\$10,588,147.95
Prairieville	57	\$10,662,029.00	49	\$4,850,287.24	71	\$12,410,251.75
Thornapple	72	\$8,008,032.00	174	\$15,231,104.96	91	\$16,406,842.60
Woodland Twp	22	\$1,381,338.00	101	\$4,829,263.55	30	\$4,328,581.80
Woodland Village	3	\$269,000.00	22	\$1,147,218.78	2	\$62,213.00
Yankee Springs	119	\$13,994,981.00	200	\$13,012,825.24	129	\$13,263,338.04
<b>TOTAL</b>	<b>893</b>	<b>\$95,465,068.00</b>	<b>1,519</b>	<b>\$120,253,673.00</b>	<b>1,002</b>	<b>\$132,058,026.96</b>

*Report does not include Rutland Twp.*

# Hastings City Construction Value





110 W. CENTER ST, HASTINGS, MI 49058  
 Ph. (269) 948-4088 Fax (269) 948-9963

Jurisdiction: **Hastings City**

Time Period: **2024**

Report Type: **Building Report**

Permit #	Address	Category	Applicant Na	Date Issued	Construction Value
PBHC22-0002	628 E STATE ST	Miscellaneous	AYERS BASEMENT SYSTEMS	12/04/2024	10,065.00
PBHC23-0050	1117 S MICHIGAN AVE	Res. Addition	Fox Building Service	11/07/2024	80,000.00
PBHC23-0073	626 E CHARLES ST	Miscellaneous	United Restoration Disaster Services	04/01/2024	17,328.00
PBHC23-0087	815 N TAFPEE DR	Miscellaneous	United Restoration	12/09/2024	16,394.00
PBHC23-0128	644 W CLINTON ST	Miscellaneous	Sheriff Goslin Roofing	03/08/2024	11,800.00
PBHC23-0131	501 W STATE RD	Miscellaneous	Premier Roofing & Renovations	01/31/2024	17,429.59
PBHC24-0001	237 E COLFAX ST	Foundation	AYERS BASEMENT SYSTEMS	01/16/2024	12,217.00
PBHC24-0002	1310 S BROADWAY ST	Res. Addition	Hullinger Construction LLC	02/12/2024	45,000.00
PBHC24-0003	99999 JUNKYARD	Res. Alteration	BARRY'S RESORT	01/23/2024	1,000.00
PBHC24-0004	327 E LINCOLN ST	Single Family - Detached	Jordan DeWitt	01/29/2024	178,750.00
PBHC24-0005	1037 E STATE ST BLK STATE B	Cell Tower	Pyramid Network Services	02/07/2024	250,000.00
PBHC24-0006	404 S JEFFERSON ST	Miscellaneous	VENDITION 404 LLC	03/12/2024	6,500.00
PBHC24-0007	425 S DIBBLE ST	Miscellaneous	Miller Brothers Construction	02/21/2024	23,000.00
PBHC24-0008	1105 W STATE ST	Sign	RWL Sign Company	02/26/2024	15,000.00
PBHC24-0009	1535 N CHURCH ST	Solar Power System	Generation Solar	03/14/2024	15,000.00
PBHC24-0010	420 W SOUTH ST	Accessory Structure	Smith Brothers Construction	03/07/2024	20,160.00
PBHC24-0011	1148 S JEFFERSON ST	Demolition	MCLEAN RILEY	03/07/2024	1,000.00
PBHC24-0012	229 N BROADWAY ST	Com. Alteration	C&C Painting & Home Improvements	03/13/2024	91,500.00
PBHC24-0013	220 W MADISON ST	Miscellaneous	United Restoration	12/09/2024	16,246.00
PBHC24-0014	616 E NORTH ST	Miscellaneous	Mr Roof	06/13/2024	5,527.00
PBHC24-0015	1512 S JEFFERSON ST	Deck	FRAME SARAH & FRAME WENDY	04/02/2024	12,000.00
PBHC24-0016	110 W CENTER ST	Sign	A & D Signs	03/20/2024	1,000.00
PBHC24-0017	235 W MURIEL ST	Foundation	Robert Archison	04/02/2024	10,127.00
PBHC24-0018	400 W STATE ST	Com. Alteration	PR Builders Inc	04/16/2024	73,744.00

PBHC24-0019	123 W NELSON ST	Deck	HAIGHT JASON & JESSICA	04/04/2024	900.00
PBHC24-0020	1012 E ENTERPRISE DR	Com. Addition	Vintage Building & Restoration	04/09/2024	48,000.00
PBHC24-0021	409 W STATE RD	Miscellaneous	Miller Brothers Construction	12/04/2024	12,900.00
PBHC24-0022	329 N BROADWAY ST	Sign	A & D Signs	04/25/2024	1,108.00
PBHC24-0023	202 E WOODLAWN AVE	Sign	A & D Signs	04/25/2024	5,000.00
PBHC24-0024	330 E SHRINER ST	Single Family - Detached	JK ROSE CONSTRUCTION LLC	04/17/2024	525,000.00
PBHC24-0025	1028 N MICHIGAN AVE	Res. Alteration	Foundation specialist	04/18/2024	12,373.00
PBHC24-0026	836 E BOND ST	Miscellaneous	Sam Acker	04/18/2024	7,300.00
PBHC24-0027	826 S PARK ST	Miscellaneous	Topps Roofing and Construction	04/23/2024	6,900.00
PBHC24-0028	122 W GRAND ST	Miscellaneous	Sheriff Goslin Roofing	04/26/2024	3,900.00
PBHC24-0029	327 W Court St	Sign	Midwest Sign Company	05/02/2024	15,000.00
PBHC24-0030	1120 N MICHIGAN AVE	Demolition	JACINTO ALDOLFO & JUDITH	05/14/2024	500.00
PBHC24-0031	1028 N MICHIGAN AVE	Demolition	HUPP ALFRED	05/03/2024	0.00
PBHC24-0032	630 E STATE ST	Miscellaneous	Sheriff Goslin Roofing	05/06/2024	8,500.00
PBHC24-0033	419 N MICHIGAN AVE	Miscellaneous	ANDREWS LANA	05/13/2024	644.00
PBHC24-0034	926 N HANOVER ST	Accessory Structure	Hammond Brothers	05/14/2024	48,000.00
PBHC24-0035	1535 N BROADWAY ST	Miscellaneous	Foundation specialist	05/23/2024	21,399.40
PBHC24-0036	620 N MICHIGAN AVE	Miscellaneous	Perry's Construction Inc	05/17/2024	5,950.00
PBHC24-0037	1021 W STATE ST	Com. Remodel	Wolverine Building Group	06/25/2024	325,000.00
PBHC24-0038	1610 N CHURCH ST	Miscellaneous	Sheriff Goslin Roofing	05/21/2024	17,500.00
PBHC24-0039	906 N MICHIGAN AVE	Miscellaneous	ELLIOTT CANDICE E & JESSIE J	05/21/2024	13,448.68
PBHC24-0040	820 E SOUTH ST	Deck	Green Shield Deck Builders	05/23/2024	45,500.00
PBHC24-0041	327 W Court St	Sign	Midwest Sign Company	06/06/2024	5,500.00
PBHC24-0042	133 E WALNUT ST	Miscellaneous	Sheriff Goslin Roofing	06/17/2024	11,640.00
PBHC24-0043	328 S PARK ST	Miscellaneous	Smolyanov Home Improvement	05/31/2024	21,427.93
PBHC24-0044	511 N TAFEEE DR	Miscellaneous	Clearview Roofing and Restoration	06/11/2024	12,500.00
PBHC24-0045	228 E THORN ST	Deck	SHATTUCK AMBER	06/11/2024	3,200.00
PBHC24-0046	526 S PARK ST	Miscellaneous	Sheriff Goslin Roofing	06/12/2024	31,360.00
PBHC24-0047	1909 N BROADWAY ST	Deck	VANDERLINDEN KRYNN & RONALD C	06/14/2024	8,000.00
PBHC24-0048	530 E THORN ST	Deck	Joyce Joseph B Sr and Lori D	06/18/2024	2,000.00
PBHC24-0049	120 W AMY ST	Deck	Michael Goodrich	06/24/2024	8,800.00
PBHC24-0052	1021 W STATE ST	Sign	RWL Sign Company	07/29/2024	30,000.00
PBHC24-0053	710 BARFIELD DR	Com. New Building	C. D. Barnes Construction	08/20/2024	1,300,000.00
PBHC24-0054	107 E WOODLAWN AVE	Miscellaneous	Vintage Building & Restoration	07/02/2024	35,000.00
PBHC24-0055	710 BARFIELD DR	Com. New Building	C. D. Barnes Construction	08/20/2024	2,033,000.00
PBHC24-0056	1550 N BROADWAY ST	Com. Remodel	James L Peterson Inc	06/25/2024	125,000.00
PBHC24-0057	119 W GRANT ST	Miscellaneous	United Restoration	07/31/2024	12,355.00

PBHC24-0058	710 BARFIELD DR	Com. New Building	C. D. Barnes Construction	08/20/2024	1,500,000.00
PBHC24-0059	724 S WASHINGTON ST	Accessory Structure	PRUDEN DAVID J & CHRISTINE L	06/25/2024	1,700.00
PBHC24-0060	1019 N MICHIGAN AVE	Pool	VINCENT JASON & GINGER	06/28/2024	6,000.00
PBHC24-0061	105 W MURIEL ST	Miscellaneous	Acker Building Company	07/17/2024	6,000.00
PBHC24-0062	1028 N BOLTWOOD ST	Miscellaneous	McKeough Brothers Inc	07/15/2024	16,000.00
PBHC24-0063	123 W MURIEL ST	Deck	Jason Scott Tietz	07/18/2024	4,500.00
PBHC24-0064	301 S PARK ST	Miscellaneous	Sheriff Goslin Roofing	07/24/2024	6,000.00
PBHC24-0065	1011 W GREEN ST	Com. New Building	BULLTMA CONSTRUCTION COMPANY	08/22/2024	450,000.00
PBHC24-0066	612 E GREEN ST	Res. Alteration	HERREMA DANIEL & HERREMA BRADY	07/22/2024	3,000.00
PBHC24-0067	128 E GRAND ST	Res. Remodel	HIS Builder LLC	08/01/2024	110,000.00
PBHC24-0068	712 E CHARLES ST	Miscellaneous	Sheriff Goslin Roofing	07/31/2024	16,723.71
PBHC24-0069	203 E WOODLAWN AVE	Com. Alteration	John Coe	08/02/2024	16,300.00
PBHC24-0070	500 E STATE RD	Single Family - Detached	Jason Scott Tietz	08/08/2024	190,000.00
PBHC24-0071	517 E STATE RD	Single Family - Detached	Jason Scott Tietz	08/08/2024	190,000.00
PBHC24-0072	345 E NORTH ST	Res. Addition	Schitz Construction & Remodeling	08/12/2024	20,000.00
PBHC24-0073	209 E Thornhill Ct	Deck	Meno Herschberger	08/20/2024	5,500.00
PBHC24-0074	1527 Lavendar Dr	Miscellaneous	Smolyanov Home Improvement	08/13/2024	28,000.00
PBHC24-0075	128 N MICHIGAN AVE	White Box	Veneklasen Construction	08/23/2024	174,000.00
PBHC24-0076	1512 N JEFFERSON ST	Miscellaneous	3 Peaks Roofing LLC	08/28/2024	19,000.00
PBHC24-0077	1550 N BROADWAY ST	Com. Addition	James L Peterson Inc	08/30/2024	147,500.00
PBHC24-0078	712 E CHARLES ST	Miscellaneous	Sheriff Goslin Roofing	08/29/2024	16,724.00
PBHC24-0079	633 E CLINTON ST	Miscellaneous	Roach Home Improvement	09/05/2024	14,800.00
PBHC24-0081	1540 LIBERTY LN	Res. Alteration	Clark Brothers Building Contractors	12/26/2024	25,000.00
PBHC24-0082	502 E GREEN ST	Res. Alteration	WEIR BRUCE AND SANDRA TRUST	09/17/2024	10,000.00
PBHC24-0083	1310 W STATE ST	Sign	The Installers	09/19/2024	10,000.00
PBHC24-0084	916 W STATE ST	Sign	Signs By Crannie	10/10/2024	35,600.00
PBHC24-0085	133 E STATE ST	Demolition	R & H Tractor Services	09/27/2024	14,500.00
PBHC24-0087	421 W MADISON ST	Accessory Structure	ROSENBERG TOMMY	09/30/2024	21,840.00
PBHC24-0088	1333 S JEFFERSON ST	Miscellaneous	Ernie Construction Midwest, LCC	11/01/2024	33,421.00
PBHC24-0089	122 W NELSON ST	Deck	ROBERTS ASHLEY N & JAMES S II	10/08/2024	1,000.00
PBHC24-0090	601 E STATE RD	Miscellaneous	Roach Home Improvement	10/18/2024	9,802.69
PBHC24-0091	9 S IRONSIDE DR	Accessory Structure	BOLTHOUSE LEVI D & ASHLEIGH N	10/14/2024	50,000.00
PBHC24-0092	110 W CENTER ST APT A	Sign	Midwest Sign Company	10/16/2024	4,000.00
PBHC24-0094	1666 S BROADWAY ST	Miscellaneous	DOUGHERTY MICHAEL & KARA	10/16/2024	500.00
PBHC24-0095	144 E STATE ST	Miscellaneous	Cabral Construction	10/25/2024	20,000.00

PBHC24-0096	128 S JEFFERSON ST	Com. Alteration	Zach Santmier	10/17/2024	625,000.00
PBHC24-0097	528 E FRANCIS ST	Miscellaneous	AYERS BASEMENT SYSTEMS	10/25/2024	19,682.78
PBHC24-0098	1201 N BROADWAY ST	Demolition	Englerth Construction	10/21/2024	1.00
PBHC24-0099	636 E THORN ST	Res. Alteration	John Coe	10/22/2024	8,500.00
PBHC24-0100	837 E SOUTH ST	Miscellaneous	Clearview Roofing and Restoration	10/24/2024	7,900.00
PBHC24-0101	526 S PARK ST	Miscellaneous	AYERS BASEMENT SYSTEMS	10/31/2024	19,736.07
PBHC24-0102	643 W WOODLAWN AVE	Egress Window	West Michigan Glass Block	11/04/2024	13,430.00
PBHC24-0103	1403 E STATE ST	Miscellaneous	Priority Contracting and roofing	11/04/2024	11,666.21
PBHC24-0104	740 HOWARD LN	Solar Power System	BRS Field Ops LLC	11/15/2024	21,313.00
PBHC24-0105	1823 N JEFFERSON ST	Solar Power System	BRS Field Ops LLC	11/15/2024	21,313.00
PBHC24-0106	321 E GREEN ST	Res. Remodel	MEAD CHARLES W & JANICE M	12/06/2024	40,000.00
PBHC24-0107	321 E GREEN ST	Miscellaneous	Sheriff Goslin Roofing	11/26/2024	14,500.00
PBHC24-0109	11 S IRONSIDE DR	Pool	Expert Pool Builders	12/04/2024	123,212.00
PBHC24-0110	617 E NORTH ST	Solar Power System	BRS Field Ops LLC	12/10/2024	28,124.00
PBHC24-0111	128 W CENTER ST	Res. Alteration	Woodland Builders	12/26/2024	25,000.00
PBHC24-0112	128 N MICHIGAN AVE	Sign	Midwest Sign Company	12/18/2024	500.00
PBHC24-0113	835 W STATE ST	Sign	Alcam Signs and Lighting	12/20/2024	5,000.00

**Number of Permits: 113**

**Total Construction Value**

**\$9,857,683.06**

02/03/2025



## Permit Category Totals

	Const. Value	Permit Fee	Number of Permits
<b>Accessory Structure</b>	\$141,700	\$1,218.00	5
<b>Cell Tower</b>	\$250,000	\$1,165.00	1
<b>Com. Addition</b>	\$195,500	\$1,209.00	2
<b>Com. Alteration</b>	\$806,544	\$4,312.00	4
<b>Com. New Building</b>	\$5,283,000	\$26,775.00	4
<b>Com. Remodel</b>	\$450,000	\$2,430.00	2
<b>Deck</b>	\$91,400	\$1,350.00	10
<b>Demolition</b>	\$16,001	\$170.00	5
<b>Egress Window</b>	\$13,430	\$144.00	1
<b>Foundation</b>	\$22,344	\$270.00	2
<b>Miscellaneous</b>	\$607,471	\$5,739.00	42
<b>Pool</b>	\$129,212	\$773.00	2
<b>Res. Addition</b>	\$145,000	\$1,000.00	3
<b>Res. Alteration</b>	\$84,873	\$835.00	7



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**Res. Remodel**

\$150,000

\$780.00

2

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**Sign**

\$127,708

\$1,905.00

12

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**Single Family - Detached**

\$1,083,750

\$3,095.00

4

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**Solar Power System**

\$85,750

\$855.00

4

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**White Box**

\$174,000

\$960.00

1

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**Grand Totals****\$9,857,683****\$54,985.00****113**

Population: All Records

Permit.PermitType Contains Hastings, City - Building AND

Permit.PermitType Does Not Contain Bowne AND

Permit.PermitType Does Not Contain zoning

AND

Permit.DateIssued Between 1/1/2024 12:00:00 AM AND

12/31/2024 12:00:00 AM